

Subdivision 1 - Fee Policies

- 11.1.1 1. It is recognized that at least some of the cost involved to deliver leisure services should be recovered by means of a user fee or charge, and that the user fees and charges should be reviewed annually and be effective 1 September to 31 August of the following year.

The most widely accepted formula is to recover all or part of the normal operating cost. This formula was accepted by Council (March 12, 2007) and the Leisure Services Advisory Commission (Feb 6, 2007) with the objective being recovery of between 18% and 20% of projected costs in all facilities, excluding major expenditures, commencing in 2018.

2. Age Categories

It is recognized that there should be different rates on the basis of the age of the participants and the following age categories have been established:

- |    |                 |                                 |
|----|-----------------|---------------------------------|
| a) | Pre-Schoolers   | 4 years of age and younger      |
| b) | Children        | 5 to 14 years of age inclusive  |
| c) | Students        | 15 to 18 years of age inclusive |
| d) | Adults          | 19 years of age and older       |
| e) | Senior Citizens | 60 years of age and older       |

3. It is recommended that admission fees should be standardized in all facilities where applicable.

4. Goods and Services Tax - GST is included where applicable.

5. Program Fees

The program fees (excludes admission to public programs) are based on the cost to provide a program, including a charge for facility and administration overhead costs. However, based on the present policy, program costs outlined above are subsidized as follows:

- |    |                         |
|----|-------------------------|
| a) | Pre-schoolers up to 50% |
| b) | Children up to 50%      |

Subdivision 1 - Fee Policies (Continued)

- 11.1.1 5. c) Students up to 25%  
d) Adults none  
e) Senior Citizens up to 50%

Public Program Admission Ratios:

That the goal be to maintain the following ratio for public programs:

- Children/Seniors be a maximum of 40% of adult fees
- Students be a maximum of 60% of adult fees
- Economy tickets be 80% of regular price (current policy)
- Membership be 30% of regular admission (current policy)

Facility Rental Ratio Goal:

That the goal be to maintain the following ratio for facility rentals:

- Child/senior be a minimum of 40% of adult
- Student be a minimum of 60% of adult

6. Prime time and non-prime time

Prime time and non-prime time have been standardized for pool and ice facilities where applicable and are defined as:

- |  |   |                    |
|--|---|--------------------|
| a) Prime Time                                  | Monday to Friday  | 6pm to 12 midnight |
|  | Saturday to Sunday  | 8am to 12 midnight |
|  | Statutory Holidays  | 8am to 12 midnight |
| b) Non-prime time                              | all other times   |                    |
| c) Special                                     | School Days, 8am to 3pm (50% of Prime Time)                             |                    |
| d) Spring/Fall - Youth Ice                     | All ice fees at prime ice rate  |                    |
| e) Spring - Adult Ice                          | See Schedule D  |                    |
| f) NID Days - Youth Ice                        | 8 am to 3 pm, see rate (must have a parent in attendance as supervisor) |                    |
| g) NID School Day Special - Youth Ice          | See Schedule D  |                    |
| h) High Performance Athlete Program - Ice Time | See Schedule D  |                    |

Subdivision 1 - Fee Policies (Continued)

- 11.1.1. 7. Admission Fees
- a) To be standard in all recreational facilities, for recreational sponsored public sessions.
  - b) Those fees consist of single fees, economy tickets (booklets) and memberships (passes).
8. Meeting Room - Guidelines
- a) Rental rates are hourly unless otherwise noted in the fee schedule.
  - b) No charge is levied for normal equipment used in conjunction with room rentals or programs.
  - c) Volunteer youth groups who meet the criteria set out in the Fee Policies, item 10, shall be allowed the following providing the meeting rooms are available:
    - i. One annual general meeting in the Riverlodge activity room or Tamitik meeting room free of charge;
    - ii. Monthly executive meetings at a reduced cost of \$14.50 per meeting in a Riverlodge meeting room or a Tamitik meeting room;
    - iii. New leisure time activity groups wishing to hold public meetings to form a leisure service activity in our community are allowed four organizational meetings free of charge, when rooms are available.
9. Children 6 Years and Under
- ALL CHILDREN 6 YEARS AND UNDER USING RECREATION FACILITIES **MUST** BE ACCOMPANIED BY AN ADULT.
10. Whenever groups requesting a reduced fee for rental of leisure services facilities have part of their participants under 18 years of age and part over 18 years of age, the reduced rate is granted when the 18 and under participants represents a minimum of 80% of the participating groups.

