



MINUTES OF DISTRICT OF KITIMAT  
**SPECIAL**  
MEETING HELD IN THE MUNICIPAL OFFICES,  
270 CITY CENTRE, ON MONDAY, MAY 28, 2018 AT 7:30 PM

Present: Mayor P. Germuth

Councillors E. Empinado, M. Feldhoff, R. Goffinet, M. Murphy,  
C. Rattée, L. Walker

Present: Staff W. Waycheshen, Chief Administrative Officer  
D. Godfrey, Deputy Chief Administrative Officer  
S. Christiansen, Director of Finance  
G. Sewell, Director of Community Planning  
A. Ramos-Espinoza, Director of Engineering Services  
M. Gould, Director of Leisure Services  
M. Dewar, Director of Economic Development  
C. McCulley, Director of Operations  
T. Bossence, Fire Chief  
R. Iannarelli, Purchasing Manager  
P. Mitchell, Information Systems Coordinator  
E. Anderson, Deputy Director of Corporate Administration

**1. Call to Order**

**2. Public Input**

Dorothy Egan – Ms. Egan asked questions surrounding the custom transit system and provided complaints on how the service was being delivered.

Sandra Mielke – Ms. Mielke echoed statements from Ms. Egan regarding the custom transit system.

**3. Media Inquiries**

**4. Adoption of the Agenda**

Moved and seconded,  
*"THAT the agenda be adopted."*

Motion Carried Unanimously

**5. Bylaw No. 1919 – Cannabis Retail and Commercial Production**

The CAO advised that Councillor Murphy was given a verbal update on the Public Hearing of Bylaw No. 1919 as she arrived late to the Public Hearing. She is therefore eligible to vote on the bylaw.

Moved and seconded,  
*"THAT Cannabis Retail and Production Zoning Amendment Bylaw No. 1919, 2018 receive Third Reading and adoption and that this bylaw be reviewed within 90 days of receiving further direction from the federal and provincial governments."*

Motion Carried Unanimously  
Motion: S18-027  
Bylaw No. 1919

## **6. 2018 Purchasing Policy**

Moved and seconded,

*"THAT the Purchasing Policy as was tentatively approved in the April 9th, 2018 Committee of the Whole be approved."*

Motion Carried Unanimously

Motion: S18-028

2018 Purchasing Policy

## **7. Landfill Phase 1 Closure Contract Award**

Moved and seconded,

*"THAT the budget for the Landfill Phase 1 Closure be increased to \$2,200,000 to reflect the increase tendered construction costs."*

Motion Carried Unanimously

Motion: S18-029

Landfill Closure

## **8. 2018-2019 Custom Transit Service Annual Operating Agreement**

Moved and seconded,

*"THAT the Kitimat Custom Transit Service Annual Operating Agreement for the period of April 1, 2018 to May 31, 2018 be approved; and the Memorandum of Understanding to Amend the Annual Operating Agreement Service Specifications effective June 1, 2018 be approved; and further, that the Mayor and Corporate Officer be authorized to sign the Annual Operating Agreement and the Memorandum of Understanding with BC Transit."*

Motion Carried

In Favour: Mayor Germuth, Councillor Empinado, Councillor Feldhoff  
Councillor Walker

Opposed: Councillor Goffinet, Councillor Murphy, Councillor Rattée

Motion: S18-030

Custom Transit

## **9. Kitimat Valley Housing Society, Seed Funding Request**

Councillor Goffinet declared a conflict of interest as he is part of the Kitimat General Hospital Foundation Board, which directs Kitimat Valley Housing Society.

Councillor Empinado declared a conflict of interest as he is employed by Northern Health who would operate the proposal.

Both Councillors left the Chambers at 9:04 p.m.

Moved and seconded,

*"THAT Kitimat Valley Housing Society be granted \$25,000 seed funding to assist in project development for the Dementia Cottage Care Facility on Loganberry*

*Avenue; and  
THAT this \$25,000 advance be deducted from any future Affordable and Accessible Housing Fund (AHF) grant to Kitimat valley Housing Society."*

Motion Carried Unanimously  
Motion: S18-031  
Kitimat Valley Housing Society

The Councillors returned at 9:10 p.m.

#### **10. 2017 Financial Statement Approval**

Moved and seconded,

*"THAT the 2017 Financial Statements as circulated be approved."*

Motion Carried Unanimously  
Motion: S18-032  
2017 Financial Statement Approval

#### **11. Bylaw No. 1923 – LNG Canada Revitalization Bylaw**

Moved and seconded,

*THAT three readings be given to the bylaw to establish a revitalization tax exemption program for the lands and improvements owned or leased by LNG Canada Development Inc. for the development, construction, and operation of a liquefied natural gas production and export project facility, Bylaw 1923."*

Motion Carried Unanimously  
Motion: S18-033  
Bylaw No. 1923

#### **12. Adjournment**

Moved and seconded,

*"THAT this meeting adjourn."*

Motion Carried Unanimously

The meeting adjourned at 9:26 p.m.

CERTIFIED TRUE AND CORRECT

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Mayor

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Corporate Officer