



KITIMAT

A Marvel of Nature and Industry

DISTRICT OF KITIMAT
RESIDENTIAL FLAT RATE
COURT OF REVISION
TO BE HELD AT THE
COUNCIL CHAMBERS, 606 MOUNTAINVIEW SQUARE
ON MONDAY, MAY 06, 2024, AT 7:00 PM

Public Participation

The public can view the livestream of Council meetings on our [Council Meeting Livestream webpage](#).

The public may attend in person. To participate electronically please contact the district office at (250) 632-8900 or email dok@kitimat.ca before 4:30 p.m. the day of the meeting.

1. Call to Order

2. Court of Revision

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COUNCIL REPORT

Date: May 01, 2024
File: 2.9.1.1.1.
To: Warren Waycheshen, CAO - for Mayor and Council
From: Tracy Tavares, Director of Corporate Administration
Re: Court of Revision for Residential Flat Tax
Applicant: n/a
Location: n/a



Recommendation:

Action:

1. Each Council member must sign the attached oath before the Corporate Officer. For Council members participating electronically, the oath will be made verbally to the Corporate Officer.
2. The Director of Finance will give an overview of any complaints or corrections received and any rectifying action required.
3. Council is then asked to pass the following motion:

Recommendation:

THAT the 2024 Residential Flat Tax Roll be authorized by the Court of Revision.

Background:

At the April 15, 2024, meeting of Council, the following motion was made:

“THAT the Flat Tax rate for the 2024 year be set at \$723, equal to the 2023 Flat Tax rate of \$695 plus a 4.0% adjustment for budget increases;

AND THAT the Residential Flat Tax Court of Revision be scheduled for May 6, 2024 at 7:00 p.m. and electronic participation be allowed.” (R24-096)

Flat tax notices were distributed by mail the week of April 22, 2024.

Any person wishing to appear before the Court of Revision was required to provide at least 48 hours’ notice in writing. As of the writing of this report, there were no requests to appear before the Court of Revision. Corrections to the 2024 Residential Flat Rate Tax Roll will be brought to Council’s attention at the Council meeting.

Budget Implications: None. The Flat Tax is part of the overall taxation of the District.

“SLT”

Director of Finance Initials

Council Initiative/Other Relevant Plans:

This is required for the administration of the Residential Flat Tax.

Strategic Plan (2023-2026)

Not Applicable

Community Energy and Emissions Plan

Not Applicable

Housing Action Plan and Needs Assessment

Not Applicable

Kitimat Age-Friendly Assessment Report and Action Plan

Not Applicable

Kitimat Cycle Network Plan

Not Applicable

Kitimat Poverty Reduction Strategy

Not Applicable

Leisure Services Master Plan

Not Applicable

Minette Bay West Concept Plan

Not Applicable

Official Community Plan (and Downtown Design Guidelines)

Not Applicable

Solid Waste Action Plan

Not Applicable

Water Conservation Plan

Not Applicable

BC Transit Future Services Plan

Not Applicable

Economic Development Strategic Plan (2023-2029)

Not Applicable

"Tracy Tavares"

Submitted by:
Tracy Tavares,
Director of Corporate Administration

"Warren Waycheshen"

Approved for Submission:
Warren Waycheshen, CAO

Attachment(s): A. Oath



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"I, _____, do solemnly swear (or affirm) that I will, to the best of my judgement and ability, and without fear, favour or partiality, honestly decide the complaints to the Local Court of Revision that may be brought before me for hearing and decision as a member of that Court."

Signature

Declared before me this 6th day of May, 2024.

Tracy Tavares
Corporate Officer