



MINUTES OF DISTRICT OF KITIMAT  
**SPECIAL MEETING**

MEETING HELD IN THE COUNCIL CHAMBERS,  
606 MOUNTAINVIEW SQUARE ON THURSDAY JANUARY 11, 2024 5:30 PM

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Present:	Mayor:	P. Germuth
Present:	Councillors:	M. Feldhoff, G. Leibel, T. Marleau, M. Martins
Absent:	Councillor:	E. Empinado, G. Pitzel
Present:	Staff:	W. Waycheshen, Chief Administrative Officer K. Enders, Deputy Chief Administrative Officer T. Tavares, Director of Corporate Administration J. Almeida, Director of Finance A. Ramos-Espinoza, Director of Engineering J. Stevenson, Deputy Director of Corporate Administration C. McCulley, Director of Works and Operations K. Moudahi, Deputy Director of Corporate Services M. Gould, Director of Leisure Services J. Dave, IT Technician K. Carlson, Project Manager M. Penner, Director of Human Resources and Labour Relations T. Bossence, Fire Chief W. Tenshak, Director of Economic Development

**1. Call to Order**

Mayor Germuth called the Special Meeting of Council to order.

**2. Public Input/Questions on Agenda Items**

Mayor Germuth called for public input on the agenda items. There was no public input.

**3. Media Inquiries - For Clarification Only**

Mayor Germuth called for any media inquiries. There were no media inquiries.

**4. Adoption of the Agenda**

Moved and seconded,

*THAT the Supplemental Information, with the additional item, 2024 Budget Deliberations Report 3, be received and the January 11, 2024, Special Meeting of Council Agenda be adopted as amended.*

Motion Carried Unanimously  
Motion: S24-001

**5. Report- 2024 Budget Deliberations Report 2**

**2024 Community Grant Requests**

Councillor Feldhoff declared a conflict of interest for the Kitimat Public Library, as his spouse is the Chair of the Library Board.

Councillor Feldhoff declared a conflict of interest for the Mount Elizabeth Theatre, as his spouse is the Manager of the Mount Elizabeth Theatre and left the 5:34 p.m.

Moved and seconded,

*THAT the Kitimat Public Library operating grant request in the amount of \$656,570 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-002

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Mount Elizabeth Theatre operating grant request in the amount of \$123,000 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-003

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Mount Elizabeth Theatre 2024 capital grant request in the amount of \$36,600 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-004

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Mount Elizabeth Theatre 2024 Annual Community Telethon Grant in the amount of \$2,000 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-005

2024 Budget Deliberations Report 2 (2.10.3.1)

Councillor Feldhoff returned to the meeting 5:36 p.m.

Moved and seconded,

*THAT the Kitimat Museum and Archives operating grant request in the amount of \$409,703 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-006

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Arts for Youth grant request in the amount of \$13,390 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-007

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Understanding the Environment grant request in the amount of \$300,000 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-008

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Tamitik Status of Women grant request in the amount of \$47,277 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-009

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Tamitik Status of Women - Salon A grant in the amount of \$187,000 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-010

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Child Development Centre - Better at Home Program grant request in the amount of \$53,060 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-011

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Child Development Centre Healthy Babies Program 2024 grant request in the amount of \$42,500 be deferred until staff reports back at a future meeting.*

Motion Carried Unanimously

Motion: S24-012

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Community Services Society - Rental Subsidy Program grant request in the amount of \$38,737 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-013

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Community Services Society - Victim Services Program grant request in the amount of \$44,000 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-014

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Health Advocacy Group grant request in the amount of \$20,000 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-015

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat 50+ Society grant request in the amount of \$36,338 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-016

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Public Art Alliance grant request in the amount of \$35,000 be approved for the 2024 budget.*

In Favour: Mayor Germuth, Councillor Leibel, Councillor Marleau, Councillor Martins

Opposed: Councillor Feldhoff

Motion **Carried**

Motion: S24-017

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Flying Club grant request in the amount of \$11,024 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-018

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Snowflake Community Fairgrounds Society grant in the amount of \$3,000 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-019

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitamaat Basketball Tournament grant in the amount of \$5,000 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-020

2024 Budget Deliberations Report 2 (2.10.3.1)

Moved and seconded,

*THAT the Kitimat Airshed Group grant request in the amount of \$21,000 be approved for the 2024 budget.*

Motion Carried Unanimously

Motion: S24-021

2024 Budget Deliberations Report 2 (2.10.3.1)

**Report – Budget Deliberations Report 3 (2.10.3.1)**

**2024 Capital Budget**

Councillor Martins declared a conflict of interest as a resident of Skeena Street and left the meeting 5:57 p.m.

Moved and seconded,

*THAT a capital budget item -Skeena Street Reconstruction for \$2.8 million, be added to the list of considerations for the 2024 Alternative Project Initiatives.*

Motion Carried Unanimously

Motion: S24-022

2024 Budget Deliberations Report 3 (2.10.3.1)

Councillor Martins re-entered the meeting 5:59 p.m.

