



MINUTES OF DISTRICT OF KITIMAT
COMMITTEE OF THE WHOLE MEETING
MEETING HELD IN THE COUNCIL CHAMBERS,
606 MOUNTAINVIEW SQUARE, MONDAY, JANUARY 22, 2024, AT 8:53 PM

Present: Mayor P. Germuth
Present: Councillors: E. Empinado, M. Feldhoff, G. Leibel, T. Marleau, G. Pitzel
Absent: Councillor: M. Martins

Present: Staff: W. Waycheshen, Chief Administrative Officer
K. Enders, Deputy Chief Administrative Officer
T. Tavares, Director of Corporate Administration
J. Stevenson, Deputy Director of Corporate Administration
A. Ramos-Espinoza, Director of Engineering Services
J. Almeida, Director of Finance
W. Tenshak, Director of Economic Development
J. Dave, IT Technician
M. Gould, Director of Leisure Services
Via WebEx T. Bossence, Fire Chief
Via WebEx C. McCulley, Director of Operations
Via WebEx M. Penner, Director of Human Resources and Labour Relations

1. Call to Order

Mayor Germuth called the Committee of the Whole to order.

2. Public Input / Questions on Agenda Items

Mayor Germuth called for public input on the Agenda Items.

There was no input from the public or questions on Agenda Items.

3. Media Inquiries - For Clarification Only

Mayor Germuth called for any media inquiries on the agenda items.

There were no media inquiries.

4. Call for New Business / Adoption of the Agenda

Moved and Seconded

THAT the January 22, 2024, Supplemental agenda be received and the Committee of the Whole Agenda, be adopted as amended.

Motion Carried Unanimously
Motion: C24-005

5. Reports

1. Report – 2024 Budget Deliberations - Report #4 (2.10.3.1)

Councillor Leibel declared a conflict of interest as an employee of the Kitimat Community Development Centre and left the meeting at 8:57 p.m.

Moved and Seconded,
THAT a grant to the Community Development Centre in the amount of \$34,000 to operate the Healthy Babies Program be approved for the 2024 budget.

Motion Carried Unanimously
Motion: C24-006
2024 Budget Deliberations (2.10.3.1)

Councillor Leibel returned to the meeting at 8:59 p.m.

Moved and Seconded,
THAT \$362,870 from the Growing Communities Fund and the following Reserve For Future Fund Expenditures (RFFE) projects be repurposed for the “WAT – Skeena Street to Columbia Avenue Connection” project:

Project	RFFE
POOL - Diving Board	\$8,000
PLN - Minette Bay Road Reserve	\$9,637
PLN - DC West Master Plan	\$31,610
PLN - Downtown Parking Study	\$25,708
PLN – Wayfinding	\$71,597
PLN - LOT 14 & MVSQ Concept	\$7,409
ENG - Orthophoto	\$14,430
PWY - Material Hazard Training	\$20,000
BLD-Chamber of Commerce Lift	\$117,574
Total	\$305,965

Motion Carried Unanimously
Motion: C24-007
2024 Budget Deliberations (2.10.3.1)

Moved and Seconded,
THAT staff report back with a list of time-sensitive capital projects for 2024 budget early approval.

Motion Carried Unanimously
Motion: C24-008
2024 Budget Deliberations (2.10.3.1)

Moved and Seconded
THAT the 2024 revenues and general operating expenses, as summarized in Attachment A to the 2024 Budget Deliberations – Report 4 dated January 17, 2024, be tentatively approved, with final approval in spring 2024 when the five-year financial plan is adopted.

Motion Carried Unanimously
Motion: C24-009
2024 Budget Deliberations (2.10.3.1)

Move to Closed/Adoption of the Closed Agenda

Moved and Seconded

THAT the January 22, 2024, Closed Agenda be adopted as presented;

AND THAT Council deal with these matters in a Closed Meeting.

Motion Carried Unanimously

Motion: C24-010

The Committee of the Whole was recessed and moved into the Closed Meeting of Council at 9:50 p.m.

The Committee of the Whole reconvened at 10:22 p.m.

Adjournment

Moved and Seconded

THAT the January 22, 2024, Committee of the Whole be reconvened and adjourned.

Motion Carried Unanimously

Motion: C24-011

The Committee of the Whole adjourned at 10:22 p.m.

CERTIFIED TRUE AND CORRECT of
the minutes of the Committee of the Whole
held Monday, January 22, 2024.

Philip Germuth,
Mayor

Tracy Tavares,
Corporate Officer