



MINUTES OF DISTRICT OF KITIMAT  
**REGULAR MEETING**

MEETING HELD IN THE COUNCIL CHAMBERS,  
606 MOUNTAINVIEW SQUARE, ON MONDAY, JANUARY 17, 2022, AT 7:03 PM

Present: Mayor P. Germuth

Present: Councillors: E. Empinado, L. Gibson, T. Marleau and M. Zielinski

Present: Councillors: M. Feldhoff and R. Goffinet  
(All Via WebEx)

Present: Staff: W. Waycheshen, CAO  
Via WebEx K. Enders, Director of Corporate Administration  
Via WebEx A. Ramos-Espinoza, Director of Engineering  
Via WebEx A. Lucas, Director of Planning  
Via WebEx D. Rutsatz, Director of Finance  
Via WebEx M. Gould, Director of Leisure Services  
Via WebEx M. Hall, Director of Economic Development and Communications  
Via WebEx C. McCulley, Director of Operations  
Via WebEx M. Penner, Director of Human Resources  
Via WebEx K. Hogan, Planner  
Via WebEx G. Whitters, Deputy Director of Corporate Administration

**Call to Order**

**Message from the Mayor**

Mayor Germuth provided a message on Council activities over the recent past.

**Delegations/Presentations**

**Greg DeMille, Skeena Sawmills – Operations Update**

Greg Demille, Skeena Sawmills, provided a presentation regarding Skeena Sawmills operations. His connection was interrupted, and the presentation was put on hold.

**Public Input / Questions on Agenda Items**

Michelle Martins, Kitimat Understanding the Environment (KUTE), provided an overview of the impacts of a reduced operating grant. She then answered questions from Council.

Daniel Chimko, Mt. Elizabeth Cycling Association (MECA), provided an overview of the impacts of a reduced operating grant. He then answered questions from Council.

**Delegations/Presentations continued**

**Greg DeMille, Skeena Sawmills – Operations Update**

Greg DeMille, Skeena Sawmills rejoined the meeting and continued his presentation regarding Skeena Sawmills operations. He then answered questions from Council.

**Andrea Murphy, Vaccine Mandates and Exclusion to Services**

Andrea Murphy addressed Council regarding vaccine mandates and impacts to children accessing recreation services.

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**Public Input / Questions on Agenda Items continued**

Mayor Germuth called for public input on the agenda items. There was no further public input.

**Media Inquiries - For Clarification Only**

Mayor Germuth called for any media inquiries. There were no media inquiries

**Call for New Business / Adoption of the Agenda**

Councillor Marleau – Correspondence dated January 6, 2022, from the Girl Guides of Canada regarding Guiding Lights Across BC - February 22, 2022

Councillor Empinado – November 2021 Fire and Ambulance Call Volume Report

Councillor Goffinet – Correspondence dated January 4, 2022, from My Mountain Co-op, regarding Shames Mountain Lift Passes

Moved and seconded,

*“THAT the Regular Council Agenda for January 17, 2022, be adopted as amended.”*

Motion Carried Unanimously  
Motion: R22-019

**Consent Agenda**

Moved and seconded,

*“THAT the Consent Agenda for January 17, 2022, be approved as amended.”*

Motion Carried Unanimously  
Motion: R22-020

The following meeting Minutes were adopted:

Regular Meeting of Council Minutes – January 4, 2022  
Committee of the Whole – January 10, 2022

All correspondence was received and filed.

**Bylaws**

**1. Third Reading and Adoption - Accessory Buildings and Accessory Structures Zoning Amendment Bylaw No. 2006, 2021**

The Chief Administrative Officer provided an oral report on the January 17, 2022, public hearing pursuant to section 470 of the *Local Government Act*.

