

COUNCIL REPORT

Date: Jan 11, 2023
File: 2.10.3
To: Warren Waycheshen, CAO for Mayor and Council
From: Dustin Rutsatz, Director of Finance
Re: 2023 Capital Early Approvals



Recommendations:

Action: That Council provides input on the list in appendix A. Once discussion is complete:

Motion: “THAT the (to be determined) items in the Early Approval Request – 2023 be approved”

BACKGROUND:

At the January 9th, 2023 meeting, Council passed the motion:

“THAT staff report back with a list of time-sensitive capital projects for 2023 budget early approval.”

Staff has put together the list in Appendix A with justifications for why they are requesting early approval. All carryover projects that do not have revised dollars (green on your capital sheets) are included on this list as these are active approved projects.

Budget Implications: Establishing the 2023 municipal budget

"DR"

Dir. of Finance Initials

Budgeted: Yes

Unbudgeted:

Council Initiative:

Establishing the 2023 municipal budget and five-year financial plan

"Dustin Rutsatz"

Submitted by:
Dustin Rutsatz, Director of Finance

"Warren Waycheshen"

Approved for Submission:
Warren Waycheshen, CAO

Attachment(s):

Appendix A: Early Approval Request – 2023 Projects

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Early Approval Request - 2023 Projects

Carryover with Revised \$'s				
New 2023				
Line	Project	Total Funds	New Funds	Justification
11	FIRE - Radio Communications Coverage up-grade	390,088	100,000	Project is almost complete
16	FIRE - Hot Water Tank Replacement	20,000	20,000	Long lead times observed for mechanical equipment
22	RCMP - Replace Expansion Tank	15,000	15,000	Long lead times observed for HVAC equipment
29	MUS - HVAC Replacement - Design only	60,000	20,000	Need report to include recommendations and cost estimate in 2024 budget
31	LIB - Removable Wall	15,000	15,000	Need approval before issuing PO to get work started
32	LIB - Prefeasibility Study for HVAC System	25,000	25,000	Need report to include recommendations and cost estimate in 2024 budget
39	GG - Network Wiring	150,000	150,000	Network upgrade requires wiring to be installed
40	GG - Asset Management Policy Development	60,000	11,784	Grant deadline
41	GG - Software Update (i.e. Cityreporter)	40,000	40,000	Looking to secure software in the spring to implement in the fall.
48	R/L Men's Shower	156,513	85,000	Lead time required to organize final engineering plans, create tender documents, and secure work to happen during month of July - August (low facility usage time).
49	R/L - Heater Replacement (Yr 1 of 2)	60,000	40,000	Waiting for ordered heater delivery in February. Heat pump study to lead time required to proper study with certified engineer firm for completion to be ready for budget 2024 if heat pumps are found to be feasible.
50	R/L - Replace Flat Roofing	50,000	50,000	Lead time required to slot the work into the engineering project plans for 2023 and to ensure engineering design is completed to be ready for budget 2024 submissions
51	R/L - Replace Domestic Water Piping	35,000	35,000	Lead time required to slot the work into the engineering project plans for 2023 and to ensure engineering design is completed to be ready for budget 2024 submissions
52	R/L - HVAC Assessment	75,000	75,000	Lead time required to slot the work into the engineering project plans for 2023 and to ensure engineering design is completed to be ready for budget 2024 submissions
53	R/L - Upgrade Distribution of Power - Design & Study	100,000	100,000	Lead time required to slot the work into the engineering project plans for 2023 and to ensure engineering design is completed to be ready for budget 2024 submissions
54	R/L - Expansion Tank (BAS)	25,000	25,000	Require significant lead time to order and have it delivered. If not approved early delivery time may delay the project significantly.
58	TAM - Staff Room Conversion	161,473	100,000	Lead time required to organize final engineering plans, create tender documents and secure work to happen in summer shutdown months.
61	TAM - Hydro Box Concrete - Engineering Design	30,000	30,000	Lead time required to slot the work into the engineering project plans for 2023 and to ensure engineering design is completed to be ready for budget 2024 submissions