Subdivision 1 - Fee Policies (Continued)

11.1.1. 11. Tournament Bookings

In booking of tournaments held in the leisure services facilities, a social room will be supplied, if available, at no additional cost, in the facility the tournament is being held. The social room is for the convenience of participants during the tournament hours only.

(Please note that the intent of this does not include the use of Riverlodge Community room for evening dance socials - this would mean the Activity Room to socialize in while the event takes place.

12. Community Development Centre Family Swim

The Community Development Centre is permitted one 1-hour swim per week at a convenient time for pool operations and normal admission fees are charged. This program can be incorporated with a Sunday Fun swim.

13. Scuba Diving Lessons - Private Sector

The private sector is permitted to teach scuba lessons during public swims, providing qualified PADI Instructors are present and supply the District of Kitimat with a photocopy of liability insurance with a minimum of \$2,000,000.

14. Scuba Equipment during Public Swim

Individuals are permitted to use their scuba equipment during specific public swims providing a current qualification certificate is produced prior to the swim.

15. Statutory Holiday Facility Rental for Exclusive Use

Ice Rental

Prime Time rate applies for up to the first 5 hour block of facility rented on a statutory holiday. Beyond the 5 hour block the following charges apply: Prime time rate plus all regular employee statutory holiday charges plus an additional 30%.

Pool Rental

Charges for facility rental are as follows: Prime time rate plus all regular employee statutory holiday charges plus an additional 30%.

Subdivision 1 - Fee Policies (Continued)

- 11.1.1. 16. Coast Mountain School District No. 82 Kitimat/Kitamaat Village/ Leisure Services Department Reciprocal Use Agreement
- The District of Kitimat and Coast Mountain School District No. 82 in Kitimat/Kitamaat Village have participated in a reciprocal use program. The agreement is:
- a) Coast Mountain School District No. 82 in Kitimat / Kitamaat Village has use of the recreation facilities during school days between 8:30 a.m. and 4:00 p.m. at no charge, and if additional costs are incurred, they are charged to them. The exception is swimming, where the District of Kitimat will provide the first lifeguard free of charge (District of Kitimat Policy and Procedure Manual).
  - b) The District of Kitimat Leisure Services Department has use of the school district facilities at no charge (with exception of Mount Elizabeth Theatre) after 5:00 p.m. on school days with the direct cost incurred on weekends.
  - c) In addition, it has been agreed that Mount Elizabeth Secondary School has the use of Tamitik Arena for the graduation ceremonies in exchange for two free uses of Mount Elizabeth Theatre.
  - d) The Riverlodge Recreation Centre is provided (convention format) free of charge for MESS dry grad celebrations from 11:00 p.m. to 7:00 a.m. one night per year of the Grad Committee's choice; in addition the Community Room is provided free of charge one evening per year for Kitimat City High School graduation ceremonies. However, the booking must be made in advance to eliminate conflict with other user groups.
  - e) Coast Mountain School District No. 82 Kitimat sports fields are booked through Riverlodge Recreation Centre for community use after 5:00 p.m. and on weekends.
17. Persons showing the Gym Works CSC Pacific/Pacific Sport Card may use the facilities at no charge in order to pursue their fitness training goals. All other facility sales will apply.
18. A person using the facility for a municipality operated fitness program may use the facilities (shower, weight room or pool) after their fitness class.

PART 11 - LEISURE SERVICES  
Division 1 - Leisure Services Fees and Charges

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Subdivision 2 - Public Admission Fees

11.1.2 1. See attached Schedule A.

Subdivision 3 - Riverlodge Recreation Centre

11.1.3. 1. See attached Schedule B.

Subdivision 4 - Sam Lindsay Aquatic Centre

11.1.4. 1. See attached Schedule C.

Subdivision 5 - Tamitik Arena/Kitimat Ice Rink

11.1.5. 1. See attached Schedule D.