Moved and seconded,

*“THAT “Accessory Buildings and Accessory Structures Zoning Amendment Bylaw No. 2006, 2021”, as presented in Attachment A, be given third reading and adoption.”*

Motion Carried Unanimously  
Motion: R22-021

Accessory Buildings and Structures Zoning Amendment Bylaw No. 2006, 2021 (7.17.17)

**2. Third Reading - Housing Agreement (461 Quatsino Blvd) Bylaw No. 1995, 2021**

Moved and seconded,

*“THAT third reading of “Housing Agreement (461 Quatsino Boulevard) Bylaw No. 1995, 2021” given November 15, 2021 be rescinded;*

*AND THAT “Housing Agreement (461 Quatsino Boulevard) Bylaw No. 1995, 2021” with the amended Housing Agreement be given third reading;*

*AND THAT District representatives be authorized, following final adoption of Housing Agreement (461 Quatsino Boulevard) Bylaw No. 1995, 2021, to sign the Housing Agreement only in the District’s capacity as property owner.”*

Motion Carried Unanimously

Motion: R22-022

Housing Agreement (461 Quatsino Blvd) Bylaw No. 1995, 2021 (7.2.46)

**3. Adoption - 2022 Revenue Anticipation Borrowing Bylaw No. 2010, 2022**

Moved and seconded,

*“THAT 2022 Revenue Anticipation Borrowing Bylaw No. 2010, 2022 be adopted.”*

Motion Carried Unanimously

Motion: R22-023

2022 Revenue Anticipation Borrowing Bylaw No. 2010, 2022 (2.10.3.1)

**Reports and/or Communications**

**1. Investing in Canada Infrastructure Program (ICIP) Environmental Quality Grant – Water System Upgrade**

Moved and seconded,

*“THAT the District of Kitimat staff submit a grant application to British Columbia’s Investing in Canada Infrastructure Program (ICIP) – Green Infrastructure – Environmental Quality for the Water System Upgrade project.*

*AND THAT the District of Kitimat Council supports the Water System Upgrade project and commits to its share of the project of \$2,200,275 of the total estimated project cost of \$8,250,000, as well as any cost overruns.*

*AND FURTHER THAT the District of Kitimat supports the application and will provide overall grant management if successful.”*

Motion Carried Unanimously

Motion: R22-024

(ICIP) Environmental Quality Grant – Water System Upgrade (9.2.3)

## 2. Provincial Referral: Submarine Fibre Optic Cable

Moved and seconded,

*“THAT the following responses on the Forests, Lands, Natural Resources Operations and Rural Development (FLNROD) Crown Land File 6409267, be submitted for a License of Occupation application to install a submarine Telecommunication Line:*

<b>Question</b>	<b>Answer</b>
<i>Does this application impact your agency’s legislated responsibilities?</i>	No
<i>If the proposal proceeds, will the proponent require approval or a permit from your agency?</i>	No
<i>Will on-going compliance monitoring be required by your agency as a result of your legislated responsibilities?</i>	No
<i>Will this application affect public use of the area?</i>	No
<i>Is the application area zoned for the proposed purpose?</i>	Not applicable
<b>Recommendations</b>	
<i>No objection to approval of project.”</i>	

Motion Carried Unanimously

Motion: R22-025

Provincial Referral: Submarine Fibre Optic Cable (1.4.1.19.1)

By unanimous consent, Council agreed to address New Business before the 2022 Budget Deliberations (Third Report).

### **New Business**

#### 1. **Councillor Marleau - Correspondence dated January 6, 2022, from the Girl Guides of Canada regarding Guiding Lights Across BC - February 22, 2022**

Moved and seconded,

*“THAT Council support the request from Girl Guides of Canada and wherever possible light up the exterior of District facilities on February 22, 2022, with blue lights.”*

Motion Carried Unanimously

Motion: R22-026

Girl Guides of Canada regarding Guiding Lights Across BC - February 22, 2022 (1.6.1.0)

#### 2. **Councillor Empinado - November 2021 Fire and Ambulance Call Volume Report**

Moved and seconded,

*“THAT the report titled “November 2021 Fire and Ambulance Call Volume Report” be received for information.”*

Motion Carried Unanimously

Motion: R22-027

November 2021 Fire and Ambulance Call Volume Report (11.1.0)

**3. Councillor Goffinet - Correspondence dated January 4, 2022, from My Mountain Co-op, regarding Shames Mountain Lift Passes**

Moved and seconded,  
*“THAT staff report back on the utilization of the My Mountain Co-op Shames Mountain library lift pass program.”*

Motion Carried Unanimously  
Motion: R22-028

My Mountain Co op, regarding Shames Mountain Lift Passes (5.3.16)

