



MINUTES OF DISTRICT OF KITIMAT
REGULAR MEETING
MEETING HELD IN THE COUNCIL CHAMBERS, NORTHWEST
COMMUNITY COLLEGE, ON MONDAY, NOVEMBER 7, 2016 AT 7:30 P.M.

Present: Mayor P. Germuth
Councillors E. Empinado, M. Feldhoff, R. Goffinet, M. Murphy,
Absent: Councillors C. Rattée and L. Walker
Present: Staff W. Waycheshen, Chief Administrative Officer
D. Godfrey, Director of Corporate Administration
G. Sewell, Director of Community Planning
T. Gleig, Director of Engineering
S. Christiansen, Director of Finance
M. Gould, Director Leisure Services
M. Manson, Director of Operations
M. Dewar, Director of Economic Development
D. Collier, Deputy Fire Chief
J. Marsh, Business and Communications Officer

Delegations/Presentations

1. Trish Parsons, Light Up Kitimat – Review of 2015 Event and Invitation to 2016 Event

Trish Parsons came forward to provide a review of the 2015 Light Up Kitimat Event and extended an invitation to the 2016 event to Council.

2. Geoff Graham, AMEC Foster Wheeler – Radley Park Riverbank Erosion

Geoff Graham came forward and narrated a power point presentation on the Radley Park, Kitimat Erosion Protection on the Kitimat River.

Call for New Business or Agenda Changes

1. Letter from Vimar Equipment regarding Ice Machines

Moved and seconded,
“*THAT the agenda be adopted as amended.*”

Motion Carried Unanimously

Motion: R 16-227

Public Input / Questions on Agenda Items

Media Inquiries - For Clarification Only

Minutes

1. Minutes of the Regular Meeting on October 17, 2016

Moved and seconded,

“THAT the minutes of the Regular Council meeting held on October 17, 2016 be adopted as circulated.”

Motion Carried Unanimously

Motion: R 16-228

2. Public Hearing Minutes for Hirsch Creek Golf and Winter Club, 2000 Kingfisher Avenue, Zoning Amendment Bylaw No. 1895 on October 17th, 2016

Moved and seconded,

“THAT the minutes of the Public Hearing for Hirsch Creek Golf and Winter Club, 2000 Kingfisher Avenue, Zoning Amendment Bylaw No. 1895 on October 17th, 2016 be adopted as circulated.”

Motion Carried Unanimously

Motion: R 16-229

3. Minutes of the committee of the Whole on October 24, 2016

Moved and seconded,

“THAT the minutes of the Committee of the Whole meeting held on October 24, 2016 be adopted as circulated.”

Motion Carried Unanimously

Motion: R 16-230

Motions

1. Options to Top Trees on Haisla Hill

Moved and seconded,

“That the District of Kitimat review options to top trees on Haisla Hill in order to enhance the view of the Douglas Channel.”

Motion Carried Unanimously

Motion: R 16-231

Bylaws

1. 1st, 2nd and 3rd Readings – ‘Ocelot Way Temporary Traffic Restriction’ Bylaw No. 1891

Moved and seconded,

“THAT three readings be given to Bylaw No. 1891, ‘Ocelot Way Temporary Traffic Restriction’.”

Motion Carried Unanimously

Motion: R 16-232

1st, 2nd and 3rd Readings – ‘LNG Plant Road Closure and Disposal Bylaw’ Bylaw No. 1892

Moved and seconded,

“THAT three readings be given to Bylaw No. 1892, ‘LNG Plant Road Closure and Disposal Bylaw’.”

Motion Carried Unanimously

Motion: R 16-233

1st, 2nd and 3rd Readings – ‘Harbour Road Closure and Disposal’ Bylaw No. 1896

Moved and seconded,

“THAT three readings be given to Bylaw No. 1896, ‘Harbour Road Closure and Disposal’.”

Motion Carried Unanimously

Motion: R 16-234

Ocelot Way Encroachment Easement Agreement

Moved and seconded,

“THAT Ocelot Way Encroachment Easement Agreement, in principle, be approved.”

Motion Carried Unanimously

Motion: R 16-235

Public Notice Period

Moved and seconded,

“THAT the Public Notice period for bylaws 1891, 1892 and 1896 and Ocelot Way Encroachment Easement Agreement, be open until noon on November 30, 2016.”

Motion Carried Unanimously

Motion: R 16-236

Reports and/or Communications

1. Community Grants/Sponsorship Program

Moved and seconded,

“THAT the revised Community Grants / Sponsorship Program dated September 26, 2016 be approved.”

Motion Carried Unanimously

Motion: R 16-237

2. Cat Bylaw Enforcement Discussion Report

Moved and seconded,

“THAT the language in the bylaw be changed so repeat offender language for dogs be applied to cats as well.”

