

7. **Attachments**

The Director of Community Planning and Development may require you provide some or all of the following documents in support of your application. Please attach all documents which are checked as "required". Other information may also be requested.

Required Sketch plan of site showing the parcel(s) to be re-designated (by zoning amendment), existing building, access, services and scale. Measurements should be in metres. Preferred size is 28 cm x 43 cm (11" x 17").

Required Technical information and reports listed below.

Required Copy of (1) State of Title Certificate, or (2) Certificate of Indefeasible Title, for subject property. Copies are available from the Land Title Office, and should be dated no more than thirty days prior to application date.

8. **Declarations**

a. Property Owner

Where the applicant(s) is/are not the registered property owner(s), the following statement must be signed by the registered owner(s) or the owner's(s') agent.

This application is made with my/our full knowledge and consent.

| | |
|------------------------------------|-------------------------|
| Name(s) | Date |
| Mailing Address (incl Postal Code) | Authorized Signature(s) |
| Phone | Email |
| | Fax |

b. Applicant

I/We declare that statements and information submitted in support of this application are, to the best of my/our knowledge, true and correct.

| | |
|--------------|-------|
| Signature(s) | Date |
| Phone | Email |
| | Fax |

FOR OFFICE USE:

| | | |
|--|-----------------|----------------------|
| Yes No Application Details Attached? | Fee Paid (Date) | Initials of Official |
|--|-----------------|----------------------|

| | |
|--|--|
| Yes No Building Permit Required? | Yes No Bldg Permit Application Rcvd? |
|--|--|

Circulation: Building Engineering Fire Planning

Department Comment Required by: _____
 (Date)