File: 7.8.3._____/_____

PID Nbr: _____

Roll Nbr: _____

DEVELOPMENT PERMIT APPLICATION

I/We _____
(Name of Applicant)

_____
(Mailing Address)

apply for the following permit to manage development on the property specified below.

1. **Permit Type**

Development Permit $700

____ Exterior Renovations

____ New Construction

____ Landscape Alterations (ie. fencing, paving)

2. **Subject Property**

Civic Address _____ , Kitimat, B.C., V8C ____

Legal Description _____
Lot Block District Lot RP

Zone _____ Property Area _____ ha

Official Community Plan Designation _____

3. **Existing Use**

Describe existing use and development.

_____

_____

4. **Proposed Use**

Describe proposed use and development (attach extra pages if necessary).

_____

_____

Approximate project start date and completion schedule.

_____

5. **General Comments**

Reasons and comments in support of application.

_____

_____

6. **Attachments**

The Director of Community Planning and Development requires you provide the following documents in support of your application. Bulleted items are mandatory. Optional information may also be requested.

- Sketch plan of site showing the parcel boundaries, existing building, access, services and scale. Measurements should be in metres. Preferred size is 28 cm x 43 cm (11" x 17").

- Building section or elevations. Measurements should be in meters. Preferred size is 28 cm x 43 cm (11" x 17"). Examples of items to include are maximum building heights, finished grade in relation to either curb, cross-sections, contextual street frontage(s)
- Landcape concept plan of site, and planting list. Measurements should be in metres. Preferred size is 28 cm x 43 cm (11" x 17"). Details are to include walkways, fencing, parking areas and pedestrian lighting, siding, roofing, and paving materials.
- Sample Board (New Construction) of all exterior finish materials

Optional

___ Technical information and reports listed below.

_____

_____

___ Copy of (1) State of Title Certificate, or (2) Certificate of Indefeasible Title, for subject property. Copies are available from the Land Title Office, and should be dated no more than thirty days prior to application date.

7. **Declarations**

a. Property Owner

Where the applicant(s) is/are not the registered property owner(s), the following statement must be signed by the registered owner(s) or the owner's(s') agent.

This application is made with my/our full knowledge and consent.

_____ Name(s) _____ Date

_____ Mailing Address (incl Postal Code) _____ Authorized Signature(s)

_____ Phone _____ Email _____ Fax

b. Applicant

I/We declare that statements and information submitted in support of this application are, to the best of my/our knowledge, true and correct.

_____ Signature(s) _____ Date

_____ Phone _____ Email _____ Fax

FOR OFFICE USE:

Yes No _____ Application Details Attached? _____ Fee Paid (Date) _____ Initials of Official

Yes No _____ Building Permit Required? Yes No _____ Bldg Permit Application Rcvd?

Circulation: Building Engineering Fire Planning

Department Comment Required by: _____ (Date)