Subdivision 6 - Miscellaneous

11.1.6. 1. See attached Schedule E.

## SCHEDULE A

# PUBLIC ADMISSION FEES

- Regular Membership Fees including Court Fees**

Regular Admission						
Age Group <sup>1</sup>	Single Admission	Economy Tickets <sup>2</sup>	Per Month	3 Month <sup>3</sup>	6 Month	12 Month
PreSchool <sup>7</sup>	n/a	n/a	n/a	n/a	n/a	n/a
Child <sup>4</sup>	2.50	25.00	27.40	69.95	126.35	223.05
Senior	2.80	26.80	30.30	71.65	135.20	240.35
Student <sup>6</sup>	4.80	45.35	51.05	127.60	229.70	408.45
Adult	7.50	72.40	81.40	203.50	366.20	650.95
Family <sup>5</sup>	14.20	na	158.10	395.35	711.65	1,265.10

- Leisure Access Membership Fees**

Leisure Access						
Age Group <sup>1</sup>	Single Admission	Economy Tickets <sup>2</sup>	Per Month	3 Month	6 Month	12 Month
PreSchool <sup>7</sup>			n/a	n/a	n/a	n/a
Child <sup>4</sup>	1.60	18.90	14.10	35.00	63.45	111.50
Senior	1.70	20.25	15.00	37.55	67.60	120.20
Student	2.85	34.10	25.60	63.75	114.80	204.25
Adult	4.50	54.10	40.70	101.70	183.20	325.55
Family <sup>5</sup>	8.55	n/a	77.80	197.70	355.80	632.65

- Day Pass Fees**

Age Group	Day Pass Rate
Preschool <sup>7</sup>	\$4.10
Child <sup>4</sup>	\$4.40
Senior	\$7.50
Student <sup>6</sup>	\$12.05
Adult	\$22.65
Family <sup>5</sup>	\$4.10

**Regular & Leisure Economic Access Memberships allow access only to public sessions at Riverlodge (weight room, open gym, badminton, sauna, rock wall and courts) and Tamitik (sauna, whirlpool, fitness areas, public swim and public skating).**

<sup>1</sup> See Fees Policies for definition of age groups.

<sup>2</sup> Economy tickets represent 80% of 12 single admissions

<sup>3</sup> "3 month" Regular Membership is the base and represents 30% of 90 single admissions; "Per Month" = Base/3+20%; "6 months" = Base X 2 - 10%; "12 months" = Base X 4 - 20%

<sup>4</sup> GST is not charged for those 14 yrs and under

<sup>5</sup> Family rate: Maximum two parents or guardians accompanying their dependant children under 19 years of age.

<sup>6</sup> Post-secondary school students with a current provincially recognized post-secondary school student card pay the student drop in rate for admission to Leisure Services facilities; if proof of full time status is provided they pay the student rate for economy tickets and memberships.

<sup>7</sup> For a challenged person who is less than 5 years old, the assistant/parent/caregiver pays admission at the child drop in rate (subsidies apply). **Note:** Hirsch Creek Golf and Winter Club membership fees may be

collected as per direction of Recreation Administration Coordinator.

**SCHEDULE B**

**RIVERLODGE RECREATION CENTRE**

• **Arts Wing**

<b>ARTS MEMBERSHIPS <sup>1</sup></b>				
	<b>Per Month</b>	<b>3 Months</b>	<b>6 Months</b>	<b>12 Months</b>
Child <sup>2</sup>	7.85	19.90	34.75	57.30
Senior	8.50	21.25	37.20	64.25
Student <sup>3</sup>	10.85	26.10	45.75	78.25
Adult	17.50	43.75	77.10	132.15

<b>KILN FIRING</b>	
Large Kiln	62.25
Small Kiln	46.60

Loading to be by Leisure Services staff or delegate only.  
 Firing to be by Leisure Services staff or delegate only.  
 Kiln to be fired only when full.

<b>FIRING COUPONS</b>	<b>Single Item</b>	<b>6 Coupons</b>
Glaze	2.05	10.80
Bisque	1.05	5.40
Full Kiln	58.70	
*No membership required. Never expires.		

