

**DISTRICT OF KITIMAT
DAMAGE DEPOSIT**



BUILDING INSPECTION DEPARTMENT
Ph. 250-632-8900 Fax: 250-632-4995

Civic Address of Property: _____

(P.I.D.) _____

Before issuance of a building permit, which proposes construction on lands abutting municipal property, the owner shall provide to the District of Kitimat this form as a signed acknowledgement and shall deposit with the District, a security in the amount below in the form of cash, certified cheque or an irrevocable and unconditional automatically renewing standby letter of credit against costs of repairs for all municipal roads, walkway, parks works or property damaged in any way through the construction described in the above building permit.

The security shall be returned, less any repair costs incurred, upon issuance of an occupancy permit for the related building permit or where the building permit has been cancelled and upon confirmation that municipal property has not been damaged or, if damage has occurred, that it has been fully and satisfactorily repaired. **The damage deposit will be refunded to the owner or agent that submitted the deposit. The damage deposit will not be refunded when there is snow on the ground.**

As per *Section 13.4.2 of the District of Kitimat Building Regulation*, every owner to whom a permit is issued is responsible for the cost of repair(s) to damage to any municipal property that occurs during construction as authorized by that permit. Upon receipt of written notice from the District of damage or deficiencies to municipal property, the District shall undertake the repair(s) of the said property. The City will then deduct the cost incurred from the damage deposit. If the cost of repairs to municipal property is greater than the damage deposit provided, the owner shall pay the amount of the insufficiency to the City forthwith upon receipt of the District's invoice for that amount.

**The damage deposit was submitted to the District on the _____ day of _____, by
(please check the boxes below)**

Standard Building <\$25,000 \$500 ≥\$25,000 \$1000 **Commercial/Industrial** \$5,000
 N/A

I am the Owner or the appointed authorized agent

Owner/Agent* Signature _____

Owner/Agent* Name (Please Print) _____

Owner/Agent* Mailing Address _____

Owner/Agent* Email Address _____

() Owner/Agent* Phone Number _____

For Office Use Only:

Damage Deposit Received by: _____ Date: _____
Account Number: _____
Approval for Release: _____ Date: _____