

# INFORMATION FROM THE CHIEF ELECTION OFFICER



**KITIMAT**

A Marvel of Nature and Industry

July 2022

To all Candidates:

Legislation that sets out Local Government election procedures and requirements have changed from the procedures that have been in place for many years.

To assist those interested in running for office, the District has developed this Candidate Nomination Information Package using documentation developed by the Ministry of Municipal Affairs and Elections BC.

The Candidate Nomination Package is compiled by the Province and is enclosed in the this package (*Forms C1-C6*). While the forms provide opportunity for more than two persons to nominate a Candidate, the District of Kitimat only requires two nominators for the nomination to have legal status. More nominators may be recorded if the Candidate wishes. Be sure your nominators are qualified to nominate you.

Nomination Packages must be filed with the Chief Election Officer or the Deputy Chief Election Officer (the "Election Officer"), by 4:00pm (PDT) on Friday September 9, 2022, who will ensure your papers have been completed as required. All efforts will be made to have an Election Officer available during regular business hours throughout the nomination period. For your convenience, we are happy to arrange a scheduled time to meet you.

#### List of Electors

Kitimat Municipal Code [*Part 1, Division 5, Section 5*], states that the District of Kitimat will use the most current available Provincial list of voters prepared under the *Election Act* as of August 17, 2022. The list will then be closed, and voters can register on General Voting Day using a registration form (200M) at voting locations.

Candidates are entitled to one free copy of the List of Electors, for use by the candidate for the purpose of the election. Candidates may choose either a paper copy or an electronic version (USB) of the Voters List, additional copies will be provided on a fee basis.

Prior to receiving the List of Electors, Candidates must sign a declaration that the List of Electors is confidential and is supplied exclusively and solely for election purposes. Candidates are required to make a declaration to return the list of electors to the Election Officer or to securely destroy it. (Form 7-7 in your nomination package)

#### Public Access to Nomination Documents

Kitimat Municipal Code (*Part 1, Division 5, Section 6*) allows viewing of nomination documents on the District of Kitimat website as soon as possible from time of delivery of nomination documents to the Election Officer until 30 days after the declaration of the election results. Nomination documents will also be available for viewing at the Municipal Office during regular business hours.

### Nomination Period and Declaration of Candidates

Nomination period runs from 9:00am (PDT) on August 30, 2022, to 4:00pm (PDT) September 9, 2022.

If you submit your nomination package by email or facsimile, the original nomination package must be received by the Election Officer by 4:00 p.m. (PDT) on September 16, 2022.

Candidates have until 4:00pm (PDT) on September 16, 2022, to withdraw their nomination.

Any challenges to a nomination must be done by 4:00pm (PDT) on September 13, 2022.

The Election Officer will make the Declaration of Candidates on September 19, 2022, at 4:00pm (PDT). This will be posted on the District of Kitimat website, and District of Kitimat public notice boards.

### Challenge of Nomination

A challenge of nomination can be made by a person who is an elector of the District of Kitimat, another nominee in the same election, or the Chief Election Officer. A challenge must be filed between the time nomination documents are delivered and 4:00pm (PDT) on September 13, 2022. Challenge applications must be made to the Provincial Court for one or more of the following bases:

- (a) that the person is not qualified to be nominated or elected;
- (b) that the nomination was not made in accordance with sections 86 to 89 of the *Local Government Act*;
- (c) that the usual name given under section 87 (1) (b) in the nomination documents is not in fact the usual name of the person.

The person making a challenge must immediately give notice of the challenge to the Chief Election Officer and the person whose nomination is being challenged within 24 hours of filing the document.

For more information on Challenging a Nomination, please see the *Local Government Act (Part 3, Division 5, Section 91)*

### Withdrawal of Nomination

A candidate can withdraw by delivering a signed withdrawal to the Election Officer at any time up until 4:00pm (PDT) on September 16, 2022. After this deadline, a candidate can withdraw only by delivering a signed request to the Election Officer and receiving approval of the Minister of Municipal Affairs.

### Additional information

In the event there is a correction or addition to the nomination package, these will be noted on the District of Kitimat website. If you wish to be notified of any corrections or additions, please complete and return the included is a Candidate Contact Information form or email the Election Officer at [elections@kitimat.ca](mailto:elections@kitimat.ca).

Information pertaining the 2022 Local Government Election can be found at the District of Kitimat website at [www.kitimat.ca](http://www.kitimat.ca) or at Elections BC. Website [www.election.bc.ca](http://www.election.bc.ca)

### **Kiona Enders**

Chief Elections Officer  
District of Kitimat



Candidate Information

First Name

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Last Name

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Phone

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Email

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