<b>FIRING PACKAGE</b> (Must have Arts Wing Membership)	<b>3 Month</b>	<b>6 Month</b>	<b>12 Month</b>
<b>Includes bisque and glaze firing</b>	<b>\$75.00</b>	<b>\$150.00</b>	<b>\$300.00</b>



SCHEDULE B (Continued)

RIVERLODGE RECREATION CENTRE (continued)

• **Room Rental Rates**

Room	Event		
Arts Wing	Workshop Rates for Crafts Clubs (9am - 5pm)		77.55
	Meetings per hour		15.00
Community Room Kitchen	Hourly Rental		34.10
Activity Room	Meetings per hour		22.70
	Sports Rental (per hour) 5	Adult	24.80
		Youth	20.25
	Socials1 (within established building hours)		202.90
	Socials outside buiding hours		280.00
Babysitting (per hour)		24.80	
Joanne Monaghan Community Room	Meetings per hour		34.10
	Sports Rental (per hour)	Adult	31.05
		Youth	26.30
	Receptions2 (within normal hours)		328.40
	Seniors/Teen Dances3		328.40
Socials1 (includes SOCAN)		852.10	
Gymnasium	Sports Rental (per hour)	Adult	55.80
		Youth	27.80
	Meetings per hour		51.65
	Receptions2 (within normal hours)		774.60
	Socials1		1859.00
Convention Rate4	Exclusive Use of Entire Facility (per day)	Adult	1859.00
		Youth	743.60

- 1 Socials operate between 7pm and 2am. Current SOCAN fee applies. Federal government legislation requires that this fee be paid at social functions that provide music. Community Room socials include the use of the kitchen. Set up is included as part of the normal fee and arrangements and other facility activities are to be co-ordinated with Leisure Services Administration Co-ordinator. When possible, decorations may be put up the day before.
- 2 Limited use of kitchen facilities; catered meals with alcohol service; within regular building hours of the season, Sunday to Friday at 4 p.m.; for such events as business meetings, bingo, etc.
- 3 Seniors/teen dances operate between 6 pm and 12 midnight with the building clear by 1 am. Without alcohol service.
- 4 Convention rental includes use of the entire facility for each day of the conference. This does not cover set up time as the policy for all rentals is that set up time is a part of the rate, providing the amount of time required is reasonable.
- 5 Climbing wall may be booked at the Activity Room sports hourly rental rates.

**Note:** (i) If the Leisure Service Department deems necessary an additional charge for set up may be added. Charge made will equal the current wage rate of one Recreation Attendant 2 plus overhead for eight hours per day of event. (ii) An additional fee beyond what is listed in (i) may be added, with the permission of the Director of Leisure Services after consultation with the Recreation Administration Coordinator, based on minimum of current wage rate of one Recreation Attendant 2 plus overhead for four hours per day of event. (iii) If it is determined by the Recreation Administration Coordinator that the gym floor covering is to be used for a rental/event, an additional fee of up to 6 hours x 3 staff x the current wage rate of Recreation Attendant 1 will be charged when necessary.

SCHEDULE B (Continued)

RIVERLODGE RECREATION CENTRE (continued)

• **Martial Arts Fees**

**Tae Kwon Do**

Trial period 1 to 30 September - no fee.

Fall fees to be paid by 30 September, winter by 1 February.

Training session schedule is 1 September to 31 May, with **shared use of room.**

TAE KWON DO					
Age Group	Season				
Adult (≥19yrs)	Full Year	1 October	to	31 May	313.00
	Part Year	1 October	to	30 Jan	162.15
			1 February	to	31 May
Youth (15-18yrs)	Full Year	1 October	to	31 May	170.25
	Part Year	1 October	to	30 Jan	90.50
			1 February	to	31 May
Children (≤14yrs)	Full Year	1 October	to	31 May	152.65
	Part Year	1 October	to	30 Jan	83.85
			1 February	to	31 May
Seniors (≥60yrs)	Full Year	1 October	to	31 May	155.20
	Part Year	1 October	to	30 Jan	85.25
			1 February	to	31 May

**Judo/Boxing**

Trial period 1 to 30 September - no fee.

Fall fees to be paid by 30 September, Winter by 15 January.

