



POLICY -PROCEDURE MANUAL

- TITLE: SOLID WASTE DISPOSAL - RESIDENTIAL
LANDFILL FREE PASS PROGRAM (S-56)

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Director of Engineering

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Council

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PURPOSE:

The District of Kitimat recognizes that not all classes of solid waste are accepted as part of the Residential Solid Waste Collection Service at the curb. The Landfill Free Pass Program gives residents the opportunity to dispose of this waste, up to 100kg, without the residential tipping fee. The Landfill Free Pass Program will not apply to waste in excess of 100kg. The number of Landfill Free Passes will be reviewed before December 31.

WHO QUALIFIES:

Property Owner(s) pay the municipal garbage tax levy through property taxes (levy charged per residence). The municipal garbage tax levy must be applicable to the property as of December 31. Registered Property Owners as of December 31, as reported through Land Titles qualify ("Qualified Resident").

Properties that are not part of the Residential Solid Waste Collection Service and non-residential properties, such as commercial entities, are not eligible for the Landfill Free Pass Program.

PROCEDURE:

By February 1 of each year, Qualified Residents will be mailed four (4) Landfill Free Passes (per municipal garbage collection tax levy charged on a property).

Where the Qualified Resident is a company, the Landfill Free Passes will be mailed to the address as reported by the Land Title Office.

Where the Qualified Resident notes more than one person with separate addresses, the Landfill Free Passes will be distributed evenly. If the Landfill Free Passes cannot be distributed evenly, the Landfill Free Passes will be distributed to one Qualified Resident, first to a Qualified Resident(s) who has a local address, and secondly in alphabetical order by last name, first name, middle name.

It is the responsibility of the Qualified Resident to ensure that their current information is registered with the Land Title Office.

Free Landfill Passes returned as undeliverable may be redirected at the discretion of the District.

The District is not responsible for undelivered Free Landfill Passes.



USE - SCALE HOUSE:

Upon arrival to the scale house, the resident will advise that they will use a Free Landfill Pass.

Upon exiting, the resident will provide the Landfill Site Personnel with the Free Landfill Pass.

The Free Landfill Pass applies to the residential user fee, which includes any amount of solid waste weight up to 100kg. Solid Waste in excess of 100kg is subject to charges as set out in the *Kitimat Municipal Code*.

The Landfill Site Personnel may, at their sole discretion, refuse to accept the Free Landfill Pass if they feel it is not a District issued Free Landfill Pass. A resident may appeal this decision to the Director of Engineering.

CONDITIONS:

The Free Landfill Pass will expire on January 31 of the following year and does not hold a monetary value.

Lost or stolen Free Landfill Passes will not be replaced.

The homeowner is not required to be present to use the Free Landfill Pass.

In the event of fraud or misuse, the District of Kitimat has the right to discontinue the Free Landfill Pass Program to a person.

The Free Landfill Passes cannot be used for industrial waste, commercial and institutional solid waste and solid waste generated outside of the Service Area.

The Free Landfill Pass does not apply to mixed loads. Solid Waste must be disposed of in accordance with the *Kitimat Municipal Code*.

WHAT SOLID WASTE DOES NOT APPLY TO THE FREE LANDFILL PASS PROGRAM:

Controlled Waste that has a surcharge does not apply to the Free Landfill Pass Program including:

- Asbestos containing waste
- Dead Animals and Parts (exempt animal carcasses from recreational hunting)

Handling fees for the following quantity items remain, and the Free Landfill Pass Program does not offset their cost:

- Tires on rims
- Mattresses

Landfill Site Personnel may refuse to accept a Free Landfill Pass for non-compliant, unsorted loads of Solid Waste, or Solid Waste that is suspected of being out of the Service Area. The Qualified Resident may appeal this decision to the Director of Engineering.