

MINUTES OF DISTRICT OF KITIMAT COMMITTEE OF THE WHOLE  
MEETING HELD IN THE COUNCIL CHAMBERS, NORTHWEST  
COMMUNITY COLLEGE, ON MONDAY, JANUARY 25, 2016 AT 7:33 P.M.

Present: Mayor P. Germuth  
Councillors E. Empinado, M. Feldhoff, R. Goffinet,  
M. Murphy, C. Rattee, L. Walker

Present: Staff W. Waycheshen, Chief Administrative Officer  
D. Godfrey, Corporate Administrator  
T. Bossence, Fire Chief  
R. Klukas, Director of Economic Development  
T. Gleig, Director of Engineering Services  
G. Sewell, Director of Community Planning  
S. Christiansen, Director of Finance  
M. Gould, Director of Leisure Services  
S. Boudreault, Deputy Corporate Administrator

Public Input

Highway 37 Litter

Ted Bergen, Cable Car Resident, expressed concern and frustration over the Highway 37 litter issue.

Call for New Business or Agenda Changes

There were no additions nor changes to the agenda.

C16-003

Moved and seconded,

THAT the agenda be adopted as circulated.

Motion Carried Unanimously

C16-004  
Riverbrook Estates Zoning  
Amendment

Circulated to Council was a report from the Director of Community Planning, dated January 21, 2016, regarding a zoning amendment to allow the development of a 70-unit strata-titled manufactured home park at 167 Konigus Street.

Moved and seconded,

THAT the report on the Riverbrook Estates Zoning Amendment Bylaw be received for information and the recommendations of the Advisory Planning Committee and the Housing Committee be included in an updated bylaw.

Motion Carried Unanimously

C16-005  
CMHC Affordable Housing

Circulated to Council was a report from the Director of Community Planning, dated January 20, 2016, regarding an affordable housing component be incorporated into the Riverbrook Estates development.

Moved and seconded,

THAT the report regarding CMHC Affordable Housing be received for information.

Motion Carried Unanimously

C16-006  
Temporary Building Permit  
- Kitamaat Valley  
Education Society

Circulated to Council was a report from the Director of Engineering Services, dated January 14, 2016, regarding a temporary building permit application by Kitamaat Valley Education Society for the installation of a tent structure at their facility.

At 8:30 p.m. Councillor Goffinet left the meeting due to conflict of interest as he is the Chairman of the Board of the Kitamaat Valley Education Society.

Moved and seconded,

THAT the application for a temporary building permit for the installation of a tent structure to be used to expand the educational courses offered at the facility be approved.

Motion Carried Unanimously

Councillor Goffinet returned to the meeting at 8:32 p.m.

C16-007  
Temporary Building Permit  
- LNG Canada

Circulated to Council was a report from the Director of Engineering Services, dated January 18, 2016, regarding a temporary building permit application by Golder Associates for five site construction trailer units for office/lunchroom at the LNG Canada site.

Moved and seconded,

THAT the temporary building permit application by Golder Associates Ltd. for five site construction trailer units for office/lunchroom be approved.

Motion Carried Unanimously

C16-008  
Highway 37 Litter Clean  
Up

Circulated to Council was a report from the Chief Administrative Officer, dated January 19, 2016, regarding litter clean up along Highway 37.

Highway 37 Litter Clean  
Up (Continued)

Moved and seconded,

THAT staff work with interested individuals, community groups, and other District of Kitimat employees on ways to cut down on roadside litter within the District of Kitimat while going to the Ministry of Transportation and Infrastructure and asking if the present contractor is living up to the letter of their commitment to the District of Kitimat with regard to tidy roads, as well as long term looking at other ways of involving the community in roadside clean up.

Motion Carried Unanimously

C16-009  
Flat Tax Options for 2016

Circulated to Council was a report from the Director of Finance, dated January 17, 2016, regarding Flat Tax options for 2016.

Moved and seconded,

THAT the District of Kitimat continue to utilize the Flat Tax in Kitimat consistent with what has been done in past years.

Motion Carried

In Favour: Mayor Germuth,  
Councillors Empinado, Feldhoff, Murphy  
Opposed: Councillors Goffinet, Rattee, Walker

Budget

Grants  
C16-010

Moved and seconded,

THAT "Grants to Other Community Organizations" be approved at \$35,000.

Motion Carried Unanimously

C16-011

Moved and seconded,

THAT the "Arts for Youth" grant be approved at \$10,000.

Motion Carried Unanimously

C16-012

At 9:25 p.m. Councillor Goffinet left the meeting due to conflict of interest as he serves as a Director for the Kitimat Health Advocacy Group and Councillor Empinado left the meeting due to conflict of interest as he is employed by the Kitimat Hospital.

Moved and seconded,

THAT the "Kitimat Health Advocacy Group" grant be approved at \$15,000.

Motion Carried Unanimously

AT 9:26 p.m. Councillors Goffinet and Empinado returned to the meeting.

C16-013

Moved and seconded,

THAT the discussion on the Hirsch Creek Golf and Winter Club grant be deferred to supplemental budget discussions.

Motion Carried Unanimously

C16-014

At 9:26 p.m. Councillor Goffinet left the meeting due to conflict of interest as his son is the Manager of Kitimat Understanding the Environment (KUTE).

