



MINUTES OF DISTRICT OF KITIMAT
REGULAR MEETING
MEETING HELD IN THE COUNCIL CHAMBERS,
606 MOUNTAINVIEW SQUARE, ON MONDAY, APRIL 17, 2023 AT 7:00 P.M.

Present: Mayor: P. Germuth

Present: Councillors: E. Empinado, M. Feldhoff, G. Leibel, T. Marleau, M. Martins,
G. Pitzel

Present: Staff: W. Waycheshen, Chief Administrative Officer
K. Enders, Director of Corporate Administration
T. Tavares, Deputy Director of Corporate Administration
A. Ramos-Espinoza, Director of Engineering Services
P. Rehal, IT Technician
A. Stewart-Jones, Planner
F. Sinclair, Acting Director of Planning
M. Penner, Director of Human Resources and Labour Relations
D. Rutsatz, Director of Finance
M. Gould, Director of Leisure Services
C. McCulley, Director of Operations
T. Bossence, Fire Chief
W. Tenshak, Director of Economic Development

Via WebEx
Via WebEx
Via WebEx
Via WebEx
Via WebEx
Via WebEx

Call to Order

Delegations/Presentations

1. RCMP – Kitimat Detachment – January and February Monthly Policing Reports

Staff Sergeant Graham Morgan and Sergeant Robert Gardner were in attendance to provide Council the January and February Monthly Policing Reports.

Public Input / Questions on Agenda Items

Mayor Germuth called for any public input.

Media Inquiries - For Clarification Only

Mayor Germuth called for any media inquiries.

Media from the Northern Sentinel asked Council questions regarding the Kitimat Fire and Ambulance Service Stats, the Business Bootcamp and Kitimat Business Builders Competition, Council Code of Conduct and the Building Energy Conservation Step Code Bylaw.

Call for New Business / Adoption of the Agenda

Moved and seconded,

“THAT the Regular Council Agenda for April 17, 2023, be adopted as circulated.”

Motion Carried Unanimously
Motion: R23-072

Consent Agenda

Moved and seconded,
“THAT the Consent Agenda for April 17, 2023, be approved as circulated.”

Motion Carried Unanimously
Motion: R23-073

The following meeting Minutes were adopted:

Regular Meeting of Council	03 April 2023
Special Meeting of Council	11 April 2023
Committee of the Whole Meeting Minutes	11 April 2023

All correspondence was received and filed.

Motions

Bylaws

1. Adoption – Building Energy Conservation Step Code Bylaw No. 2024, 2023

Moved and seconded,
“THAT Building Energy Conservation Step Code Bylaw No. 2024, 2023 be adopted.”

Motion Carried Unanimously
Motion: R23-074
Bylaw No. 2024, 2023 (8.2.1.3)

2. First, Second and Third Readings – District of Kitimat Growing Communities Fund Grant Reserve Fund Bylaw No. 2025, 2023

Moved and seconded,
“THAT first three readings be given to District of Kitimat Growing Communities Fund Grant Reserve Fund Bylaw No. 2025, 2023.”

Motion Carried Unanimously
Motion: R23-075
Bylaw No. 2025, 2023 (2.10.2.6.3)

Reports and/or Communications

1. Kitimat Business Bootcamp and Kitimat Business Builders Competition

Moved and seconded,
“THAT the report dated April 13, 2023, and titled “Kitimat Business Bootcamp and Kitimat Business Builders Competition” be received for information.”

Motion Carried Unanimously
Motion: R23-076
Kitimat Business Bootcamp and Kitimat Business Builders Competition (5.14.0)

2. BC Buy Local Campaign for Kitimat

Moved and seconded,
“THAT the report dated April 13, 2023 and titled “BC Buy Local Campaign for Kitimat” be received for information.”

Motion Carried Unanimously
Motion: R23-077
BC Buy Local Campaign for Kitimat (5.14.0)

3. Development Variance Permit Application – 36 Highway 37

Moved and seconded,
“THAT the development variance permit application for 36 Highway 37 to increase the maximum access width, increase the maximum sign height and decrease the parking space requirement for a proposed commercial development be received for consideration.

AND THAT public notice be issued advising that an application to permit these variances is under consideration by Kitimat Council.”

Motion Carried Unanimously
Motion: R23-078
DVP – 36 Highway 37 (7.9.3.111)

4. Development Permit Amendment Application – 36 Highway 37

Moved and seconded,
“THAT the development permit amendment application for a proposed commercial development located at 36 Highway 37 be received for consideration.

AND THAT public notice be issued advising that Council will be considering an application for a proposed commercial development located at 36 Highway 37.”

Motion Carried Unanimously
Motion: R23-079
Development Permit Amendment Application – 36 Highway 37 (7.8.3.172)

5. Requirement to consider a Council Code of Conduct

Moved and seconded,
“THAT Council will not establish a Code of Conduct at this time, and that this decision be revisited as required by the Community Charter.

AND THAT the reasons for not establishing the Code of Conduct be noted as per Council discussion.”

In favour: Councillors Empinado, Feldhoff and Marleau

Opposed: Mayor Germuth, Councillors Leibel, Martins and Pitzel

Motion Defeated
Motion: R23-080
Council Code of Conduct (1.1.2.13)

Moved and seconded,

“THAT Council will establish a Code of Conduct;

AND THAT staff prepare draft bylaw for Council’s consideration.”

In favour: Mayor Germuth, Councillors Leibel, Martins and Pitzel

Opposed: Councillors Empinado, Feldhoff and Marleau

Motion Carried

Motion: R23-081

Council Code of Conduct (1.1.2.13)

6. 2023 Budget Deliberations (Fifth Report)

Moved and seconded,

“THAT the tax increase is set at 4% and the corresponding funds are provided from the Growing Communities Fund to the Landfill Upgrade project and that the reserve that was funding this amount of the project be moved to other capital projects that are currently funded through revenue.”

Motion Carried Unanimously

Motion: R23-082

2023 Budget Deliberations (Fifth Report) (2.10.3)

Moved and seconded,

“THAT the remaining projects on the capital list and changes shown on the budget changes attachment A (April 17, 2023) be approved;

AND THAT staff bring back the Financial Plan Bylaw and Tax Rates Bylaw to the May 1, 2023, meeting for consideration.”

Motion Carried Unanimously

Motion: R23-083

2023 Budget Deliberations (Fifth Report) (2.10.3)

New Business

Mayor and Council Reports

Call for New Business / Adoption of the Closed Agenda

Moved and seconded,

“THAT the April 17, 2023 Additional Closed agenda be received and that the April 17 2023, Closed agenda be adopted as amended and Council deal with these matters in a closed session.”

Motion Carried Unanimously

Motion: IC23-090

Meeting recessed into the Closed meeting at 8:40 p.m.

Meeting reconvened at 10:00 p.m.

Adjournment

Moved and seconded,
“THAT this meeting adjourn.”

Motion Carried Unanimously

The meeting adjourned at 10:01 p.m.

CERTIFIED TRUE AND CORRECT

Mayor

Corporate Officer