Moved and seconded,

*THAT the following Fire Department capital budget projects be considered in the 2024 capital budget*

<b>Project</b>
FIRE - Detailed Design for Public Safety Building Replacement
FIRE - Multi-Purpose Response Vehicle
FIRE – Signal Upgrades

Motion Carried Unanimously

Motion: S24-023

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following RCMP Detachment capital budget project be considered in the 2024 Capital budget:*

<b>Project</b>
RCMP- Replace Boilers and Expansion Tank

Motion Carried Unanimously

Motion: S24-024

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Museum capital budget project be considered in the 2024 Capital budget:*

<b>Project</b>
MUS – HVAC Replacement – Design only

Motion Carried Unanimously

Motion: S24-025

2024 Budget Deliberations Report 3 (2.10.3.1)

Councillor Feldhoff declared a conflict of interest as his wife is the Chair of the Kitimat Public Library Board and left the meeting at 6:04 p.m.

Moved and seconded,

*THAT the following Kitimat Public Library capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
LIB - Front Entrance Improvements & Repair Ext Walls
LIB - Prefeasibility Study for HVAC System

Motion Carried Unanimously

Motion: S24-026

2024 Budget Deliberations Report 3 (2.10.3.1)

Councillor Feldhoff returned to the meeting at 6:05 pm

Moved and seconded,

*THAT the following General Government capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
GG - Information Systems Network Infrastructure
GG - Asset Management Policy Development
GG - Software Update (i.e. Cityreporter)

Motion Carried Unanimously

Motion: S24-027

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Leisure Services Department - Riverlodge capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
R/L - Heater Replacement (Yr 1 of 2)
R/L - Replace Flat Roofing
R/L - HVAC Assessment
R/L - Upgrade Distribution of Power - Design & Study
R/L - Expansion Tank (BAS)
R/L - Hardwood Flooring
R/L - Replace Domestic Water Piping - Construction

Motion Carried Unanimously

Motion: S24-028

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Leisure Services Department – Tamitik Arena capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
TAM - Compressor Room and MCC Replacement
TAM - Hydro Box Concrete - Engineering Design
TAM - Expansion Tank (BAS)
TAM - Sound System Repairs (Incl KIR, POOL & R/L)

Motion Carried Unanimously

Motion: S24-029

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Leisure Services Department - Tamitik Pool capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
POOL - Replacement of Air Handling Unit 7 (BAS)
POOL - Feasibility Study Update
POOL - Replace Metal Cladding (wall facing library)
POOL - Fluid Cooling Unit Replacement
POOL - LED Lighting
POOL - Security Cameras
POOL - Replace Domestic Hot Water Storage Tank and Heater

Motion Carried Unanimously

Motion: S24-030

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Leisure Services Department – Kitimat Ice Rink capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
KIR - Glulam Beam Dry Rot Repair
KIR - Repaint Exposed Structural Elements (BAS)
KIR - Cladding Replacement (BAS)
KIR - Replace Flat Roofing (South Roof)

Motion Carried Unanimously

Motion: S24-031

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT consideration of 2024 Capital Budget line item #60 – OUT- Spray Park Option beside Tamitik be tabled.*

In favour: Councillor Feldhoff, Councillor Leibel

Opposed: Mayor Germuth, Councillor Marleau, Councillor Martins

Motion **Defeated**

Motion: S24-032

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Leisure Services Department - Outdoors capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
OUT - Spray Park Option - beside Tamitik
OUT - Radley Park Completion of Phase 2
OUT - Paver Stones

In favour: Mayor Germuth, Councillor Feldhoff, Councillor Marleau, Councillor Martins

Opposed: Councillor Leibel

Motion **Carried**

Motion: S24-033

2024 Budget Deliberations Report 3 (2.10.3.1)



Moved and seconded,

*THAT the following Planning Department capital budget project be considered in the 2024 Capital budget:*

<b>Project</b>
PLN – Projects for 2024

Motion Carried Unanimously

Motion: S24-034

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Engineering/Operations Department – Transportation and Others capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
ENG - 24 Hour Daycare
ENG - CEEP / Active Transportation Initiatives - Bike Racks
ENG - Engineering Design & Construction Specifications
ENG - Flood Level Mapping - Public Consultation & Mitigation
ENG - Traffic Control Camera
ENG - Flashing Crosswalks & Criteria - 2 instead of 4 for 25K
ENG - Walkways Reconstruction Program
ENG - Smith St Slope Stability Investigation
ENG - Kildala Dyke Feasibility Study
ENG - Cable Car Connectivity Feasibility Study
ENG - Haisla Blvd & Nalabila & Village & HWY 37 Intersection
ENG - Airpark Taxiway, Apron, Parking Lot Asphalt
PWY - Fleet Replacement Program (Carryover)
PWY - Fleet Replacement Program (Carryover)
PWY - Bulk DEF Tank
ENG - Lower Dyke Road
ENG - Minette Bay West Construction - Phase 1 Dock
ENG - SCADA Upgrade
ENG – Gull St. Hydrant Replacement and Piggig
PWY - 2024 Fleet Replacement Program

