
PART 2 - MUNICIPAL GOVERNMENT
Division 13 - Officer Positions

Subdivision 1 - Chief Administrative Officer

- 2.13.1.
1. The position of Chief Administrative Officer is established as an Officer of the District of Kitimat.
 2. The Chief Administrative Officer is assigned the chief administrative responsibility for the District of Kitimat as outlined in S.147 of the Community Charter.

Subdivision 2 - Director of Corporate Administration

- 2.13.2.
1. The position of Director of Corporate Administration is established as an Officer of the District of Kitimat.
 2. The Director of Corporate is assigned the responsibility of corporate administration for the District of Kitimat as outlined in S.148 of the Community Charter.
 3. In cases where there is no designated Deputy Director of Corporate Administration, the position of Director of Finance and the position of Chief Administrative Officer will be established as designated Deputies to the Director of Corporate Administration for purposes for fulfilling the responsibilities of S.148 of the Community Charter.

Subdivision 3 - Director of Finance

- 2.13.3.
1. The position of Director of Finance is established as an Officer of the District of Kitimat.
 2. The Director of Finance is assigned the responsibility of financial administration as outlined in S.149 of the Community Charter.
 3. The Director of Finance is assigned the role of Collector for the purposes of the Local Government Act and the Community Charter.
 4. In cases where there is no designated Deputy Director of Finance, the position of Chief Administrative Officer will be established as a designated Deputy to the Director of Finance for purposes for fulfilling the responsibilities of S.149 of the Community Charter.

Subdivision 4 – Financial Disclosure Act

- 2.13.4.
1. The above positions are considered 'employees' for the purposes of the *Financial Disclosure Act*.