



MINUTES OF DISTRICT OF KITIMAT  
**COMMITTEE OF THE WHOLE MEETING**

MEETING HELD AT MUNICIPAL HALL  
270 CITY CENTRE, ON MONDAY, JUNE 28, 2021 AT 7:00 P.M.

Present: Mayor P. Germuth

Present: Councillors: M. Feldhoff, L. Gibson (In: 7:02 p.m.)  
(All Via WebEx) R. Goffinet, T. Marleau, M. Zielinski

Absent: Councillor: E. Empinado

Present: Staff:

W. Waycheshen, CAO

Via WebEx E. Anderson, Director of Corporate Administration

Via WebEx A. Ramos-Espinoza, Director of Engineering

Via WebEx A. Lucas, Director of Planning

Via WebEx M. Gould, Director of Leisure Services

Via WebEx M. Dewar, Director of Economic Development and Communications

Via WebEx C. McCulley, Director of Operations

Via WebEx K. Enders, Deputy Director of Corporate Administration

**1. Call to Order**

**2. Public Input / Questions on Agenda Items**

Mayor Germuth called for public input on the agenda. No public input was received.

**3. Media Inquiries - For Clarification Only**

Mayor Germuth called for any media inquiries. There were no media inquiries.

**4. Call for New Business / Adoption of the Agenda**

Moved and seconded,

*“THAT the Committee of the Whole Agenda for June 28, 2021, be adopted as presented.”*

Motion Carried Unanimously

Motion: C21-111

**5. Report - Reallocation of 2021 Capital Project Budgets**

Councillor Gibson joined the WebEx -7:02 p.m.

Moved and seconded,

*“THAT the Capital Budget to undertake the Nechako Centre Concept Plan be increased to \$47,000 from \$25,000 to support a program of comprehensive community engagement to be undertaken by the planning consultant, to assist in the preparation of the Concept Plan and \$22,000 be transferred from the SW Area Plan capital project to the Nechako Centre Concept Plan Capital Budget to provide the increased funds required.”*

Motion Carried Unanimously

Motion: C21-112

Reallocation of 2021 Capital Project Budgets (7.2.47)

**6. Report - Office Space Opportunities and Constraints in Kitimat**

Moved and seconded,

*“THAT the report titled Office Space Opportunities and Constraints in Kitimat, and dated June 22, 2021, be received for information.”*

Motion Carried Unanimously

Motion: C21-113

Office Space Opportunities and Constraints in Kitimat (5.7.0)

**7. Report - District of Kitimat Downtown Design Guidelines**

Moved and seconded,

*“THAT the Downtown Design Guidelines, as shown in Attachment A, are approved;*

*AND THAT Council direct staff to prepare a bylaw to amend the guidelines for the Downtown Revitalization Area Development Permit Area in the Kitimat Official Community Plan, amend the Interpretation section of Part 9, Kitimat Municipal Code, and rescind the 1994 Downtown Design Guidelines.”*

Amendment:

*“THAT the third bullet of 4.41 be struck and replaced with “windows and glazing designed to maximum natural light and views”.”*

Amending Motion Carried Unanimously

Motion: C21-114

District of Kitimat Downtown Design Guidelines (7.2.44)

Main Motion as Amended:

*“THAT the third bullet of 4.41 be struck and replaced with “windows and glazing designed to maximize natural light and views”.*

*THAT the Downtown Design Guidelines, as shown in Attachment A, are approved as amended;*

*AND THAT Council direct staff to prepare a bylaw to amend the guidelines for the Downtown Revitalization Area Development Permit Area in the Kitimat Official Community Plan, amend the Interpretation section of Part 9, Kitimat Municipal Code, and rescind the 1994 Downtown Design Guidelines.”*

Main Motion Carried Unanimously

Motion: C21-115

District of Kitimat Downtown Design Guidelines (7.2.44)

**8. Adjournment**

Moved and seconded,  
*"THAT this meeting adjourn."*

Motion Carried Unanimously

The meeting adjourned at 7:32 p.m.

CERTIFIED TRUE AND CORRECT

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Mayor

\_\_\_\_\_  
Corporate Officer