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PART 7 - PUBLIC HEALTH  
Division 4 - Cemeteries

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Subdivision 1 - Interpretation

7.4.1. 1. In this Division, unless the context otherwise requires:

Amended by Bylaw No.  
2060, 2024

**Caretaker** means the Municipal Engineer or their delegate.

**Cemetery** means land that is set apart or used as a place of Interment of Human Remains or Cremated Remains and includes any incidental or ancillary buildings on the land.

**Cemetery Care Fund** means a fund for the care and maintenance of a place of Interment.

**Cemetery Columbarium** means the structure in the Cemetery, owned and managed by the District, that contains, as an integral part of the structure or building or as free-standing sections, Niches to inter Cremated Remains.

**Cemetery Mausoleum** means the structure in the Cemetery that contains, as an integral part of the structure or building or as free-standing sections, Niches to inter Cremated Remains and Crypts to inter Human Remains and Cremated Remains.

**Child** means any person one year old up to and including twelve (12) years of age.

**Clerk** deleted by Bylaw No. 2060, 2024.

**Council** means the Council of the District of Kitimat.

**Cremated Remains** means human bone fragments that remain after cremation.

**Cremation, Interment and Funeral Services Act** means the *Cremation, Interment and Funeral Services Act*, S.B.C. 2004, c. 35, its Regulations, and any amendments thereto.

**Crypt** means one space in the Cemetery Mausoleum and is intended to be used for the entombment of one casket and one Cremated Remains.

**Director of Public Works** deleted by Bylaw No. 2060, 2024.

**Disinterment** means the removal, for permanent relocation, of human remains and the container, or any of the remaining container, holding the Human Remains.

**District** means the District of Kitimat.

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**Division** means Part 7 – Public Health, Division 4 – Cemeteries of the *Kitimat Municipal Code*.

**Engineer** deleted by Bylaw No. 2060, 2024.

**Exhumation** means the exposure and removal of interred Human Remains for viewing or for examination.

**Health Officer** means the person appointed under the *Public Health Act*, S.B.C. 2008, c. 28, its Regulations and any amendments thereto.

**Human Remains** means a dead human body in any stage of decomposition but does not include Cremated Remains.

**Infant** means any person up to the age of one year.

**Interment** means disposition by:

- (a) burial of Human Remains or Cremated Remains,;
- (b) entombment of Human Remains or
- (c) inurnment of Cremated Remains.

**Licence** means a Licence for Columbarium Space, Licence for Mausoleum Space, or Licence for Reserve Plots.

**Licence for Columbarium Space** means the licence in a form as determined by the Municipal Engineer issued to the purchaser of a Niche in the Cemetery Columbarium in accordance with this Division stating the purchaser name, date of purchase, space purchased, and fee for purchase.

**Licence for Mausoleum Space** means the licence in a form as determined by the Municipal Engineer issued to the purchaser of a Crypt or Niche space in the Cemetery Mausoleum in accordance with this Division stating the purchaser name, date of purchase, space purchased, and fee for purchase.

**Licence for Reserve Plots** means the licence in a form as determined by the Municipal Engineer issued to the purchaser of a cemetery space in accordance with this Division stating the purchaser name, date of purchase, space purchased, and fee for purchase.

**Mausoleum Memorial** deleted by Bylaw No. 2060, 2024.

**Mayor** deleted by Bylaw No. 2060, 2024.

**Medical Health and Health Officer** deleted by Bylaw No. 2060, 2024.

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**Memorial** means a tombstone, monument, plaque or other marker on a grave or plot, or an inscription of ornamentation on a crypt or niche front use to identify a lot or memorialize a deceased person.

**Memorial Wall** means the wall established in the Cemetery Mausoleum for the purpose of displaying Memorial markers.

**Minister** deleted by Bylaw No. 2060, 2024.

**Municipal Engineer** means the Municipal Engineer for the District of Kitimat or their delegate.

**Niche** means one space for the Interment of urns containing Cremated Remains. Unless otherwise stated in this Division, the number of urns contained within one Niche is limited by the size of the Niche and the size of the urns

**Non-Resident** means any person who has not lived within the municipal limits for more than one year.

**Permit** means a Cemetery Interment Permit, Mausoleum Interment Permit or Columbarium Interment Permit.

**Permit – Cemetery Interment** means the permit in the form determined by the Municipal Engineer for the Interment of remains in the Cemetery which will include the date issued, name of the applicant, name of the person being interred, grave space, and date and time of Interment.

**Permit – Mausoleum Interment** means the permit in the form determined by the Municipal Engineer for the Interment of remains in the Cemetery Mausoleum which will include the date issued, name of the applicant, name of the person being interred, Crypt or Niche space, and date and time of Interment.

**Permit – Columbarium Interment** means the permit in the form determined by the Municipal Engineer for the Interment of remains in the Cemetery Columbarium which will include the date issued, name of the applicant, name of the person being interred, Niche space, and date and time of Interment.

**Shutter** means the veneer plate of granite covering Crypts and Niches and to which may be attached approved Memorial markers.