Judo / Boxing training session schedule is 1 September to 30 April.

JUDO/BOXING					
Age Group	Season				
Adult (≥19yrs)	Full Year	1 October	to	30 April	327.30
	Part Year	1 October	to	15 Jan	163.90
			16 January	to	30 April
Youth (15-18yrs)	Full Year	1 October	to	30 April	190.90
	Part Year	1 October	to	15 Jan	100.30
			16 Jan	to	30 April
Youth Drop-In					4.35
Children (≤14yrs)	Full Year	1 October	to	30 April	176.00
	Part Year	1 October	to	15 Jan	91.15
			16 Jan	to	30 April
Seniors (≥60yrs)	Full Year	1 October	to	30 April	178.70
	Part Year	1 October	to	15 Jan	95.30
			16 Jan	to	30 April

## SCHEDULE C

# SAM LINDSAY AQUATIC CENTRE

### • Pool Rental Rates

Time (rates are per hour)	Youth		Adult	
	A	B	A	B
Rental Rates	98.60	52.25	133.30	70.75
All normal operating hours				
Adhoc Pool Rentals <sup>2</sup>	A, B & C		A, B & C	
Outside normal operating hours Youth = 75% of adult rate	173.90		231.45	

1 Youth volume purchased pool time minimum 1 hour/day, Monday to Friday, 40 weeks/year.

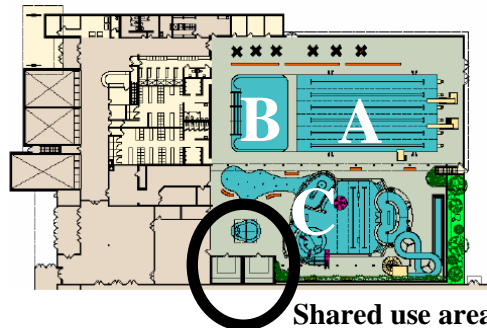
2 Maximum 75 people. Intent of program rate is to capture all costs of on-deck personnel and meet policy relative to ratios between guards and participants. If additional participants, the cost would be hourly labour cost including benefits plus 25%.

3 Persons or groups wishing to rent the complete facility will be required to pay all costs of additional on deck personnel and meet policy relative to ratio between guards and participants. Cost is \$43.70 for each 25 participants above 75 people.

**Note:** Swim Meet Charges: During a swim meet, the teach pool (shallow end) will be provided at no charge to the facility renters.

The Sam Lindsay Memorial Pool is available to rent as a whole unit or in subsections:

- A. 25 meter length swim area plus shared use of sauna and whirlpool
- B. 10 meter shallow end swim area plus shared use of sauna and whirlpool
- C. Leisure Pool plus shared use of sauna and whirlpool; waterslide is optional; intent is to capture all costs of waterslide personnel; cost = hourly labour rate plus benefits for a slide attendant
- D. Lane rentals. Individual lane rentals are available at the rate of \$15.30 per hour provided that:
  - a. The lane area is not booked for other purposes
  - b. The pool is open and qualified people are on duty.



### Sauna and Whirlpool

1. This area is a common area for use by all participants using the various pools, provided that:
  - a. the complete pool is not separately booked (i.e., private rental);
  - b. the pool is open and qualified people are on duty.
2. Use of the sauna and whirlpool area is included when playing racquet sports or using the fitness centre, provided that:
  - a. the complete pool is not separately booked (i.e., private rental);
  - b. the pool is open and qualified people are on duty.
3. Use of these facilities is restricted to participants 16 years of age and over, unless accompanied by an adult.