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62	TAM - Janitorial Sink	20,000	20,000	Require lead time to order and have it delivered. If not approved early delivery time may delay the project significantly.
63	TAM - Expansion Tank (BAS)	25,000	25,000	Require significant lead time to order and have it delivered. If not approved early delivery time may delay the project significantly.
64	TAM - Sound System Repairs (Incl KIR, POOL & R/L)	38,000	38,000	Require significant lead time to order and have it delivered. Then arrange for contractor to install in timely manner.
68	POOL - Replacement of Air Handling Unit 7 (BAS)	231,064	95,000	Lead time required to organize final engineering plans, create tender documents, and secure work to happen in summer shutdown months.
69	POOL - Feasibility Study Update	180,000	100,000	Project is currently underway currently and contractor is waiting to acknowledge if approval is given for additional required items
71	POOL - Fluid Cooling Unit Replacement	60,000	60,000	This item is critical for the pool's operating in the summer months. New unit has been ordered already and delivery is expected at the end of February 2023. Installation to take place in March 2023.
72	POOL - LED Lighting	300,000	300,000	Lead time required to organize final engineering plans, create tender documents, and secure work to happen in summer shutdown months.
73	POOL - Acutrol Units	40,000	40,000	Lead time required to organize final product and order required units, then to install during summer shutdown months.
74	POOL - Chlorinators	42,000	42,000	Lead time required to organize final product and order required units, then to install during summer shutdown months.
81	KIR - Glulam Beam Dry Rot Repair	100,000	100,000	Lead time required to organize final engineering plans, create tender documents, and secure work to happen during summer shutdown months.
82	KIR - Repaint Exposed Structural Elements (BAS)	30,000	30,000	Lead time required to add to paint contract and tendering process or for 2023.
106	ENG - Flood Level Mapping - Public Consultation & Mitigation Options	179,181	70,000	Ongoing Project
109	ENG - Walkways Reconstruction Program	580,000	580,000	Sufficient time to design and tender this to be constructed before end of summer
111	ENG - Kildala Dyke Feasibility Study	125,000	125,000	Need report to include recommendations and cost estimate in 2024 budget
113	ENG - Bus Shelter Upgrades (Nechako & High School)	100,000	100,000	Sufficient time to design and tender this to be constructed before end of summer
114	ENG - Haisla Blvd & Nalabila & Village & HWY 37 Intersection Feasibility Study	40,000	40,000	Need report to include recommendations and cost estimate in 2024 budget
117	PWY - Fleet Replacement Program	700,000	700,000	Long delivery times (Likely 18 - 24 months)
122	SEW - PCC Brushing and Access Road	93,629	40,000	Ongoing project
124	SEW - Storm Master Plan	122,094	30,000	Ongoing project
126	SEW - Gyrfalcon Lift Station Design & Replacement	75,000	75,000	Need to complete design urgently to price replacement for late 2023
127	SEW - Storm & Sanitary Sewer Relining (Whitesail)	275,000	275,000	Tender by Spring so that construction can occur during Summer
130	BLD - Condition Assessment Old Humane- Feasibility Study	50,000	50,000	To promptly progress initiative to prepare additional working spaces for staff
131	BLD - Courthouse HVAC	251,823	90,000	Tendered projects separately, and now will tender as package in spring

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135	BLD - PWY Mechanics Shop HVAC	143,259	45,000	Tendered projects separately, and now will tender as package in spring
140	ENV - Landfill Conformance Upgrade Plans & Improvements	378,653	50,000	Ongoing project
141	ENV - Waste management plan	216,794	50,000	Ongoing project
142	ENV - Landfill Upgrade Construction	2,329,500	829,500	Ongoing project
143	ENV - Self Haul Drop Off - Design	300,000	300,000	Need Design to prepare cost estimate for 2024 budget
150	WAT - Water System Upgrades (C/O)	3,465,803	600,000	Ongoing design