Moved and seconded,

THAT the "KUTE Recycling Program" grant be approved at \$148,758.

Motion Carried Unanimously

Councillor Goffinet returned to the meeting at 9:27 p.m.

C16-015

Moved and seconded,

THAT the "Soccer Club" grant be approved at \$30,000.

Motion Carried Unanimously

C16-016

Moved and seconded,

THAT the "Snowflake Community Fairgrounds" grant be approved at \$3,000.

Motion Carried Unanimously

C16-017

Moved and seconded,

THAT the "Kitimat Senior Citizens Association Program" grant be approved at \$25,300.

Motion Carried Unanimously

C16-018

Moved and seconded,

THAT the "Student Employment" grants be approved at \$25,000.

Motion Carried Unanimously



C16-025

Moved and seconded,

THAT "Library Rental" grant be approved at \$111,600.

Motion Carried Unanimously

C16-026

At 9:37 p.m. Councillor Feldhoff left the meeting due to conflict of interest as his wife is the Theatre Manager.

Moved and seconded,

THAT "Mount Elizabeth Theatre" grant be approved at \$62,400.

Motion Carried Unanimously

C16-027

Moved and seconded,

THAT "Mount Elizabeth Theatre Capital" grant be approved at \$24,000.

Motion Carried Unanimously

Councillor Feldhoff returned to the meeting at 9:42 p.m.

C16-028

Moved and seconded,

THAT items 10 - 15 of the Fire Department supplemental budget be approved.

Division of the question was called.

On the first part:

THAT "Fire Department Maintenance" at \$25,000; "Building Maintenance Emergency Wall Anchor Repair" at \$27,911; "Fire Hall Generator" at \$124,650; "KFD/KEP Communications Study and Upgrade" at \$70,000; and "Public Notice/Information Sign" at \$100,000 be approved.

Motion Carried Unanimously

On the second part:

THAT "Training Ground Improvement Project-Build Reserve" at \$50,000 be approved.

Motion Carried

In Favour: Mayor Germuth  
Councillors Empinado, Goffinet, Murphy, Rattee, Walker

Opposed: Councillor Feldhoff

C16-029

Moved and seconded,

THAT all RCMP Capital items (Building Slab Repair - \$20,000; Windows Upgrade - \$15,000; Exterior Stairs Upgrade - \$11,000; Janitor's Sink Replacement - \$2,500; Phone System Upgrade - \$35,000; Upkeep of Detachment - \$12,645; and Furniture and Equipment - \$3,050) be approved.

Motion Carried Unanimously

C16-030

Moved and seconded,

THAT "Cat Room Upgrades" at the animal shelter be approved at \$8,000.

Motion Carried Unanimously

C16-031

Moved and seconded,

THAT "Replacement of 2 Library offices carpet" be approved at \$6,300.

Motion Carried Unanimously

C16-032

Moved and seconded,

THAT "Library Passageway Cladding" be approved at \$30,000.

Motion Carried

In Favour: Mayor Germuth  
Councillors Empinado, Goffinet, Murphy, Rattee, Walker

Opposed: Councillor Feldhoff

C16-033

Moved and seconded,

THAT "Library Exterior Painting" be deferred for further discussion.

Motion Carried Unanimously

C16-034

Moved and seconded,

THAT "Museum Exterior Leak Sealing/Modifications Study" at \$15,000 be approved.

Motion Carried Unanimously

C16-035

Moved and seconded,

THAT "Museum Artifact Cases" be approved at \$15,000.

Motion Carried Unanimously

C16-036

Moved and seconded,

THAT "Museum Map Cabinet" be approved at \$2,000.

Motion Carried Unanimously

C16-037

Moved and seconded,

THAT "Museum Exterior Signage" be approved at \$2,000.

Motion Carried

In Favour Mayor Germuth,  
Councillors Empinado, Feldhoff, Goffinet, Murphy

Opposed Councillors Rattee, Walker

C16-038

Moved and seconded,

THAT "Reception Area Renovation Main Office" be tabled for  
further discussion.

Motion Carried

In Favour: Mayor Germuth,  
Councillors Empinado, Feldhoff,  
Goffinet, Murphy, Rattee

Opposed: Councillor Walker

C16-039

At 10:29 p.m. Councillor Goffinet left the meeting due to conflict of  
interest as his son is the Manager of Kitimat Understanding the  
Environment (KUTE).

Moved and seconded,

THAT "Recycling Action Plan" be approved at \$25,000.

Motion Carried Unanimously

Councillor Goffinet returned to the meeting at 10:29 p.m.



C16-040

Moved and seconded,

THAT "Records Management Project" be approved at \$10,000.

Motion Carried Unanimously

C16-041

Moved and seconded,

THAT "Phone System Upgrade City Hall and PWY" be approved at \$50,000.

Motion Carried Unanimously

C16-042

Moved and seconded,

THAT the meeting be adjourned.

Motion Carried Unanimously

There being no further business, the meeting adjourned at 10:40 p.m.

CERTIFIED TRUE AND CORRECT

\_\_\_\_\_  
Corporate Officer

\_\_\_\_\_  
Mayor