



MINUTES OF DISTRICT OF KITIMAT  
**COMMITTEE OF THE WHOLE MEETING**

MEETING HELD AT MUNICIPAL HALL  
270 CITY CENTRE, ON MONDAY, SEPTEMBER 27, 2021 AT 7:00 P.M.

Present: Mayor P. Germuth

Present: Councillors: E. Empinado, R. Goffinet, T. Marleau,

Present: Councillors: M. Feldhoff, L. Gibson, M. Zielinski (In: 7:13 p.m.)  
(All Via WebEx)

Present: Staff: W. Waycheshen, CAO  
Via WebEx K. Enders, Director of Corporate Administration  
Via WebEx A. Ramos-Espinoza, Director of Engineering  
Via WebEx A. Lucas, Director of Planning  
Via WebEx D. Rutsatz, Director of Finance  
Via WebEx M. Gould, Director of Leisure Services  
Via WebEx M. Dewar, Director of Economic Development and Communications  
Via WebEx T. Bossence, Fire Chief  
Via WebEx C. McCulley, Director of Operations

**1. Call to Order**

**2. Public Input / Questions on Agenda Items**

Mayor Germuth called for public input on the agenda items. There was no public input.

**3. Media Inquiries - For Clarification Only**

Mayor Germuth called for any media inquiries. There were no media inquiries.

**4. Call for New Business / Adoption of the Agenda**

Moved and seconded,

*"THAT the Committee of the Whole Agenda for September 27, 2021, be adopted as circulated."*

Motion Carried Unanimously

Motion: C21-124

**5. Delegation – District of Kitimat and Tamitik Status of Women – Poverty Reduction Assessment**

Councillor Zielinski joined the WebEx – 7:13 p.m.

Marie Sassevielle, Director of Public Engagement, and Jordana Velho, Director of Housing, Tamitik Status of Women were in attendance to make a presentation on the poverty reduction assessment. They then answered questions from Council.

Moved and seconded,

*"THAT the report on the poverty reduction assessment be received for information."*

Motion Carried Unanimously

Motion: C21-125

Poverty Reduction Assessment (4.2.8)

**6. Housing Fact Sheet and residential information, August 2021**

Moved and seconded,  
*"THAT the report titled "Housing Fact Sheet and residential information, August 2021" be received for information."*

Motion Carried Unanimously

Motion: C21-126

Housing Fact Sheet and residential information, August 2021 (7.19.11)

**7. Electronic Meetings**

Moved and seconded,  
*"THAT staff draft a Bylaw to amend the Kitimat Municipal Code to allow for Council, Public Hearing, Committee, Commission and Other Body meetings to be conducted via electronic or other communication facilities.*

*AND THAT staff draft an Electronic Meeting Procedure Policy."*

Motion Carried Unanimously

Motion: C21-127

Electronic Meetings (1.2.1.5)

**8. Adjournment**

Moved and seconded,  
*"THAT this meeting adjourn."*

Motion Carried Unanimously

The meeting adjourned at 7:51 p.m.

CERTIFIED TRUE AND CORRECT

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Mayor

\_\_\_\_\_  
Corporate Officer