



MINUTES OF DISTRICT OF KITIMAT

**REGULAR MEETING**

MEETING HELD IN THE COUNCIL CHAMBERS, NORTHWEST  
COMMUNITY COLLEGE, ON MONDAY, MAY 7, 2018 AT 7:30 PM

Present: Mayor P. Germuth  
Councillors E. Empinado, M. Feldhoff, L. Walker  
Absent: Councillors R. Goffinet, M. Murphy, C. Rattee  
Present: Staff W. Waycheshen, Chief Administrative Officer  
G. Sewell, Director of Community Planning  
M. Gould, Director of Leisure Services  
A. Ramos-Espinoza, Director of Engineering Services  
S. Christiansen, Director of Finance  
P. Mitchell, Information Systems Coordinator  
E. Anderson, Deputy Director of Corporate Administration

**Delegations/Presentations**

**1. Sgt. Morgan and Cpl. Egers, RCMP – Monthly Policing Report March 2018**

Sgt. Morgan gave an overview of activities for March 2018 including training. Cpl. Egers gave an overview of training and activities that are planned for the near future.

Sgt. Morgan expressed that he enjoyed his time in Kitimat and Council thanked him for his time here.

**2. Jill Barrowman, Executive Director of Chamber of Commerce – Tourism Report**

Ms. Barrowman spoke about activities undertaken by the Chamber of Commerce and future planned activities including a camping survey, Light Up Kitimat and the Kitimat Mud Games.

**Public Input / Questions on Agenda Items**

Dorothy Egan – Transit Service Agreement

Ms. Egan asked that Council not approve the Transit Service Agreement as the changes in the Custom Transit have created issues with the passengers. Ms. Egan stated that she feels that the driver no longer receiving phone calls directly is the biggest reason for this.

Jeanette Cowan - Jeanette's Munchies

Ms. Cowan requested an update on her application from the District to place her food truck within Service Centre. She was advised that staff would follow up.

**Media Inquiries - For Clarification Only**

**Call for New Business / Adoption of the Agenda**

Moved and seconded,

*“THAT the Regular Council Agenda for May 7, 2018 be adopted as circulated.”*

Motion Carried Unanimously

**Minutes**

**1. Regular Meeting of Council – April 16, 2018**

Moved and seconded,  
*“THAT the minutes of the Regular Council meeting held on April 16, 2018 be adopted as circulated.”*

Motion Carried Unanimously  
Motion: R18-091

**2. Public Hearing Minutes for Bylaw No.1917 – April 16 2018**

Moved and seconded,  
*“THAT the Public Hearing Minutes on Bylaw No. 1917 held on April 16, 2018 be adopted as circulated.”*

Motion Carried Unanimously  
Motion: R18-092

**3. Special Meeting of Council – April 23, 2018**

Moved and seconded,  
*“THAT the minutes of the Special Council meeting held on April 23, 2018 be adopted as circulated.”*

Motion Carried Unanimously  
Motion: R18-093

**4. Committee of the Whole Meeting of Council – April 23, 2018**

Moved and seconded,  
*“THAT the minutes of the Committee of the Whole meeting held on April 23, 2018 be adopted as circulated.”*

Motion Carried Unanimously  
Motion: R18-094

**5. Public Hearing Minutes for Bylaw No. 1917 – April 30, 2018**

Moved and seconded,  
*“THAT Public Hearing Minutes on Bylaw No. 1917 held on April 30, 2018 be adopted as circulated.”*

Motion Carried Unanimously  
Motion: R18-095

**6. Public Hearing Minutes for Bylaw No. 1918 – April 30, 2018**

Moved and seconded,  
*“THAT Public Hearing Minutes on Bylaw No. 1918 held on April 30, 2018 be adopted as circulated.”*

Motion Carried Unanimously  
Motion: R18-096

**7. Court of Revision Meeting – April 30, 2018**

Moved and seconded,  
*“THAT the Court of Revision minutes held on April 30, 2018 be adopted as circulated.”*

Motion Carried Unanimously

Motion: R18-097

## **8. Commercial Avenue Parcel Tax Review Panel – April 30, 2018**

Moved and seconded,

*“THAT the minutes of the Commercial Avenue Parcel Tax Review Panel held on April 30, 2018 be adopted as circulated.”*

Motion Carried Unanimously

Motion: R18-098

## **9. Special Meeting of Council – April 30, 2018**

Moved and seconded,

*“THAT the minutes of the Special Council meeting held on April 30, 2018 be adopted as circulated.”*

Motion Carried Unanimously

Motion: R18-099

## **Bylaws**

### **1. First Two Readings – Bylaw No. 1919 – Cannabis**

Moved and seconded,

*“THAT first and second readings be given to the bylaw to “Amend the Kitimat Municipal Code With Respect To Cannabis Retail and Production, Bylaw No. 1919.”*

*AND THAT a Public Hearing be set for May 28, 2018 at 5:00 pm at the Joanne Monaghan Room, Riverlodge Recreation Centre, 654 Columbia Avenue West.”*