### Pool Rental Rates for Non-Residents

<b>Adult</b>	Adult Ad Hoc pool rental rate + 25% surcharge
<b>Youth</b>	Youth Ad Hoc pool rental rate +25% surcharge

## SCHEDULE D

# TAMITIK ARENA / KITIMAT ICE RINK

- **Ice Rental Rates**

### Adult Ice

	Fall: Sept 1 - 30	Winter: Oct 1 - Mar 14	Spring <sup>7</sup> : Mar 15 - May 31	Summer <sup>7</sup> : Jun 1 - Aug 31
Adults (All hrs)	212.95	0.00	166.40	212.95
Prime Time <sup>1</sup> (All hrs exclusive of non prime)	0.00	212.95	0.00	0.00
Non-prime Time <sup>2</sup>	0.00	181.65	0.00	0.00
Cancellation / No-Shows Charge, <28 days notice	212.95	212.95	166.40	212.95
Special <sup>3</sup>	0.00	60.30	0.00	0.00

### Youth Ice (18 years and under - registered society)

	Fall: Sept 1 - 30	Winter: Oct 1 - Mar 14	Spring <sup>5</sup> : Mar 15 - May 31	Summer <sup>6</sup> : Jun 1 - Aug 31
Youth (All hrs)	78.65	0.00	109.60	210.90
Prime Time <sup>1</sup> (All hrs exclusive of non prime)	0.00	78.65	0.00	0.00
Non-prime Time <sup>2</sup>	0.00	67.60	0.00	0.00
Cancellation / No-Shows Charge, <28 days notice	157.40	157.40	109.60	210.90
School Non-Instruction Days (NID) Must have adult supervision	0.00	48.05	48.05	0.00

<sup>1</sup> Monday to Friday, 6 pm to 12 midnight. Saturday to Sunday, 8 am to 12 midnight.

<sup>2</sup> All other times.

<sup>3</sup> Monday to Friday (school days) 8am to 3pm. Statutory Holidays - See page 5.

<sup>4</sup> **Cancellation / No Shows Charge for Youth during Fall/Winter: Double the normal rate unless Cold Weather Policy in effect.**

<sup>5</sup> Youth Spring booked prior to January 15<sup>th</sup>, local youth group:

a) require a minimum \$500 deposit

b) rental rate: \$85.15 (20% discount off regular spring ice)

c) minimum hours / day: 4

d) minimum days / week: 5

e) minimum weeks going forward from March 15 in consecutive weeks: 4

f) Ice booked after January 15<sup>th</sup> be at rate of: \$106.40

g) Ice can only be booked in the year that it will be used; The Director of Leisure Services, or delegate, may waive this for special events as necessary.

<sup>6</sup> Youth Summer booked prior to January 15<sup>th</sup>, local youth group:

a) require a minimum \$1000 deposit

b) rental be: 106.40 (48% discount off regular summer ice)

c) minimum hours / day: 7

d) minimum days / week: 5

e) minimum weeks working back from August 31<sup>st</sup> in consecutive weeks: 4

f) Ice booked after January 15<sup>th</sup> be at rate of: \$204.71

g) Ice can only be booked in the year that it will be used; The Director of Leisure Services, or delegate, may waive this for special events as necessary.

<sup>7</sup> Adult program or commercial sector (hockey school) unless booked through local youth group. Spring / summer booked prior to January 15<sup>th</sup>:

a) deposit \$2,000

b) rental rate: \$121.25 (25% discount off regular spring ice)

c) minimum 6 hours / day

d) minimum rental program - 2 weeks

e) minimum 6 days if 2 weeks, 5 days if 3 weeks

f) minimum 2 week rental

g) Ice can only be booked in the year that it will be used; The Director of Leisure Services, or delegate, may waive this for special events as necessary.

SCHEDULE D (Continued)

TAMITIK ARENA / KITIMAT ICE RINK (continued)

- **Ice Rental Rates for Non-Residents**

<b>Adult</b>	<b>Adult prime time ice rental rate + 25% surcharge</b>
<b>Youth</b>	<b>Fall/Winter: 50% (adult prime time ice rental rate + 25% surcharge)</b> <b>Spring/Summer: Youth rental rate + 25%</b>

- **High Performance Athlete Program Ice Time(October 1 - May 1)**

From time to time various youth excel in their particular ice sport and, prior to competition, request additional ice time for practice. If ice time is available at no additional cost to the tax payer, the charge per individual would be \$14.00 per hour. For procedure see Leisure Services Department Standard Operating Procedures Manual.

- **Special Events / Ice Shows** (re: feature hockey games, ice shows featuring provincial, national or international people) Rental rate applicable or 10% of gross gate whichever is the greater. Actual cleanup costs to be paid by rental agency.

