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PART 6 - PUBLIC UTILITIES  
Division 3 - Water Service Connections

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Subdivision 1 - Owner May Apply

- 6.3.1. 1. The owner of any premises in the District who desires to be serviced with water from the municipal waterworks system may make application to the municipality for the installation of a water service connection.

Subdivision 2 - Application

- 6.3.2. 1. Every such application shall:
- a. be made by the owner, or his authorized agent, in writing at the Collector's office on the form provided by the municipality;
  - b. contain a full and correct statement of the size and description of the premises, the purpose for which water is required and all other information which the Collector may require to estimate the rates chargeable or the amount of water to be supplied;
  - c. contain an agreement to pay the municipality for all water supplied at such rates as may be from time to time in force;
  - d. contain a covenant by the applicant that the applicant will protect and save harmless the municipality from all claims, demands, costs, and charges of whatsoever kind arising out of or in any manner incident to or caused by any of the pipes used for the supply of water pursuant to the application;
  - e. contain a covenant by the applicant that he will comply with all the requirements of this Division from time to time in force;
  - f. be signed by the applicant; and
  - g. be accompanied by a payment to the Collector of the applicable charges at the following rates:
    - 1) Application Fee \$ 50.00

Subdivision 2 – Application (continued)

- 2) Fees for all water service connections from the water main to property line shall be based on actual costs plus 15% administration charges.

Before any work is begun, applicants shall sign a third party work order on the form provided by the municipality. The Municipal Engineer will provide an estimate of the installation costs.

Regardless of the estimated costs, the applicant shall pay the final costs (actual costs plus 15% administration charges).

If the estimated cost exceeds \$18,000.00, the property owner is free to obtain a price from another source to replace their existing water service or install a new service, as approved by the Municipal Engineer. If the property owner chooses to proceed in this manner a third party work order shall be signed by the owner or his/her representative to cover costs of the municipality providing main valve operation, traffic control, materials, main tapping, inspection and any other associated costs. The charge to the owner will be based on actual costs plus 15% administration costs.

- 3) Hook-up charge for the municipality to connect private water service lines 3/4" (19mm) to 2" (50mm) to the municipal water system at the property line: \$50.00.

Where more than one visit to site is required by the property owner or his/her representative, the charge shall be \$50.00 per trip.

- 3) For service sizes greater than 2" (50mm), hook-up charges will be based on actual costs incurred by the municipality plus 15% administration charge. A third party work order shall be signed by the property owner or his/her representative.

Subdivision 3 - Collector

- 6.3.3. 1. Upon completion of an application under the immediately preceding section, the Collector shall forward a copy of such application to the Municipal Engineer.

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Subdivision 4 - Municipality to Install Connection

- 6.3.4. 1. The Municipal Engineer, upon receipt of a copy of the application and having satisfied himself that the service is necessary, will undertake to have the municipality install the service as soon as possible.

Subdivision 5 - Service Restrictions

- 6.3.5. 1. The Municipal Engineer shall in every case determine the size of the pipe to be used in supplying any premises and also the position in the street in which it is to be placed and no work of any kind connected with such service shall be permitted to be done on or under the streets by any person other than an employee of the municipality or by a duly authorized contractor.
2. The Municipal Engineer may limit the number of water service connections between any municipal water main and any separate premises.
3. No service connection will be allowed from the municipal water mains to any premises supplied by water from any other source unless special permission is given by the Municipal Engineer, which special permission may be terminated at any time, if in the judgement of the Municipal Engineer the public interest would be best served.

Subdivision 6 - Owner's Installation

- 6.3.6. 1. All water service pipes in any premises shall be laid at a depth of not less than 1.2 metres or such greater depth as may be determined by the Municipal Engineer, below the surface of the ground and must be laid in such manner as to be protected from frost.
2. Where such pipes cross under or near other excavation, the pipes must be properly protected against settlement.
3. Each service pipe shall be provided with a cut-off, or stop and waste tap, of a pattern to be approved by the Municipal Engineer, which shall be placed immediately inside the outer wall of the premises supplied, for the use of the owner or occupant of the premises in case of leaky or defective pipes or fixtures, or in cases where the premises are vacated.
4. A pressure reducing valve shall be installed by the owner on the water service of every building used by one or more persons as a residence or place in which to work or carry on any occupation, trade, or calling, when the static pressure of the street main in proximity to the building amounts to or exceeds 414 KiloPascals (60 psi), provided that this Subdivision shall not apply to premises where the total service does not exceed one cold supply tap.

Subdivision 7 - Fire Protection Services

- 6.3.7. 1. Service for fire protection shall be fitted with such fixtures only as are needed for fire protection and entirely disconnected from services used for other purposes.

Subdivision 8 - Responsibility

- 6.3.8. 1. No person shall wilfully waste water supplied to any premises from the municipal waterworks system.
2. No person shall use water on his premises for purposes other than those specified in the application for municipal water service to such premises.
3. No water shall be used through fire protection services or fixtures for any purpose except for extinguishing of fires.
4. Every owner shall keep his water service pipe, stop-cocks, and other water service fixtures on his premises, in good order and repair, and protect them from frost.
5. No person shall wilfully allow water to be wasted by imperfect or leaking stops, valves, pipes, water closets, faucets, or other fixtures or to use water closets without self-closing valves.
6. No person shall use water contrary to the order of the Chief Administrative Officer, and the Chief Administrative Officer may order the supply of water to be stopped or he may limit or restrict the use of water to certain designated hours and such hours may vary for different areas, provided however that before so regulating or restricting the use of water the Chief Administrative Officer shall cause a notice thereof to be published in at least one issue of a local newspaper or news sheet circulated within the municipality or alternatively cause notice thereof to be given by sound.

Subdivision 9 - Faulty Works

- 6.3.9.
1. In the case of leaky or improper pipes, or imperfect fixtures, meters or indicators on any premises the Municipal Engineer, after due notification to the occupant or owner, and the necessary repairs or alterations not being made by such occupant or owner within FORTY-EIGHT (48) hours thereafter, or where the conditions of such pipes or fixtures shall be such as to cause a waste of water or damage to property, then, without notice, shall have authority to cut off the supply of water by shutting the curb-cock or by detaching the service pipe from the main.
  2. Before the water is turned on again, such pipes, fixtures, meters or indicators shall be repaired or altered to the satisfaction of the Municipal Engineer.
  3. The charge for disconnecting or re-connecting, or for turning off or on the water, as specified in this Division shall be paid by the person owning the premises.
  4. No person whose supply of water is cut off under this Division shall have any claim against the municipality by reason of such action.