



MINUTES OF DISTRICT OF KITIMAT
COMMITTEE OF THE WHOLE MEETING

MEETING HELD AT MUNICIPAL HALL
270 CITY CENTRE, ON MONDAY, MAY 31, 2021 AT 7:00 P.M.

Present: Mayor P. Germuth

Present: Councillors: E. Empinado, M. Feldhoff, L. Gibson
(All Via WebEx) R. Goffinet, T. Marleau, M. Zielinski

Present: Staff:

- W. Waycheshen, CAO
- Via WebEx E. Anderson, Director of Corporate Administration
- Via WebEx A. Ramos-Espinoza, Director of Engineering
- Via WebEx A. Lucas, Director of Planning
- Via WebEx D. Rutsatz, Director of Finance
- Via WebEx M. Gould, Director of Leisure Services
- Via WebEx M. Dewar, Director of Economic Development and Communications
- Via WebEx C. McCulley, Director of Operations
- Via WebEx K. Enders, Deputy Director of Corporate Administration

1. Call to Order

Mayor Germuth called the meeting to order and provided a statement regarding Canada's residential school system.

Moved and seconded,

"THAT District of Kitimat flags remain at half mast for 215 hours to honour the 215 children who lost their lives at the Kamloops Residential School."

Motion Carried Unanimously
Motion: C21-098
District Flags

2. Public Input / Questions on Agenda Items

The Mayor called for public input or questions on agenda items. There were no questions or public input.

3. Media Inquiries - For Clarification Only

The Mayor called for any media inquiries. There were no media inquiries.

4. Call for New Business / Adoption of the Agenda

Moved and seconded,

"THAT the Committee of the Whole Agenda for May 31, 2021 be adopted as circulated."

Motion Carried Unanimously
Motion: C21-099

5. Delegation – Be Amazing Campaign – Human Sex Trafficking, Sexual Exploitation, Child Sex Trafficking in BC and How to Stop It

Cathy Peters, Education, Be Amazing Campaign made a presentation to Council regarding human sex trafficking.

Moved and seconded,

“THAT the presentation regarding human sex trafficking, sexual exploitation, child sex trafficking in BC and how to stop it be received for information.

THAT a letter of support be provided to the Be Amazing Campaign.

AND THAT it be included as a discussion topic at Union of British Columbia Municipalities during a meeting with the Minister of Public Safety and Solicitor General and during a meeting with Northern Health.”

Motion Carried Unanimously

Motion: C21-100

Delegation - Human Sex Trafficking (1.1.2.1.1)

6. Delegation – Kitimat Public Art Alliance (KPAA) – funding request for mural project

Councillor Zielinski declared a conflict of interest and left the WebEx – 7:21 p.m.

Councillor Gibson declared a conflict of interest and left the WebEx – 7:21 p.m.

Councillor Goffinet declared a conflict of interest as an active member of the Kitimat Public Art Alliance (KPAA) and left the WebEx – 7:22 p.m.

Moved and seconded,

“THAT \$30,000 be provided to the Kitimat Public Art Alliance (KPAA) from surplus for 2021 and a further \$30,000 to the KPAA be considered during the 2022 budget discussions for a mural project.”

Motion: **Defeated**

In Favour: Councillors Feldhoff, Marleau

Opposed: Mayor Germuth, Councillor Empinado

Motion: C21-101

Kitimat Public Art Alliance (KPAA) (4.17.0)

“THAT staff report back including a budget from the Kitimat Public Art Alliance for the proposed mural site at the City Centre Mall.”

Motion Carried Unanimously

Motion: C21-102

Kitimat Public Art Alliance (KPAA) (4.17.0)

Councillor Gibson, Councillor Goffinet and Councillor Zielinski returned to the WebEx– 8:03 p.m.

7. Delegation – Tamitik Status of Women – Requesting financial assistance from DOK for additional fencing costs at 461 Quatsino Boulevard

Moved and seconded,

“THAT the Tamitik Status of Women request of \$42,000 for the additional fence costs at 461 Quatsino Boulevard be approved.”

Motion Carried Unanimously

Motion: C21-103

461 Quatsino Boulevard (7.19.3.2)

8. Report – Policy Update – Mobile Food Vendors

Moved and seconded,

“THAT the Mobile Food Vendors Policy which outlines the licensing and operational requirements for mobile food vendors operating on District and private land be approved; and

THAT a bylaw with rates of \$100 for a license to operate on private property and \$350 for a license to operate on private property and two designated District owned properties be brought forward for consideration.”

