

Subdivision 1 - Interpretation

5.7.1. 1. In this bylaw unless otherwise specified:

“Department” means the Kitimat Fire and Ambulance Services established under the Fire Protection Bylaw No. 1890, 2016;

“District” means the District of Kitimat.

“Exterior Operations Service Level” means the Service Level that includes firefighting activities restricted to the control and/or extinguishment of fire from a position external to the building or object in question, and outside of any Immediately Dangerous To Life Or Health (IDLH) environment;

“Fire Chief” means the individual who has been appointed as the fire chief of the District of Kitimat;

“Full Service Level” means the Service Level that includes activities that are undertaken by firefighters and officers trained in the full spectrum of Competencies outlined in the National Fire Protection Association 1001 Firefighter 2, Standard for Fire Fighter Professional Qualifications as well as the relevant competencies of National Fire Protection Association 1021 Standard for Fire Officer Professional Qualifications for officers;

“Interior Operations Service Level” means the Service Level that authorizes firefighting activities that include entry into structures and objects with the purpose of control and/or extinguishment of fire. This requires use of specialized protective equipment and procedures not covered by the training provided in relation to Exterior Operations Service Level;

“Member” means a firefighter in the Department and includes the Fire Chief and officers;

“Playbook” means the mandatory minimum training standards set under paragraph 3(3)(b) of the Fire Services Act (B.C.) by the Office of the Fire Commissioner and approved by the Minister of Justice, entitled British Columbia Fire Service Minimum Training Standards: Structure Firefighters – Competency and Training Playbook (September 2014), as same may be amended, revised or replaced from time to time;

“Principal Responding Member” means those Members expected to undertake interior fire suppression and/or rescue operations;

“Service Level Policy” means this bylaw, as same may be amended from time to time by the District.

#### Subdivision 2 – Authority and Application

- 5.7.2. This Service Level Policy has been established by the District of Kitimat in accordance with the requirements of the Playbook, pursuant to the District’s authority under the Establishment Bylaw. This Service Level Bylaw applies to and is binding on the Department and its Members. It shall form the basis of the Department’s training of its Members and related operational planning for fire suppression and emergency response activities.

#### Subdivision 3 – Service Level Policy

- 5.7.3. The Department is authorized to provide fire suppression activities in accordance with and subject to the limitations set out in the Full Service Level.

#### Subdivision 4 – Training of Members

- 5.7.4. 1. The Department:
- a. shall train its Principal Responding Members at least to the standard required by the Playbook for the Full Service Level; and
  - b. in relation to Members who are not trained to the Full Service Level, shall:
    - i. develop an incident scene accountability system which clearly identifies the different levels of each Member’s training by use of specific and visually contrasting identification on their Personal Protective Equipment, that rapidly differentiates those personnel who are not designated as Principle Responding Members; and

- ii. develop and institute operational guidelines which specify and limit the incident scene of activities of Members depending on their current level of training.
2. In consultation with the District, the Fire Chief shall be responsible for ensuring that the Department develops an appropriate training program for all positions, tasks and roles including those which are not expressly covered by the Playbook. This training program shall meet the requirements of the Playbook and the Workers Compensation Act (B.C.) and regulations made thereunder, and shall be consistent with good practices and industry standards.

#### Subdivision 5 – Operational Guidelines, Records and Compliance

- 5.7.5. 1. The Department shall”
- a. develop appropriate operational guidelines implementing this Service Level Policy and the requirements of the Playbook, including operational guidelines:
    - i. which set out the conditions to be considered by an incident commander before an interior attack or rescue is undertaken; and
    - ii. which identify any hazards within the Department’s fire suppression area in respect of which the Department will not undertake interior operations;
  - b. maintain accurate and complete records of the training of its Members, including any refresher training, certifications obtained and otherwise as required by the Workers Compensation Act (B.C.) and regulations thereunder, such that the training level of each Member can clearly be established; and
  - c. report annually to the District on the Department’s training program, the training levels of its Members and compliance with this Service Level Policy and the requirements of the Playbook.

#### Subdivision 6 – Limitations on Services Provided

- 5.7.6. Notwithstanding anything in this Service Level Policy:
- a. in relation to any particular incident response, the Department shall undertake only those emergency response activities for which its responding Members at the incident are properly trained and equipped; and

- b. the Fire Chief may determine to limit the fire suppression activities of the Department to the Exterior Operations Service level in circumstances where, because of turn-over in Members or for other reasons, in the Fire Chief's view the Department should suspend undertaking interior fire attack or rescue operations.
- c. Where the Fire Chief has made a determination under Section 5.7.6, he or she shall immediately inform the District, including the reasons for the decision. The Fire Chief may elect to recommence providing Full Service Level Operations when he or she considers it warranted, and shall inform the District when making such decision.

Subdivision 7 – Policy Amendment

- 5.7.7. This Service Level Bylaw shall be reviewed annually by the District with the Fire Chief. It will be amended as determined appropriate by the District, or as required to conform with any changes to the Playbook or other applicable legislation or regulations.