



MINUTES OF DISTRICT OF KITIMAT
REGULAR MEETING

MEETING HELD IN THE COUNCIL CHAMBERS, NORTHWEST
COMMUNITY COLLEGE, ON MONDAY, MAY 15, 2017 AT 7:30 PM

Present: Mayor P. Germuth
Councillors M. Feldhoff, R. Goffinet, C. Rattée
Absent: E. Empinado, M. Murphy, L. Walker
Present: Staff W. Waycheshen, Chief Administrative Officer
D. Godfrey, Deputy Chief Administrative Officer
G. Sewell, Director of Community Planning
M. Gould, Director of Leisure Services
M. Dewar, Director of Economic Development
M. Manson, Director of Operations
S. Christiansen, Director of Finance
T. Bossence, Fire Chief
S. O'Neill, Deputy Director of Leisure Services
J. Marsh, Business and Communications Officer
W. Sussbauer, Technical Services Manager
R. Beaudry, Planner
E. Anderson, Deputy Director of Corporate Administration

Delegations/Presentations

1. Michelle Martins, Sgt. Morgan, Lois Marleau– Intergenerational Day

Ms. Martins, Sgt. Morgan and Ms. Marleau spoke on behalf of the Community Response Network about Intergenerational Day. Mayor Germuth stated the request met the proclamation policy guidelines and will be added to the register of observances.

2. Staff Sergeant McLaren and Sergeant Morgan – April 2017 Policing Report

S/Sgt. McLaren and Sgt. Morgan presented that April 2017 Policing Report.

3. Gary Wilson and Shaun O'Neill – Friendship Totem Pole

Deputy Director of Leisure Services introduced Gary Wilson who will be carving the Friendship Totem Pole. Mr. Wilson showed Council a Maquette of the totem pole.

4. Margaret Warcup, Paul LaGace and Jo Ann Hildebrandt – Housing Resource Worker Program

Ms. Warcup provided an overview of the Kitimat Housing Resource funding situation and presented their request for financial assistance from the District.

Public Input / Questions on Agenda Items

Ms. Patricia Tate, a resident of Kiwanis Village, spoke in favour of Council providing a financial assistance grant to the Kitimat Housing Resource.

Media Inquiries - For Clarification Only

Call for New Business / Adoption of the Agenda

Moved and seconded,
"THAT the agenda be adopted as circulated."

Motion Carried Unanimously

Minutes

1. Court of Revision Minutes – May 1, 2017

Moved and seconded,
"THAT the minutes of the Court of Revision meeting held on May 1, 2017 be adopted as circulated."

Motion Carried Unanimously

Motion: R17-108

2. Regular Meeting of Council – May 1, 2017

Moved and seconded,
"THAT the minutes of the Regular Council meeting held on May 1, 2017 be adopted as circulated."

Motion Carried Unanimously

Motion: R17-109

3. Parcel Tax Review Panel Minutes – May 8, 2017

Moved and seconded,
"THAT the minutes of the Parcel Tax Review Panel meeting held on May 8, 2017 be adopted as amended."

Motion Carried Unanimously

Motion: R17-110

4. Special Meeting of Council – May 8, 2017

Moved and seconded,
"THAT the minutes of the Special Council meeting held on May 8, 2017 be adopted as circulated."

Motion Carried Unanimously

Motion: R17-111

5. Special Meeting of Council – May 10, 2017

Moved and seconded,
"THAT the minutes of the Special Council meeting held on May 10, 2017 be adopted as amended."

Motion Carried Unanimously

Motion: R17-112

Motions

Bylaws

1. Bylaw No. 1910, RCMP Fees Bylaw

Moved and seconded,

THAT Three Readings be given to Bylaw No. 1910, "Amendment to Fees Charged for RCMP Services."

Motion Carried Unanimously

Motion: R17-113

Bylaw No. 1910

Reports and/or Communications

1. 2016 Financial Statement Approval

Moved and seconded,

"THAT the 2016 Financial Statements be approved."

Motion Carried Unanimously

Motion: R17-114

2016 Financial Statements

2. Housing Resource Grant Request

Moved and seconded,

"THAT the Kitimat CDC Housing Resource Service request for financial assistance as referenced in the May 15th, 2017 letter to Council from Margaret Warcup, being \$350.00 of rent per month for twelve months equalling \$4,200 be approved."

Motion Carried Unanimously

Motion: R17-115

Housing Resource Grant Request

Moved and seconded,

"THAT the Kitimat CDC Housing Resource Service request for financial assistance as referenced in the May 15th, 2017 letter to Council from Margaret Warcup, be referred to staff for a report."

Motion Carried Unanimously

Motion: R17-116

Housing Resource Grant Request

3. Friendship Totem Pole

Moved and seconded,

"THAT a grant of up to \$8,000 be provided for commissioning of the Friendship Pole."

Motion Carried Unanimously

Motion: R17-117

Friendship Totem Pole

4. Community Grant/Sponsorship Program

Moved and seconded,

“THAT the travel grant subsidy, under the Community Grants/Sponsorship Program be adjusted to allow travel grants to Terrace only if hotel rooms are required or the participants meet the terms of the Leisure Access Program.”

Motion Carried Unanimously

Motion: R17-118

Community Grant/Sponsorship Program

5. Leisure Services Department Fee Schedule 2017/2018

Moved and seconded,

“THAT the changes to the Leisure Services Department Fee Schedule 2017/2018 as recommended by the Leisure Services Advisory Commission on May 2, 2017 be adopted.”

Motion Carried Unanimously

Motion: Motion: R17-119

LS Fee Schedule

6. Leisure Services Advisory Commission Request to Meet with Council

Moved and seconded,

“THAT Administration organize a meeting between Council and the Leisure Services Advisory Commission in September 2017 to discuss the percentage fee recovery mandate and other issues surrounding Leisure Service opportunities in Kitimat.”

Motion Carried Unanimously

Motion: Motion: R17-120

LSAC Request

7. Travel Expenses Policy

Moved and seconded,

“THAT Travel Expense Policy dated 15 May 2017 be authorized.”

Motion Carried Unanimously

Motion: Motion: R17-121

Travel Expenses Policy

8. Remuneration of Council

Moved and seconded,

“THAT the Report titled Council Remuneration and Expenses dated 15 May 2017 be received for information.”

Motion Carried Unanimously

Motion: Motion: R17-122

Remuneration of Council

9. Statement of Accounts – April 2017

Moved and seconded,

“THAT the Statement of Accounts paid for the month of April 2017, in the amount of \$1,123,850.54 is reviewed and that it be filed.

Motion Carried Unanimously

Motion: Motion: R17-123
Statement of Accounts – April 2017

Advisory Commission/Committee Minutes

1. Leisure Services Advisory Commission Minutes – May 2, 2017

Moved and seconded,

“THAT the Minutes of the Leisure Services Advisory Commission for the meeting on May 2, 2017 be received as circulated.”

Motion Carried Unanimously

Motion: Motion: R17-124
LSAC Commission

New Business

Mayor and Council Reports

Verbal reports were given by various member of Council.

Moved and seconded,

“THAT this meeting adjourn.”

Motion Carried Unanimously

The meeting adjourned at 8:50 p.m.

CERTIFIED TRUE AND CORRECT

Mayor

Corporate Officer