Amendment:

Moved and seconded,

“THAT staff report back on options requiring mobile food vendors to segregate organic waste and recyclables, and only use compostable packaging and utensils.”

Amending Motion: **Carried**

In Favour: Mayor Germuth, Councillors Empinado,
Gibson, Goffinet, Marleau, Zielinski

Opposed: Councillor Feldhoff

Amending Motion Carried Unanimously

Motion: C21-104

Mobile Food Vendors (7.20.1.1)

Main Motion as Amended:

“THAT the Mobile Food Vendors Policy which outlines the licensing and operational requirements for mobile food vendors operating on District and private land be approved; and

THAT a bylaw with rates of \$100 for a license to operate on private property and \$350 for a license to operate on private property and two designated District owned properties be brought forward for consideration.

THAT staff report back on options requiring mobile food vendors to segregate organic waste and recyclables, and only use compostable packaging and utensils.”

Main Motion Carried Unanimously

Motion: C21-105

Mobile Food Vendors (7.20.1.1)

9. Report – Leisure Services Department Fee Schedule 2021/2022

Moved and seconded,

“THAT a bylaw be brought forward for consideration with the District of Kitimat Leisure Services Department Fee Schedule increased by 3%, with the exception of Shows/Concerts, Family Admission Fees, Advertising Rates, Park and Camping Fees;

AND THAT the kiln firing package be limited to two firings per month;

AND FURTHER THAT youth and adult spring ice fee explanatory notes include the notation that spring ice fees will match the fall/winter ice fee rates as long as the ice has not been removed and requires re-installation, and all other requirements of spring ice rentals have been met.

AND FURTHER THAT youth and adult summer ice fee explanatory notes include the notation that summer ice rates will match the fall/winter ice rental rates for the last three full weeks of August as long as all other requirements of summer ice rentals have been met.

AND FURTHER THAT advertising rates for Tamitik Arena boards, score clock/panel, ice resurfacers/panel, above the ice machine bay, lower concession ice exit, in ice advertising, sports fields and kill boards be increased to \$240 per year.

AND FURTHER THAT advertising rates for Kitimat Ice Rink boards be increased to \$144 per year.

AND FURTHER THAT campground fees be increased to \$28 per night for electrical hook up campsites, \$24 per night for non-electrical hook up campsites in Radley Park and \$17 per night in Hirsch Creek Park.

AND FURTHER THAT 10' x 10' tent rentals of \$25 per day/tent and \$250 deposit per tent be added to the Fee Schedule.”

Motion Carried Unanimously

Motion: C21-106

Leisure Services Department Fee Schedule 2021/2022 (4.2.4)

10. Report – Annual Operating Agreement 2021-2022

Moved and seconded,

“THAT the 2021-2022 Annual Operating Agreement for BC Transit to provide the Kitimat Conventional Transit Service for the period April 1, 2021 to March 31, 2022 and, the Kitimat Custom Transit Service for the period of April 1, 2021 to March 31, 2022 Agreement be approved; and further, that the Mayor and Corporate Officer be authorized to sign the Annual Operating Agreement with BC Transit.”

Motion Carried Unanimously

Motion: C21-107

Annual Operating Agreement 2021-2022 (9.1.1)

11. Report – Election Signs

Moved and seconded,

"THAT staff report back with recommendations on election signs based on Council discussions."

Motion Carried Unanimously

Motion: C21-108

Election Signs (7.17.24)

12. Report – Procedure Bylaw Guide Update

Moved and seconded,

"THAT staff be directed to prepare draft documents related to:

- Meeting Technology Policy*
- Administrative Corrections Policy*
- Correspondence Policy*
- Delegations Policy as it relates to conduct*
- Notice of Motion Policy"*

Motion Carried Unanimously

Motion: C21-109

Procedure Bylaw Guide Update (1.2.1.5)

Moved and seconded,

"THAT staff set a time for Council to discuss the following items:

- Additional Procedures for Delegations*
- Terms of Reference for Committee of the Whole (COW)*
- Code of Conduct*
- Social Media Policy"*

Motion Carried Unanimously

Motion: C21-110

Procedure Bylaw Guide Update (1.2.1.5)

13. Adjournment

Moved and seconded,

"THAT this meeting adjourn."

Motion Carried Unanimously

The meeting adjourned at 9:26 p.m.

CERTIFIED TRUE AND CORRECT

Mayor

Corporate Officer