



MINUTES OF DISTRICT OF KITIMAT  
**SPECIAL MEETING**  
MEETING HELD IN THE COUNCIL CHAMBERS, NORTHWEST  
COMMUNITY COLLEGE, ON MONDAY, JULY 24, 2017 AT 7:30 PM

Present: Mayor P. Germuth  
Councillors M. Feldhoff, R. Goffinet,  
M. Murphy, C. Rattée, L. Walker  
Absent: Councillor E. Empinado  
Present: Staff D. Godfrey, Deputy Chief Administrative Officer  
G. Sewell, Director of Community Planning  
M. Manson, Director of Operations  
M. Dewar, Director of Economic Development  
S. Christiansen, Director of Finance  
A. Ramos-Espinoza, Director of Engineering Services  
E. Anderson, Deputy Director of Corporate Administration

1. Call to Order

**2. Public Input/Questions on Agenda Items**

The Mayor asked that anyone from the gallery that wishes to speak on Development Variance Permit for 32 Clifford Street do so at this point. No member of the gallery spoke. The Mayor asked if there were any written submissions on this Development Variance Permit. The Corporate Officer read into the record two written submissions both in support.

The Mayor asked that anyone from the gallery that wishes to speak on Development Variance Permit for 30 Blueberry Avenue do so at this point. No member of the gallery spoke. The Mayor asked if there were any written submissions on this Development Variance Permit. The Corporate Officer read into the record a written submission in support.

3. Media Inquiries

**4. Kitimat Tourism Partnership Activities**

Director of Economic Development and Executive Director of the chamber of Commerce presented on multiple Tourism activities.

Moved and seconded

*“THAT report dated July 19, 2017 titled Tourism Partnership Activities be received for information.*

Motion Carried Unanimously  
Motion: SPC17-029  
Tourism Partnership Activities

**5. Development Variance Permit – 32 Clifford Street**

Moved and seconded

*“THAT the Development Variance Permit to allow a height variance of 1.34 m for a detached garage at 32 Clifford Street be approved, conditional on:*

- 1) Compliance with BC Building Code; and*
- 2) Permit will expire 31 July 2019 if garage is not constructed.”*

Motion Carried Unanimously  
Motion: SPC17-030  
DVP – 32 Clifford Street

## 6. Development Variance Permit – 30 Blueberry Avenue

Moved and seconded

*“THAT the Development Variance Permit to allow construction of a lean-to extension on an accessory building that encroaches 4.26 m into required rear yard at 30 Blueberry Avenue be approved, conditional on:*

- 1) Compliance with BC Building Code; and*
- 2) Permit will expire 31 July 2019 if lean-to extension is not constructed.”*

Motion Carried Unanimously

Motion: SPC17-031

DVP – 30 Blueberry

## 7. Student Summer Employment Policy

Moved and seconded

*“THAT the revised Summer Student Employment Policy S-11, dated July 2017 be approved.”*

Motion Carried Unanimously

Motion: SPC17-032

Policy S-11

## 8. Front Office Renovations

Moved and seconded

*“THAT approval be given for the front office renovation project given the updated cost of \$70,000 and that additional funding be found from the reserve for RCMP phones.”*

### Amendment:

Moved and seconded

*To add: “or from capital building reserve fund.”*

**On the Amendment:**

**Motion Carried**

In Favour: Mayor Germuth, Councillor Feldhoff, Councillor Goffinet,  
Councillor Murphy and Councillor Rattée

Opposed: Councillor Walker

### Main Motion as Amended:

*“THAT approval be given for the front office renovation project given the updated cost of \$70,000 and that additional funding be found from the reserve for RCMP phones or from capital building reserve fund.”*

**On the Main Motion as Amended:**

**Motion Carried**

In Favour: Mayor Germuth, Councillor Feldhoff, Councillor Goffinet,  
Councillor Murphy and Councillor Rattée

Opposed: Councillor Walker

Motion: SPC17-033

Front Office Renovations

Moved and seconded,  
“*THAT this meeting adjourn.*”

Motion Carried Unanimously

The meeting adjourned at 8:03 p.m.

CERTIFIED TRUE AND CORRECT

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Mayor

\_\_\_\_\_  
Corporate Officer