- **Net Pegging** (securing hockey nets limiting movement)

User groups to be responsible for net pegging, or procure the service from the Leisure Services Department at a charge (above their regular ice rental rate) of hourly cost plus benefit package at minimum of 4 hours.

- **Summer Rental Rates - Non-Ice Activities**

Minor User Groups (18 years and under - registered society)

<b>SUMMER NON-ICE RENTAL</b>	
Minor User Groups	59.70
Adult Rental	98.40

- **Shows / Concerts**

Local Non-Profit Organization (registered society)	Per Day	825.40 Plus cleanup costs
Commercial Rates	First Day	1,375.55
	Second Day	1,375.55
	Rock Concert Rate <sup>1</sup>	1,375.55 plus cleanup costs
	Complete Concession Rights	550.25
	Partial Concession Rights	275.15

<sup>1</sup> Negotiate 10% of the gross gate or minimum fee, whichever the greater. All set-up, take-down, on-going cleanup, and final cleanup of room rental (exclusive of janitorial) to be negotiated in rental agreement.

SCHEDULE D (Continued)

TAMITIK ARENA / KITIMAT ICE RINK (continued)

• **Senior, Intermediate, or Junior Hockey**

1. It is recognized that this type of hockey has not operated in our community for a number of years and every situation should be judged on its own merits. However, this program offers an opportunity for an initial starting point.
2. Registration with BC Amateur Hockey Association.
3. Minimum of 10 home games, six of which must be from outside Pacific Northwest at Junior "B" level or higher.
4. a) A guarantee of \$10,906.70 plus GST to be instituted versus 15% of the gross gate, whichever is the greater.  
b) That the \$10,906.70 plus GST guarantee be paid in full by 15 November of each year or 15% of gate receipts or the balance by cheque.  
c) Gross rate split 15% to the District of Kitimat for ice costs, for training camp and games.  
d) 85% to hockey team for operating costs and to provide competition.  
e) Before split, the following game costs to come off the top:
  - i. referees, linesmen and ticket sellers;
  - ii. referees and linesmen to be supplied by the hockey team;
  - iii. ticket sellers to be supplied by the Leisure Services Department.
5. Practice Times:
  - a) Training camp ice time that is available prior to 29 September of each year.
  - b) Regular practice is two sessions per week for 1 hour and 15 minutes at agreed upon times.
6. It is stated that the hockey team is responsible for security and control of building during all rental times.

• **Room Rental Rates**

TAMITIK ROOM RENTAL RATE				
Tमितिक Mtg Rm	Meetings per hour		22.70	
	Socials (within established bldg hrs)		202.90	
	Sports Rental (per hour)	Adult		24.80
		Youth		20.25
	Babysitting (per hour)		24.80	
	Workshops (9am - 5pm)		77.60	
Arena Mtg Rm	Meetings per hour		15.00	
Press Room	Meetings per hour		15.00	

## SCHEDULE E

# MISCELLANEOUS

- **Advertising**

Commercial advertising is permitted by youth volunteer agencies to be installed on the sports field fencing of the outdoor sports fields, squash court kill boards, and specific areas of the arenas (see Leisure Services Department Standard Operation Procedure for details).

Venue		Fee
<b>Sports Fields</b>	4' x 8' space	172.00
<b>Squash Courts</b>	Kill Board	172.00
<b>Arenas</b>	Score Clock/panel	172.00
	Ice Resurfacer/panel	172.00
	Tamitik Arena Board	172.00
	Kitimat Ice Rink Board	103.25

- **Leisure Services Department Equipment Rental**

As per Council motion of November 10, 2003:

- For internal use for clients renting Leisure Services Department facilities
- For internal use by other departments
- For use by public when not available from the private sector