Tabling Motion

Moved and seconded,

*THAT consideration of 2024 Capital Budget project- ENG – Gull St – Hydrant Replacement and Piggig be tabled.*

Tabling Motion Carried Unanimously

Motion: S24-035

2024 Budget Deliberations Report 3 (2.10.3.1)

Main Motion Carried Unanimously

Motion: S24-036

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Engineering/Operations Department – Sewer Utility capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
SEW - PCC Brushing and Access Road
SEW - Sewer Master Plan
SEW - Storm Master Plan
SEW - Gyrfalcon Lift Station Design & Replacement
SEW - Gyrfalcon Backflow Preventors
SEW - Service Centre Lift Station - Redesign

Motion Carried Unanimously

Motion: S24-037

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Engineering/Operations Department – Buildings capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
BLD - Condition Assessment Old Humane- Feasibility Study
BLD - Courthouse HVAC
BLD - Courthouse Plumbing Upgrade for Cells
BLD - PWY Mechanics Shop HVAC
BLD - New Humane Society Septic Tank/Field - Design
BLD - PWY Upgrade of Air Handling Units
BLD - PWY Waterbay Overhead Door
BLD - New Animal Shelter Replace Overhead Doors
BLD - Nechako Centre Demolition

Motion Carried Unanimously

Motion: S24-038

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Engineering/Operations Department – Environmental/Other capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
ENV - Landfill Conformance Upgrade Plans & Improvement
ENV - Waste management plan
ENV - Self Haul Drop Off - Design
ENV - Organics Facility

Motion Carried Unanimously

Motion: S24-039

2024 Budget Deliberations Report 3 (2.10.3.1)

Councillor Martins declared a conflict of interest due to resident of Skeena Street and left the meeting at 6:44 p.m.

Moved and seconded,

*THAT consideration of 2024 capital budget project WAT- Skeena Street - Hydrant Replacement and Pigging be tabled.*

Motion Carried Unanimously

Motion: S24-040

2024 Budget Deliberations Report 3 (2.10.3.1)

Councillor Martins returned to the meeting 6:45 p.m.

Moved and seconded,

*THAT the following Engineering/Operations Department – Water Utility capital budget projects be considered in the 2024 Capital budget:*

<b>Project</b>
WAT - Water System Upgrades (C/O)
WAT - Service Centre Water Main Improvements Design
WAT - Relocate Truck Fill
WAT - Cable Car Reservoir - Structural Repair Design
WAT - Water System Pump House #7 - Pump 7A Rebuild

Motion Carried Unanimously

Motion: S24-041

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the following Engineering/Operations Department – Cemetery capital budget project be considered in the 2024 Capital budget:*

<b>Project</b>
CEM – Columbarium

Motion Carried Unanimously

Motion: S24-042

2024 Budget Deliberations Report 3 (2.10.3.1)

### 2024 Alternative Projects

Councillor Martins declared a conflict of interest as a resident of Skeena Street and left the meeting at 6:57 p.m.

Taken from the table, motion S24-040

Moved and seconded,

*THAT 2024 Capital Budget project -WAT - Skeena Street - Hydrant Replacement and Pigging be considered as a 2024 capital budget item.*

Motion Carried Unanimously

Motion: S24-043

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT Alternative Project Initiatives project - WAT – Skeena Street to Columbia Avenue Connection be considered as a 2024 capital budget item.*

In favour: Mayor Germuth, Councillor Feldhoff, Councillor Marleau

Opposed: Councillor Leibel

Motion **Carried**

Motion: S24-044

2024 Budget Deliberations Report 3 (2.10.3.1)

Councillor Martins returned to the meeting 7:13 p.m.

Taken from the table, motion S24-035

Moved and seconded,

*THAT 2024 Capital Budget project- ENG – Gull Street – Hydrant Replacement and Piggings be considered as a 2024 capital budget item.*

Motion Carried Unanimously

Motion: S24-045

2024 Budget Deliberations Report 3 (2.10.3.1)

Moved and seconded,

*THAT the 2024 Budget Deliberation Report 2 and Report 3 be received for information.*

Motion Carried Unanimously

Motion: S24-046

2024 Budget Deliberations Report 3 (2.10.3.1)

### **Adoption of the Closed Agenda**

Moved and seconded,

*THAT the January 11, 2024, Closed Agenda be adopted as presented;*

*AND THAT Council move to a Closed meeting of Council to deal with these matters.*

Motion Carried Unanimously

Motion: S24-047

The Special Meeting of Council was recessed and moved into a Closed Meeting of Council at 7:18 p.m.

The Special Meeting of Council Meeting reconvened at 7:43 p.m.

**Adjournment**

Moved and seconded,  
*“THAT the January 11, 2024, Special Meeting of Council be reconvened and adjourned.”*

Motion Carried Unanimously  
Motion: S24-048

The Special Meeting of Council adjourned at 7:44 p.m.

CERTIFIED TRUE AND CORRECT COPY of  
the minutes of the Special Meeting of Council  
held Thursday, January 11, 2024

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Philip Germuth  
Mayor

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Tracy Tavares  
Corporate Officer