



MINUTES OF DISTRICT OF KITIMAT  
**REGULAR MEETING**

MEETING HELD IN THE COUNCIL CHAMBERS,  
606 MOUNTAINVIEW SQUARE, MONDAY, MARCH 25, 2024, AT 7:00 PM

Present: Mayor: P. Germuth  
Present: Councillors: E. Empinado M. Feldhoff, G. Leibel, T. Marleau, M. Martins, G. Pitzel

Present: Staff: W. Waycheshen, Chief Administrative Officer  
K. Enders, Deputy Chief Administrative Officer  
T. Tavares, Director of Corporate Administration  
J. Stevenson, Deputy Director of Corporate Administration  
A. Ramos-Espinoza, Director of Engineering Services  
P. Rehal, IT Technician  
S. Tarnowski, Director of Finance  
W. Tenshak, Director of Economic Development  
A. MacDonald, Manager of Planning  
M. Penner, Director of Human Resources and Labour Relations  
C. Orr, Communications Manager  
Via WebEx M. Gould, Director of Leisure Services

**1. Call to Order**

Mayor Germuth called the Regular Meeting of Council to order.

**2. Message from the Mayor**

Mayor Germuth provided a brief message.

**3. Delegations/Presentations**

My Mountain Coop representative Dave Gordon joined the meeting virtually and provided information on their proposed Climate Resiliency Action Plan.

Moved and seconded,  
*THAT the presentation from My Mountain Co-op be received for information.*

Motion Carried Unanimously  
Motion: R24-057

**4. Public Input / Questions on Agenda Items**

Mayor Germuth called for public input on the first three readings on the Council Procedure Amendment Bylaw No. 2047, 2024.

There was no public input.

Mayor Germuth called for public input on any agenda items.

There was no public input.

**5. Media Inquiries - For Clarification Only**

Mayor Germuth called for any media inquiries on the agenda items.

There were no media inquiries.

## **6. Call for New Business / Adoption of the Agenda**

Councillor Feldhoff –Consent Agenda, Item 7.1 - My Mountain Co-op (Shames Mountain).

Councillor Pitzel – Consent Agenda Item 7.7 - For Information Only, Communication Survey Results.

Councillor Marleau – Consent Agenda Item 7.6 - Registry of Observances, April 2024.

Moved and seconded,  
*THAT the March 25, 2024, Regular Meeting of Council Agenda be adopted as amended.*

Motion Carried Unanimously  
Motion: R24-058

## **7. Consent Agenda**

Moved and seconded,  
*THAT the Consent Agenda for March 25, 2024, be approved as amended.*

Motion Carried Unanimously  
Motion: R24-059

All correspondence was received and filed.

The following Council meeting minutes were adopted:

February 20, 2024 - Regular Meeting of Council  
March 4, 2024 - Regular Meeting of Council  
March 11, 2024 - Special Meeting of Council  
March 13, 2024 - Special Meeting of Council

## **8. Notice of Motion**

### **8.1 Councillor Martins – Haisla Nation Food Share Program**

Moved and seconded,  
*THAT the District of Kitimat make a \$1,000 donation to the Haisla Nation Council for their food share program.*

Motion Carried Unanimously  
Motion: R24-060  
NOM-Haisla Nation Food Share Program (1.5.1.16)

## 9. Bylaws

### 9.1 Council Procedure Amendment Bylaw No. 2047, 2024

Moved and seconded,  
*THAT Council Procedure Amendment Bylaw No. 2047, 2024, be given first three readings.*

Motion Carried Unanimously  
Motion: R24-061  
Council Procedure Amendment Bylaw (1.2.1.13)

## 10. Reports and/or Communications

### 10.1 Report – Development Variance Permit for 108 Whittlesey for Consideration

Moved and seconded,  
*THAT the Development Variance Permit Application at 108 Whittlesey Street to:*

- *increase the accessory structure/building height from the permitted maximum of 4.9 metres to 5.2 metres,*
- *vary the rear yard property line from 1.2m to 0.0m for the accessory structure/building*

*be received for consideration;*

*AND THAT the application not be referred to the Advisory Planning Commission;*

*AND THAT public notice be issued advising that an application to vary an accessory structure height and rear yard setback for 108 Whittlesey Street is under consideration by Kitimat Council.*