- **Corporate Fitness Program**

1. That this program be available to all industrial/commercial employers in our community to encourage them to be involved in the fitness of their employees and their families.
2. That a firm must have a business licence in Kitimat to qualify.
3. That a firm must guarantee a minimum billing of \$100.00 per month to pay for the Leisure Services Department's administration costs.
4. That the Leisure Services Department collect no more than 75% of the total cost of the program admission price.
5. That each employee and family members who qualify for the program will have to purchase a picture identification card from the District of Kitimat Leisure Services Department.
6. To qualify for the ID picture, the employee of the company will have to present his/her employee identification card and BC Care Card to the Leisure Services Department. Each member of his/her family must also present the card to the Leisure Services Department, in order to identify the family members eligible for the ID and, therefore, the program.
7. The Leisure Services Department will collect admission fees for each public session from a qualifying employee or dependant as set by the registered company and the balance of the fee for the public program would be billed to the registered company at month end.
8. Subsidies vary with participating industries and institutions. For fee structure of each participating company, see current schedules in file 4.3.6

SCHEDULE E (Continued)

MISCELLANEOUS (continued)

• **Park Campground Fees**

		Fee Per Night W/O Electrical	Fee Per Night With Electrical
Radley Park	Regular	23.00	27.00
	Seniors/Physically challenged <sup>1</sup>	23.00	27.00
	Firewood	5.00 per Bundle	
Hirsch Creek Park	Regular	16.00	
	Seniors/Physically challenged <sup>1</sup>	16.00	
	Firewood	5.00 per Bundle	

<sup>1</sup> 50% discount from the day after Labour Day to June 14<sup>th</sup> for Seniors (65 years of age or older) and physically challenged only (as per the Provincial Parks).

**Council Motions:**

April 13, 1992: That the fees for the campgrounds follow the fee structure of the Provincial Parks for similar facilities.

1999: Increase of \$1 and coin operated shower at rate of \$1 for 5 minutes.

2004: Increase to \$18 for site w/o electricity. Provincial government site w/o electricity is \$22 (firewood extra).

2010 Provincial government w/o electricity is \$25 (firewood extra).

2015: Provincial rate increased.

2018: New BC Parks no charge camping for persons with disabilities be implemented.

Hirsch Creek Park and Radley Park Winter Rates (September 15 to May 15): No showers, toilets, garbage pick-up, no firewood

Without electricity \$16.00  
With electricity \$21.00

• **Skate Sharpening Fees**

Condition	Fee
Normal	6.65
Poor	9.00

• **Field User Fees**

These fees are for use of the following fields: Nechako Balls Fields 1 & 2, Riverlodge Ball Fields 1, 2 and 3, and Riverlodge Soccer Field

FIELD - PER ADULT TEAM Season: May to Sept 7		
Soccer	per team	641.90
Softball	per team	641.90
Cricket	per team	641.90

- Adhoc game rental fee for team not registered with Leisure Services Department: \$51.85/game.
- Tournaments: \$103.90/ day or part day.



**SCHEDULE E (Continued)**

<b>FIELD - YOUTH (≥15yrs) Season: May to Aug 15</b>		
Soccer	per team	286.05
Softball	each; player registers with Softball BC	21.10
Cricket	per team	286.05

- Ad hoc game rental fee for team not registered with Leisure Services Department: \$31.70 / game.
- Tournaments: \$62.75 / day or part day for non-registered associations.
- No charge for registered associations

**Field User Fees (continued)**

<b>FIELD - CHILD (≤14yrs)</b>			
Soccer	May to Aug 15	per team	187.70
Softball	May to June 30	each; player registers with Softball BC	12.60
Cricket	May to Aug 15	per team	187.70

- Adhoc game rental fee for team not registered with Leisure Services Department: \$18.05 / game.
- Tournaments: \$39.60 / day or part day for non-registered associations.
- No charge for registered association or invited teams.

**Climbing Wall**

When available within facility operating hours. Annual waiver/consent form must be complete prior to using the wall. Admission fees are the same as regular public and Leisure Access fees. Economy tickets applicable.

**Snowshoes**

Per pair per day	21.20
Deposit per pair	50.00

**Trail Rider**

Per Day	NC
Deposit	100.00

**Block Party Equipment**

	Fee
Unit 1 - Hands Up	33.50
Deposit	100.00
Unit 2 - Up, Up and Away	33.50
Deposit	100.00
Unit 3 - Sports Pack	33.50
Deposit	100.00
All 3 Units	75.50
Deposit	200.00

**Santa Suit Rental**

<b>MR &amp; MRS SANTA COSTUMES</b>	
Per day	26.50
Deposit	50.00