Amendment:

Moved and seconded,

*“THAT the preamble include the words ‘Commercial Production’.”*

Amendment Motion Carried Unanimously

Motion: R18-100

Cannabis Zoning

Main Motion as amended:

*“THAT first and second readings be given to the bylaw to “Amend the Kitimat Municipal Code With Respect To Cannabis Retail and Production, Bylaw No. 1919” as amended with the words ‘Commercial Production’ in the preamble.*

*AND THAT a Public Hearing be set for May 28, 2018 at 5:00 pm at the Joanne Monaghan Room, Riverlodge Recreation Centre, 654 Columbia Avenue West.”*

Main Motion as Amended Carried Unanimously

Motion: R18-101

Cannabis Zoning

## 2. First Three Readings – Bylaw No. 1920 – Financial Plan

Moved and seconded,

*“THAT three readings be given to the bylaw to “Financial Plan Bylaw, Bylaw No. 1920, 2018.”*

Motion Carried Unanimously  
Motion: R18-102  
Financial Plan Bylaw

## 3. First Three Readings – Bylaw No. 1921– Tax Rates

Moved and seconded,

*“THAT three readings be given to the bylaw to “Tax Rate Bylaw, Bylaw No. 1921, 2018.”*

Motion Carried Unanimously  
Motion: R18-103  
Tax Rates Bylaw

## 4. First Three Readings – Bylaw No. 1922 – Flat Tax

Moved and seconded,

*“THAT three readings be given to the bylaw to “Residential Flat Rate Tax Amendment Bylaw, Bylaw No. 1922, 2018.”*

Motion Carried

In Favour: Mayor Germuth, Councillor Empinado, Councillor Feldhoff

Opposed: Councillor Walker

Motion: R18-104  
Flat Tax Bylaw

## Reports and/or Communications

### 1. Temporary Use Permit – Haisla Progressive Ventures

Moved and seconded,

*“THAT a temporary use permit be issued to Haisla & Progressive Ventures to operate a 70.62 ha sand and gravel pit in the vicinity of an existing MOTI operation, as presented in the application, conditional on:*

- (1) Trail head access to Robinson Lake Trail is maintained and open to the general public for recreation use;*
- (2) Robinson Lake Trail retains designated provincial trail status;*
- (3) Provincial tenure maintained in good standing;*
- (4) Compliance with provincial and municipal regulations, including all provincial reclamation and safety standards; and*
- (5) Valid municipal business license.”*

Motion Carried Unanimously

Motion: R18-105  
TUP – Haisla Progressive Ventures

## **2. Landfill Operations Contract Award**

Moved and seconded,  
*“THAT the Five Year Landfill Operations Contract #361 be awarded for the bid price of \$2,400,000.”*

Motion Carried Unanimously  
Motion: R18-106  
Landfill Operations Contract

## **3. Refuse Collection Extension Contract**

Moved and seconded,  
*“THAT the Residential Refuse Collection Contract #320 be extended for a 1 year period ending June 30, 2019 for a total cost of \$300,000.00”*

Motion Carried Unanimously  
Motion: R18-107  
Refuse Collection Contract

## **4. 2018-2019 Transit Service Agreement**

Moved and seconded,  
*“THAT the 2018/2019 Annual Operating Agreement with BC Transit providing the Kitimat Conventional Transit Service for the period April 1, 2018 to March 31, 2019 be approved, and further, that the Mayor and Corporate Officer be authorized to sign the Annual Operating Agreement with BC Transit.”*

Motion Carried Unanimously  
Motion: R18-108  
Transit Service Agreement

Moved and seconded,  
*“THAT the Kitimat Custom Transit Service be tabled until staff can report back on the issues raised around dispatching.”*

Motion Carried Unanimously  
Motion: R18-109  
Custom Transit

## **Advisory Commission/Committee Minutes**

### **1. Kitimat Housing Committee – April 17, 2018**

Moved and seconded,  
*“THAT the Kitimat Housing Meeting Minutes from April 17, 2018 be received and filed.”*

Motion Carried Unanimously  
Motion: R18-110  
Kitimat Housing Committee

**2. Advisory Planning Commission – April 17, 2018**

Moved and seconded,  
*“THAT the Advisory Planning Commission Meeting Minutes from April 17, 2018 be received and filed.”*

Motion Carried Unanimously  
Motion: R18-111  
Advisory Planning Commission

**3. Advisory Commission for Persons with Disabilities – February 15, 2018**

Moved and seconded,  
*“THAT the Advisory Commission for Persons with Disabilities Minutes from February 15, 2018 be received and filed.”*

Motion Carried Unanimously  
Motion: R18-112  
Advisory for Persons with Disabilities

**New Business**

**Mayor and Council Reports**

Moved and seconded,  
*“THAT this meeting adjourn.”*

Motion Carried Unanimously

The meeting adjourned at 8:59 p.m.

CERTIFIED TRUE AND CORRECT

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Mayor

\_\_\_\_\_  
Corporate Officer