



MINUTES OF DISTRICT OF KITIMAT
COMMITTEE OF THE WHOLE MEETING
MEETING HELD IN THE COUNCIL CHAMBERS,
606 MOUNTAINVIEW SQUARE, ON MONDAY, MARCH 13, 2023, AT 7:00 PM

Present: Mayor P. Germuth

Present: Councillors: E. Empinado, M. Feldhoff, G. Leibel, T. Marleau, M. Martins,
G. Pitzel

Present: Staff: W. Waycheshen, CAO
K. Enders, Director of Corporate Administration
T. Tavares, Deputy Director of Corporate Administration
A. Ramos-Espinoza, Director of Engineering Services
J. Dave, IT Technician
D. Rutsatz, Director of Finance
C. McCulley, Director of Operations
W. Tenshak, Director of Economic Development
M. Penner, Director of Human Resources and Labour Relations
M. Gould, Director of Leisure Services
T. Bossence, Fire Chief

Via WebEx
Via WebEx
Via WebEx
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1. Call to Order

2. Public Input / Questions on Agenda Items

Mayor Germuth called for public input on the agenda items. There was no public input.

3. Media Inquiries - For Clarification Only

Mayor Germuth called for any media inquiries. There were no media inquiries.

4. Call for New Business / Adoption of the Agenda

Moved and seconded,

“THAT the Committee of the Whole Supplemental Agenda be received and the Committee of the Whole Agenda for March 13, 2023, be adopted as amended.”

Motion Carried Unanimously
Motion: C23-018

5. Delegation – District Grant Writer – Community Grant Writing Overview

Nanci Warren, District Grant Writer, was in attendance to provide an overview of the grant writing activities in Kitimat and answered questions from Council.

Moved and seconded,

“THAT the District Grant Writer – Community Grant Writing Overview presentation be received for information.”

Motion Carried Unanimously
Motion: C23-019
Community Grant Writing Overview (1.1.2.1.1/2.8.4)

6. Council Correspondence Policy C-34

Moved and seconded,
“THAT Council Correspondence Policy C-34 be brought forward at a future meeting of Council for approval.”

Motion Carried Unanimously
Motion: C23-020
Council Correspondence Policy C-34 (1.2.1.5)

7. Adjournment

Moved and seconded,
“THAT this meeting adjourn.”

Motion Carried Unanimously

The meeting adjourned at 7:17 p.m.

CERTIFIED TRUE AND CORRECT

Mayor

Corporate Officer