In favour: Mayor Germuth, Councillor Empinado, Councillor Feldhoff,  
Councillor Marleau, Councillor Martins, Councillor Pitzel  
Opposed: Councillor Leibel

**Motion Carried**  
Motion: R24-062  
DVP- 108 Whittlesey for Consideration (7.9.3.119)

### 10.2 Report – Bill 44 Housing Statutes (Residential Development) Amendment Act, 2023, and Proposed Revisions to the Kitimat Municipal Code

Moved and seconded,  
*THAT the Bill 44 Housing Statutes (Residential Development) Amendment Act, 2023 and proposed revision to the Kitimat Municipal Code report dated March 25, 2024, be received for information.*

Motion Carried Unanimously  
Motion: R24-063  
Bill 44 Housing Statutes Amendment Act, 2023 (7.5.3.163)

### **10.3 Report - Northern Development Initiative Trust Community Spaces Grant**

Moved and seconded,

*THAT the District of Kitimat support the application from the Kitimat 50+ Society to the Northern Development Initiative Trust's Community Spaces Grant program;*

*AND THAT a letter of support be written for the application to the Northern Development Initiative Trust's Community Spaces Grant program.*

Carried Unanimously

Motion: R24-064

NDIT- Community Spaces Grant (5.3.5)

### **10.4 Report - Canada Day Helicopter Landing and Take Off Permission**

Moved and seconded,

*THAT Council support the landing and take-off of helicopters from Riverlodge Ball Field #2 as part of the Canada Day Festivities on July 1st, 2024;*

*AND THAT a letter of support be written to Canadian Helicopters advising them of Council's motion.*

Carried Unanimously

Motion: R24-065

Helicopter Landing and Take Off Permission (5.3.5)

### **10.5 Report - Community Grants / Sponsorship Program**

Moved and seconded,

*THAT a review of Council's Community Grants/Sponsorship Program be undertaken and provide recommendations on the Program's grant opportunities.*

Carried Unanimously

Motion: R24-066

Community Grants Sponsorship Program (2.8.3)

## **11. New Business**

### **11.1 Councillor Feldhoff - Consent Agenda, Item 7.1 – My Mountain Co-op Delegation**

Moved and seconded,

*THAT the March 25, 2024, My Mountain Coop (Shames Mountain) grant request for their Climate Resiliency Project be referred to staff for comment at a future meeting prior to the 2024 budget being finalized.*

Motion Carried Unanimously

Motion: R24-067

My Mountain Co-op (5.3.16)

**11.2 Councillor Pitzel – Consent Agenda Item 7.7, For Information Only, Communication Survey Results**

Moved and seconded,  
*THAT Consent Agenda Item 7.7, For Information Only Report, Communication Survey Results, be received for information.*

Motion Carried Unanimously  
Motion: R24-068  
Communication Survey Results (5.10.0)

**11.3 Councillor Marleau – Consent Agenda Item 7.6, Registry of Observance, April 2024**

Moved and seconded,  
*THAT Consent Agenda Item 7.6 Registry of Observances be received for information.*

Motion Carried Unanimously  
Motion: R24-069  
Registry of Observances, April 2024

**12. Council Reports**

Councillors Empinado, Feldhoff, Leibel, Marleau, Martins and Pitzel provided a report on their activities since the last Regular Meeting of Council.

**Move to Closed/Adoption of Closed Meeting of Council**

Moved and Seconded  
*THAT the March 25, 2024, Closed Meeting of Council Agenda be adopted as presented.*

Motion Carried Unanimously  
Motion: R24-070

The Regular Meeting of Council was recessed and moved into a Closed Meeting of Council at 8:56 p.m.

The Regular Meeting of Council reconvened at 9:19 p.m.

**Adjournment**

Moved and seconded,  
*THAT the March 25, 2024, Regular Meeting of Council be reconvened and adjourned.*

Motion Carried Unanimously  
Motion: R24-071

The Regular Meeting of Council adjourned at 9:20 p.m.

CERTIFIED TRUE AND CORRECT COPY of  
the minutes of the Regular Meeting of Council  
held Monday, March 25, 2024.

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Philip Germuth  
Mayor

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Tracy Tavares  
Corporate Officer