



PID Nbr: \_\_\_\_\_

Roll Nbr: \_\_\_\_\_

# APPLICATION FOR BOARD OF VARIANCE HEARING

Fee: \$300.00

I/We \_\_\_\_\_  
(Name of Applicant)

\_\_\_\_\_  
(Mailing Address)

apply under Section 962 of the Municipal Act for a Board of Variance order.

### 1. Subject Property

Civic Address \_\_\_\_\_, Kitimat, B.C., V8C \_\_\_\_\_

Legal Description \_\_\_\_\_

	Lot	Block	District Lot	RP
Zone _____	_____	_____	_____	_____
	Property Area _____			ha _____

Official Community Plan Designation \_\_\_\_\_

### 2. Type of Appeal (Complete Section a, b, c, or d)

a. Request Board grant minor variance of Kitimat Municipal Code regulations respecting structure siting, dimensions or size.

i. Regulations \_\_\_\_\_

ii. Relief requested \_\_\_\_\_

b. Request Board authorize alteration of, or addition to, a building or structure while a non-conforming use continues.

i. Non-conforming use \_\_\_\_\_

ii. Regulations \_\_\_\_\_

iii. Relief requested \_\_\_\_\_

c. Request Board grant minor variance of Municipal Code regulations respecting subdivision servicing standards for agricultural or industrial zoned property.

i. Servicing standards \_\_\_\_\_

ii. Relief requested \_\_\_\_\_

d. Request Board set aside Building Inspector's determination of damage.

Building Inspector assessed damage at \_\_\_\_\_% of value of structure above foundations.

### 3. Grounds for Appeal

Please explain why compliance with regulations will cause you undue hardship or why you feel Building Inspector's damage estimate is not correct.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**4. Proposed Development**

Please attach a site sketch plan which shows existing buildings, new construction, required yards, and scale. Measurements should be in metres. You may also wish to provide a brief project description, and attach other plans, specifications, or reports which describe your project and/or support your appeal.

Project description \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**5. Declarations**

a. Property Owner

Where the applicant(s) is/are not the registered property owner(s), the following statement must be signed by the registered owner(s) or the owner's(s') agent.

This appeal to the Board of Variance is made with my/our full knowledge and consent.

\_\_\_\_\_  
Name(s) \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
Mailing Address (incl Postal Code) \_\_\_\_\_ Authorized Signature(s) \_\_\_\_\_  
\_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_ Fax \_\_\_\_\_

b. Applicant

I/We declare that statements and information submitted in support of this application are, to the best of my/our knowledge, true and correct.

Where the applicant is applying as owner, but is not listed as owner on the current assessment roll, applicant shall attach a copy of (1) State of Title Certificate, or (2) Certificate of Indefeasible Title for subject property. Copies are available from the Land Title Office in New Westminster and should be dated no more than thirty days prior to application date.

\_\_\_\_\_  
Signature(s) \_\_\_\_\_ Date \_\_\_\_\_  
\_\_\_\_\_  
Phone \_\_\_\_\_ Email \_\_\_\_\_ Fax \_\_\_\_\_

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**FOR OFFICE USE:**

\_\_\_\_\_  
Yes No  
Application Details Attached? \_\_\_\_\_ \$150 Fee Paid (Date) \_\_\_\_\_ Initials of Official \_\_\_\_\_  
1 1400 00 113  
\_\_\_\_\_  
Yes No Yes No Yes Received No  
Building Permit Required? \_\_\_\_\_ Bldg Permit Application Rcvd? \_\_\_\_\_ State of Title Certificate Required? \_\_\_\_\_

Circulation: Building Engineering Fire Planning

Department Comment Required by: \_\_\_\_\_  
(Date)