**3. 2022 Budget Deliberations (Third Report)**

Moved and seconded,  
*“THAT the following projects funds be repurposed:*

<b>RFFE Project Name</b>	<b>WO</b>	<b>Remaining</b>
LIB - Passageway Cladding	<b>621002</b>	<b>(30,000)</b>
LIB - Outside Painting	<b>621006</b>	<b>(44,321)</b>
R/L - Exterior Sealant Replacement (BAS)	<b>627073</b>	<b>(12,652)</b>
R/L - Painting of Siding (BAS)	<b>627055</b>	<b>(11,778)</b>
R/L - Upgrade Secondary Power	<b>627075</b>	<b>(19,351)</b>
TAM - Review of Cracked Concrete (BAS)	<b>627059</b>	<b>(4,458)</b>
KIR - New Mycom Compressor - (BAS)	<b>971606</b>	<b>(45,000)</b>
CPD - 740 Lahakas - Development Potential	<b>626028</b>	<b>(20,000)</b>
SEW - Dyke Culverts / Draining Replacement	<b>623601</b>	<b>(60,000)</b>
WAT - Lead Sampling Program Public Outreach	<b>623117</b>	<b>(40,000)</b>
BLD - Backflow preventer main water line (BAS)	<b>622505</b>	<b>(10,000)</b>
BLD - Storage Container on Mounted Base	<b>627056</b>	<b>(17,500)</b>
<b>Total</b>		<b>(315,060)</b>

Motion: **Carried**

In favour: Mayor Germuth, Councillors Empinado, Feldhoff, Gibson, Goffinet and Marleau

Opposed: Councillor Zielinski

Motion: R22-029  
2022 Budget Deliberations (Third Report) (2.10.3.1)

Moved and seconded,  
*“THAT the \$30,000 set aside in reserves for the Community Engagement Manual be repurposed.”*

Motion Carried Unanimously  
Motion: R22-030  
2022 Budget Deliberations (Third Report) (2.10.3.1)

Moved and seconded,

*“THAT staff create and conduct exit surveys with District committee and commission members.”*

Motion Carried Unanimously

Motion: R22-031

2022 Budget Deliberations (Third Report) (2.10.3.1)

Moved and seconded,

*“THAT staff bring back a list of capital projects from the 2022 budget for early approval.”*

Motion Carried Unanimously

Motion: R22-032

2022 Budget Deliberations (Third Report) (2.10.3.1)

Moved and seconded,

*“THAT the residential water rate be increased to \$164.00 per year.”*

Motion Carried Unanimously

Motion: R22-033

2022 Budget Deliberations (Third Report) (2.10.3.1)

Moved and seconded,

*“THAT the following grant requests be approved:*

- *MECA \$250,000*
- *CDC Healthy Babies Program \$90,000*
- *KUTE \$275,000.”*

Division of the question:

Moved and seconded,

*“THAT the grant request of \$250,000 to the Mount Elizabeth Cycling Association (MECA) for bike trail development be approved.”*

Motion Carried Unanimously

Motion: R22-034

2022 Budget Deliberations (Third Report) (2.10.3.1)

Moved and seconded,

*“THAT a \$90,000 grant to the Kitimat Community Development Centre for the Healthy Babies Program be approved.”*

Amendment:

Moved and seconded,

*“THAT a \$30,000 grant to the Kitimat Community Development Centre for the Healthy Babies Program be approved and a report be brought back regarding the additional \$60,000 requested by the Kitimat Community Development Centre for the Healthy Babies Program.”*

Amending Motion Carried

In favour: Mayor Germuth, Councillors Empinado, Feldhoff, Goffinet, Marleau and Zielinski

Opposed: Councillor Gibson

Motion: R22-035

2022 Budget Deliberations (Third Report) (2.10.3.1)

Main Motion as Amended:

*“THAT a \$30,000 grant to the Kitimat Community Development Centre for the Healthy Babies Program be approved and a report be brought back regarding the additional \$60,000 requested by the Kitimat Community Development Centre for the Healthy Babies Program.”*

Amended Motion Carried

In favour: Mayor Germuth, Councillors Empinado, Feldhoff, Goffinet, Marleau and Zielinski

Opposed: Councillor Gibson

Motion: R22-036

2022 Budget Deliberations (Third Report) (2.10.3.1)

Moved and seconded,

*“THAT a \$275,000 grant request to Kitimat Understanding the Environment be approved.”*

Motion Carried Unanimously

Motion: R22-037

2022 Budget Deliberations (Third Report) (2.10.3.1)

Councillor Gibson declared a conflict of interest as a member of the Public Art Alliance, a Director for the Kitimat Airshed Group and the landlord for Tamitik Status of Women and left the meeting at 9:18 p.m.

