



MINUTES OF DISTRICT OF KITIMAT

**REGULAR MEETING**

MEETING HELD IN THE COUNCIL CHAMBERS, NORTHWEST  
COMMUNITY COLLEGE, ON MONDAY, AUGUST 20, 2018 AT 7:30 PM

Present: Mayor P. Germuth  
Councillors M. Feldhoff, R. Goffinet, M. Murphy, L. Walker  
Absent: Councillor E. Empinado, C. Rattée  
Present: Staff W. Waycheshen, Chief Administrative Officer  
D. Godfrey, Deputy Chief Administrative Officer  
M. Dewar, Director of Economic Development  
M. Gould, Director of Leisure Services  
S. Christiansen, Director of Finance  
D. Collier, Deputy Fire Chief  
R. Machial, Deputy Director of Engineering Services  
D. Rutsatz, Deputy Director of Finance  
M. Williams, Planning Assistant  
A. Spracklin, GIS Tech

**Delegations/Presentations**

**1. Staff Sgt. Fenske, RCMP – June and July 2018 Policing Reports**

Staff Sgt. Fenske provided an overview of the June and July 2018 reporting including training and statistics and answered questions from Council.

**Public Input / Questions on Agenda Items**

**Media Inquiries - For Clarification Only**

**Call for New Business / Adoption of the Agenda**

Councillor Feldhoff: Notice of Motion

Councillor Murphy: Notice of Motion

Councillor Goffinet: Update on Emergency Social Services activities in Kitimat

Moved and seconded,

*“THAT the Regular Council Agenda for August 20, 2018 be adopted as amended.”*

Motion Carried Unanimously

Motion: R18-203

**Minutes**

**1. Regular Meeting of Council – August 7, 2018**

Moved and seconded,

*“THAT the minutes of the Regular Council meeting held on August 7, 2018 be adopted as circulated.”*

Motion Carried Unanimously

Motion: R18-204

## **Motions**

### **Bylaws**

#### **1. First Three Readings – Bylaw No.1926 – Prohibiting sale of Cats, Dogs and Rabbits**

Moved and seconded,

*“THAT three readings be given to, “Business Licensing Amendment Bylaw No. 1926, 2018;*

*AND THAT opportunity for comment is provided by requesting written submissions from affected persons by advertising for two consecutive weeks.”*

Motion **Carried**

In Favour: Mayor Germuth, Councillor Goffinet, Councillor Murphy,  
Councillor Walker

Opposed: Councillor Feldhoff

Motion: R18-205  
Bylaw No.1926

### **Reports and/or Communications**

#### **1. Development Permit – 27 Kokanee**

Moved and seconded,

*“THAT the development variance permit application to reduce rear yard setback from 9m to 4.5m at 27 Kokanee Avenue be referred to APC for comment.”*

Motion Carried Unanimously

Motion: R18-206  
DVP – 27 Kokanee

#### **2. Proposal to rename Forceman Ridge**

Moved and seconded,

*“THAT the District of Kitimat does not have any concerns with the proposal to change the name of Forceman Ridge.”*

Motion Carried Unanimously

Motion: R18-207  
Forceman Ridge

#### **3. AFFNO Winter Festival Community Grant Application**

Moved and seconded,

*“THAT a sponsorship grant to the Association des Francophones et Francophiles du Nord-Ouest in the amount of \$1,550.00 be approved, for a winter carnival to be held in Kitimat.”*

Motion Carried Unanimously  
Motion: R18-208  
AFFNO Grant

#### **4. Tamitik Arena and Kitimat Ice Rink Worksafe Directives**

Moved and seconded,

*“THAT a budget transfer of \$102,600 from accumulated surplus be made to account 070192 for completion of the Kitimat Ice Rink Worksafe BC directives;*

*AND THAT a budget transfer of \$104,900 from accumulated surplus be made to account 070291 for completion of the Tamitik Arena Worksafe BC directives.”*

Motion Carried Unanimously  
Motion: R18-209  
Worksafe Requirements

#### **5. Council Remuneration 2019**

Moved and seconded,

*“THAT the following increases be presented in a draft bylaw for consideration:*

- 1. Mayor and Council remuneration increase by 10% to compensate for the removal of the Municipal Officer’s Expense Allowance, resulting in an increase of \$3,168.10 for the Mayor and \$1,302.70 for Council; and,*
- 2. Mayor and Council remuneration increase by the Consumer Price Index of 2.0% for the period August 2017 to June 2018, resulting in an increase of \$696.98 for the Mayor and \$286.59 for Council. Total 2019 annual pay will be set for the Mayor at \$35,546.08 and for Council at \$14,616.29.”*

Motion Carried Unanimously  
Motion: R18-210  
Remuneration

#### **6. 2018 Cannabis Initial Retail Framework**

Moved and seconded,

*“THAT staff report back to Council on the differences of spot zoning and other possible options for cannabis retail processes.”*

Motion Carried Unanimously  
Motion: R18-211  
Cannabis

#### **7. Cannabis – Business Licensing**

Moved and seconded,

*“THAT a draft cannabis business licencing bylaw be prepared for Council consideration:*

*AND THAT no limit is set on the number of cannabis retail sales locations;*

*AND THAT the cannabis retail store security requirements are not increased from the*

*provincial requirements;*

*AND THAT the cannabis retail business licence fee be set at \$500;*

*AND THAT the cannabis retail hours of operations be set at the Provincial standard of 9 am – 11:00 p.m.;*

*AND FURTHER THAT the cannabis retail training requirements and background checks are not increased from the provincial standards.”*

Amendment:

Moved and seconded,

*“To delete point two, ‘AND THAT no limit is set on the number of cannabis retail sales locations;”*

Amendment Carried Unanimously

Motion: R18-212

Cannabis

Main Motion as Amended:

*“THAT a draft cannabis business licencing bylaw be prepared for Council consideration:*

*AND THAT the cannabis retail store security requirements are not increased from the provincial requirements;*

*AND THAT the cannabis retail business licence fee be set at \$500;*

*AND THAT the cannabis retail hours of operations be set at the Provincial standard of 9 am – 11:00 p.m.;*

*AND FURTHER THAT the cannabis retail training requirements and background checks are not increased from the provincial standards.”*

Motion Carried Unanimously

Motion: R18-213

Cannabis

### **Advisory Commission/Committee Minutes**

1. Advisory Commission for Persons with Disabilities – August 2, 2018

Moved and seconded,

*“THAT the letter from the Advisory Commission for Persons with Disabilities meeting minutes of August 2, 2018 be received for information.”*

Motion Carried Unanimously

**New Business**

Councillor Feldhoff Notice of Motion:

*“THAT staff explore the possibility of excluding work camp box springs, mattresses and compostable organics from the Kitimat Landfill.”*

Councillor Murphy Notice of Motion:

*“TO update the Official Community Plan to allow the inclusion of: all citizens, persons with limitations, age friendly incentives and housing matters through all project housing strategies.”*

Staff provided an update on Emergency Social Services activities in Kitimat.

**Mayor and Council Reports**

Members of Council gave verbal reports.

Moved and seconded,  
*“THAT this meeting adjourn.”*

Motion Carried Unanimously

The meeting adjourned at 9:10 p.m.

CERTIFIED TRUE AND CORRECT

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Mayor

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Corporate Officer