**Statutory Holiday** means a day recognized by the provincial or federal government as a Statutory Holiday.

**Treasurer** deleted by Bylaw No. 2060, 2024

**Urn** means a container used to store Cremated Remains. Urns may contain the Cremated Remains of more than one person.

Subdivision–2 - Designated Lands

- 7.4.2. 1. The following lands have been set aside, operated, used or maintained as a Cemetery by the District:

KITIMAT MUNICIPAL CEMETERY, legally described as being:

- Lot 1, District Lot 6041, Range 5 Coast District Plan 3562; and
- Lot 2, District Lot 6041, Range 5 Coast District Plan 3562

Subdivision–3 - Cemetery Plans

- 7.4.3. 1. Deleted by Bylaw No. 2060, 2024.
2. Cemetery plans shall be submitted in accordance with the *Cremation, Interment and Funeral Services Act*.

Subdivision–4 - Licence to Use the Cemetery

- 7.4.4. 1. Council may, by agreement with a society, church or other organization, reserve a section of the Cemetery to be used exclusively for the interment of deceased members of the society, church, or other organization concerned, and upon such an agreement being made, no person shall be issued with a Licence for Reserve Plots or Cemetery Interment Permit, unless the application to the District to purchase is accompanied by a certificate from the society, church or organization concerned, stating that they, or the person on whose behalf they may be acting, is entitled to burial in the reserved section. All Licences issued and services rendered by the District under these conditions shall be subject to payment at the regular rates set forth in the schedule of rates attached hereto Schedule C of this Division.

Subdivision–5 - Licence for Reserved Lots

- 7.4.5. 1. Deleted by Bylaw No. 2060, 2024.
2. The District may grant to any person, upon payment of the associated fee, and subject to the terms of Section 7.4.4. of the *Kitimat Municipal Code*, a Licence for Reserve Plots of any grave space which may be vacant and unlicensed in the Cemetery.
3. The District may grant to any person, upon payment of the associated fee, a Licence for Mausoleum Space of any Crypt or Niche which may be vacant and unlicensed in the Cemetery Mausoleum.

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4. The District may grant to any person, upon payment of the associated fee, a Licence for Columbarium Space of any Crypt which may be vacant and unlicensed in the Cemetery Columbarium.

#### Subdivision–6 - Limiting Sales

- 7.4.6. 1. The District reserves the right to limit the issuing of Licences to any one person to two (2) Licences.

#### Subdivision–7 - Transfer of Licence

- 7.4.7. 1. Where the holder of a Licence for Reserve Plots in the Cemetery wishes to transfer that Licence to another person, they shall first provide the Municipal Engineer with details include the space being transferred, name and address of transferee, the consideration to be paid for transfer of the Licence, and such other information as the Municipal Engineer may reasonably request. The provision of such information shall not bind the District to accept or permit the proposed transfer.
2. If the Licence for Reserve Plots to be transferred relates to a grave space located in an area reserved under an agreement made between the District and an organization pursuant to Section 7.4.4. of the *Kitimat Municipal Code*, the requirements of Section 7.4.4. of the *Kitimat Municipal Code* apply.
3. Upon acceptance by the District of the transfer fee prescribed “in Schedule C attached hereto, and upon compliance with the requirements of this Division by the Licence holder and the person to whom the Licence is to be transferred, the Municipal Engineer shall effect the desired transfer by an endorsement upon the Licence and shall record the transfer in the books or other records kept for that purpose.

#### Mausoleum

4. Where the holder of a Licence for Mausoleum Space in the Cemetery Mausoleum wishes to transfer that Licence to another person, they shall first provide the Municipal Engineer with details including the Crypt or Niche space being transferred, the name and address of transferee, the consideration to be paid for transfer of the Licence, and such other information as the Municipal Engineer may reasonably request. The provision of such information shall not bind the District to accept or permit the proposed transfer.
5. Upon acceptance by the District of the transfer fee prescribed in Schedule C of this Division, and upon compliance with the requirements of this Division by the Licence holder and the person

to whom the Licence is to be transferred, the Municipal Engineer shall effect the desired transfer by an endorsement upon the Licence and shall record the transfer in the books or other records kept for that purpose.

### Columbarium

6. Where the holder of a Licence for Columbarium Space in the Cemetery Columbarium wishes to transfer that Licence to another person, they shall first provide the Municipal Engineer with details including the Crypt space being transferred, the name and address of transferee, the consideration to be paid for transfer of the Licence, and such other information as the Municipal Engineer may reasonably request. The provision of such information shall not bind the District to accept or permit the proposed transfer.
7. Upon acceptance by the District of the transfer fee prescribed in Schedule C of this Division, and upon compliance with the requirements of this Division by the Licence holder and the person to whom the Licence is to be transferred, the Municipal Engineer shall effect the desired transfer by an endorsement upon the Licence and shall record the transfer in the books or other records kept for that purpose.

### Subdivision 8 - Licence Regulations

- 7.4.8. 1. All Licences issued for use of space in the Cemetery shall be subject to the provisions of this Division and the *Cremation, Interment and Funeral Services Act*.