Councillor Zielinski declared a conflict of interest as a member of the Public Art Alliance and left the meeting at 9:18 p.m.

Moved and seconded,

*“THAT the \$20,000 grant request to the Kitimat Public Art Alliance for the creation of a mural be approved.”*

Motion Carried Unanimously

Motion: R22-038

2022 Budget Deliberations (Third Report) (2.10.3.1)

Councillor Zielinski returned to the meeting at 9:19 p.m.

Moved and seconded,

*“THAT the \$20,000 grant request to the Kitimat airshed group be approved.*

*AND THAT the \$132,000 grant request to the Tamitik Status of Women be approved.”*

Motion Carried Unanimously

Motion: R22-039

2022 Budget Deliberations (Third Report) (2.10.3.1)

Councillor Gibson returned to the meeting at 9:20 p.m.

Councillor Empinado declared a conflict of interest as a member of the Kitimat Health Advocacy Group and left the meeting at 9:20 p.m.

Councillor Goffinet declared a conflict of interest as the Chair of the Kitimat Health Advocacy Group and a member of the Delta King Place Society Board and left the meeting at 9:20 p.m.

Moved and seconded,

*“THAT the \$15,300 grant request to the Kitimat Health Advocacy Group be approved.”*

Motion Carried Unanimously

Motion: R22-040

2022 Budget Deliberations (Third Report) (2.10.3.1)

Councillor Empinado returned to the meeting at 9:22 p.m.

Moved and seconded,

*“THAT the \$30,778 grant request to Kiwanis, Delta King Place be approved.”*

Motion Carried Unanimously

Motion: R22-041

2022 Budget Deliberations (Third Report) (2.10.3.1)

Councillor Goffinet returned to the meeting at 9:22 p.m.



Moved and seconded,

*“THAT the following community grant requests be approved:*

<b>Grant</b>	<b>Amount</b>
<i>Kitimat Public Library Association Grant</i>	<i>\$629,300</i>
<i>Kitimat Museum and Archives Grant</i>	<i>\$375,354</i>
<i>Kitimat Arts for Youth</i>	<i>\$12,735</i>
<i>Kitimat Community Services Society</i>	<i>\$35,446</i>
<i>Kitimat Community Development Centre – Better at Home Program</i>	<i>\$52,020</i>
<i>Victim Witness Program Grant</i>	<i>\$44,000</i>
<i>Kitimat Senior Citizens Association</i>	<i>\$33,600</i>
<i>Kitimat Flying Club</i>	<i>\$10,400</i>
<b>Total</b>	<b>\$1,192,855</b>

Motion Carried Unanimously

Motion: R22-042

2022 Budget Deliberations (Third Report) (2.10.3.1)

Moved and seconded,

*“THAT staff complete landscaping at the proposed park located in the Forest Hill Heights neighbourhood with the \$56,400 that is reserved for the project.”*

Motion Carried Unanimously

Motion: R22-043

2022 Budget Deliberations (Third Report) (2.10.3.1)

## **Mayor and Council Reports**

### **Call for New Business / Adoption of the Closed Agenda**

Moved and seconded,

*“THAT the agenda be adopted as presented and Council deal with these matters in a closed session.”*

Motion Carried Unanimously

Motion: R22-044

Council moved into closed at 9:45 p.m.

Council moved into open at 9:52 p.m.

## **Adjournment**

Moved and seconded,

*“THAT this meeting adjourn.”*

Motion Carried Unanimously

The meeting adjourned at 9:45 p.m.

CERTIFIED TRUE AND CORRECT

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Mayor

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Corporate Officer