Motion Carried Unanimously

Motion: R 16-238

Moved and seconded,

“THAT the District put a focus on educating cat owners to the issues of cats being at large.”

Motion Carried Unanimously

Motion: R 16-239

3. Crown Land Referral, Invitation to Comment

Moved and seconded,

“THAT the comments regarding a Crown Land application submitted by Pacific Future Energy Corporation for a temporary (2 year) license for investigative geotechnical studies for proposed road access (Referral No. 86876885) be submitted to Forest Land Natural Resources Operations.”

Motion Carried Unanimously

Motion: R 16-240

4. Wakashan Project Grant Application

Moved and seconded,

“THAT the “Wakashan 2017 Redesign Grant Application – Update” report be received for information.”

Motion Carried Unanimously

Motion: R 16-241

5. Northern Development Economic Development Capacity Building Grant

Moved and seconded,

“THAT a grant application be submitted to Northern Development Initiative Trust for the Economic Development Capacity Building fund program.”

Motion Carried Unanimously

Motion: R 16-242

6. Northern Development Business Façade Improvement Grant

Moved and seconded,

“THAT a grant application be submitted to Northern Development Initiative Trust for the Business Façade Improvement funding program.”

Motion Carried Unanimously

Motion: R 16-243

7. Kitimat Minor Softball Grant Request

Moved and seconded,

“THAT the field user fees for Kitimat Minor Softball be waived for the 2017 softball season; and, that field user fees of up to \$1,000 be supported through a grant to Kitimat Minor Softball from Council’s Community Grants/Sponsorship Program.”

Motion Carried Unanimously

Motion: R 16-244

8. Travel Expense Policy Report and Draft Policy

Moved and seconded,

“THAT the Travel Expense Policy dated November 7, 2016 be approved.”

Motion Carried Unanimously

Motion: R 16-245

9. Ice Machine Reserve Spending Approval for Two New Ice Cleaning Machines

Moved and seconded,

“THAT this item, Ice Machine Reserve Spending Approval for Two New Ice Cleaning Machines, be tabled for three weeks.”

Motion Carried Unanimously

Motion: R 16-246

10. 2017 Budget Building Block: WSP Capital Costs Report

Moved and seconded,

“THAT Administration use the WSP Capital Costs Report be approved for the bases of projecting capital expenditures in the 2017- 2021, 5 Year Plan; and that Administration use the WSP Capital Costs Report Model 2: \$751,740 fixed funding level for 2017 and beyond (with yearly CPI increases) for building maintenance projects exceeding a \$5,000 threshold.”

Moved and seconded,

“THAT the motion regarding the ‘2017 Budget Building Block: WSP Capital Costs Report’ be Tabled to November 21, 2016.

Motion Carried Unanimously

Motion: R 16-247

11. Hirsch Creek Golf and Winter Club – Surplus Works Yard Truck Grant Request

Moved and seconded,

“THAT the District of Kitimat provide the Hirsch Creek Golf and Winter Club the option to purchase Unit #48 for the offered price of \$4,000.”

Motion Carried Unanimously

Motion: R 16-248

12. Angle Street Playground – Removal

Moved and seconded,

“THAT the Angle Street Playground be removed, and that options for the replacement of the Angle Street Playground be brought forward as part of the 2017 budget deliberations

Motion Carried Unanimously

Motion: R 16-249

13. Pool Shutdown – 2016 Review and 2017 Information

Moved and seconded,

“THAT the report on “Pool Shutdown – 2016 review and 2017 information” be received for information.”

Motion Carried Unanimously

Motion: R 16-250

14. Mark’s Klean-Up – Activities and Historic Costs

Moved and seconded,

“THAT the “Mark’s Klean-up Activities and Historic Costs” be received for information.”

Motion Carried Unanimously

Motion: R 16-251

15. Minette Bay West Concept Plan Update

Moved and seconded,
“THAT the “Minette Bay West Concept Plan Process Update” be received for information.”

Motion Carried Unanimously

Motion: R 16-252

16. Airport Transportation Taxi/Shuttle Service

Moved and seconded,
“THAT the Airport Transportation Shuttle service be extended until November 1, 2017, and that staff continue to monitor and review the program prior to the winter 2017 – 2018.”

Motion Carried Unanimously

Motion: R 16-253

Advisory Commission/Committee Minutes

1. Leisure Services Advisory Commission Minutes from September 27th, 2016

Moved and seconded
“THAT the Leisure Services Advisory Commission Minutes from September 27, 2016 be received and filed.”

Motion Carried Unanimously

Motion: R 16-254

Council Reports

Verbal reports were given by various member of Council.

Moved and seconded,
“THAT this meeting adjourn.”

Motion Carried Unanimously

The meeting adjourned at 9:47 p.m.

CERTIFIED TRUE AND CORRECT

Mayor

Corporate Officer