### Subdivision 9 - Fees and Charges

- 7.4.9. 1. The fees for Exhumation, Interment, Disinterment, use of grave space and care of graves, and the charges for goods offered for sale by the District for use in the Cemetery, and any other Cemetery fees shall be those set out in Schedule C of this Division of this Division.
2. The fees set out in Schedule C of this Division to this Division shall be paid at the District Offices at the time of purchasing a Licence or Permit, or any goods or services sold by the District in connection with the operation of the Cemetery.

### Subdivision–10 - Size of Grave Spaces

- 7.4.10. 1. The size of grave spaces in any Cemetery expansion shall be:
 

Adult - 1.5 m x 3.0 m	Infant - 1.3 m x 1.3 m
Child - 1.3 m x 2.0 m	Cremated Remains - 0.6 m x 0.6 m

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Subdivision–11 - Permission to Inter, Disinter or Exhume

- 7.4.11. 1. No Interment, Disinterment, or Exhumation of Human Remains or Cremated Remains shall occur in the Cemetery, Cemetery Mausoleum, or Cemetery Columbarium until a Permit has been obtained from the District and the appropriate fee as specified in Schedule C has been paid to the District, except as may be permitted under the terms of section 7.4.13. of the *Kitimat Municipal Code*.

Subdivision 12 – Interment

- 7.4.12. 1. Deleted by Bylaw No. 2060, 2024.
2. All applications for a Permit must be made to the Municipal Engineer at the District municipal office during regular business hours at least forty-eight (48) hours prior to Interment in accordance with the *Cremation, Interment and Funeral Services Act*. Except as may be permitted under Subdivision 7.4.13.
3. Any person who makes application for a Permit or who requires an Interment to be made, shall provide the Municipal Engineer with information in accordance with the *Cremation, Interment and Funeral Services Act* and any other information which it is reasonable for the Municipal Engineer to request.
4. No person shall be granted a Permit to inter in an area of the Cemetery which Council has reserved under the provisions of Section 7.4.4. of the *Kitimat Municipal Code* except in accordance with Section 7.4.4. of the *Kitimat Municipal Code*.
5. Interment will be done in accordance with the *Cremation, Interment and Funeral Services Act*.

Subdivision–13 - Health Officer Direction

- 7.4.13. 1. Deleted by Bylaw No. 2060, 2024.
2. Deleted by Bylaw No. 2060, 2024.
3. Deleted by Bylaw No. 2060, 2024.
4. Where an order is issued by the Health Officer in accordance with the *Cremation, Interment and Funeral Services Act*, the District will follow the direction of the Health Officer.

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Subdivision–14 – Exhumation, Disinterment, removal/Reinterment

- 7.4.14. 1. Exhumation, Disinterment and removal/Reinterment of Human Remains shall be done in accordance with the *Cremation, Interment and Funeral Services Act*.
2. The applicant of the Exhumation, Disinterment and removal/Reinterment of Human Remains shall arrange and pay for the services of a licensed funeral home in addition to District fees as set out in Schedule C of this Division.

Subdivision–15 - Cremation

- 7.4.15. 1. No person shall bury, cremate, or otherwise dispose of Human Remains, or bury or otherwise dispose of Cremated Remains within the municipal boundary of the District except in accordance with *Cremation, Interment and Funeral Services Act*.

Subdivision–16 - Interment in the Cemetery

- 7.4.16. 1. Only Human Remains or Cremated Remains shall be interred in the Cemetery and all Interments shall be subject to and comply with the provisions of this Division.
2. The holder of a Licence or Permit in the Cemetery shall not permit an Interment to be made in the Cemetery space to which the Licence refers, nor transfer or dispose of the said Cemetery space to another person, group or organization, except in accordance with this Division.
3. Deleted by Bylaw No. 2060, 2024.
4. Deleted by Bylaw No. 2060, 2024.
5. Each Interment in the Cemetery, other than the Interment of Cremated Remains, shall provide for not less than one (1) metre of earth between the general surface level of the ground at the grave site and the upper surface of the vault, casket or grave liner enclosing the Human Remains in the grave.
6. Only one Human Remain is to be interred in each grave space in the Cemetery.
7. Notwithstanding Section 7.4.16.6 of the *Kitimat Municipal Code* the Interment of up to two Cremated Remains may be made in the area above the interred Human Remains. Where two Cremated Remains are interred, one Memorial marker for single grave plots is allowed.



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8. Each Interment of Cremated Remains shall be interred in the Cemetery:
    - a) in a container encased in concrete not less than 40 mm thick, and shall be buried in the grave not less than 0.6 m deep; or
    - b) Notwithstanding 7.4.16.8(a) of the *Kitimat Municipal Code*, where the concrete encased container of Cremated Remains is used as a foundation-base for a tablet memorial installed on the grave, the container may be buried according to the requirements of Section 7.4.21. of the *Kitimat Municipal Code*.
  9. A grave liner meeting the District's requirements shall be used for each Interment, except where Cremated Remains are interred according to the requirements of Section 7.4.16.8 of the *Kitimat Municipal Code*.
  10. No person shall inter any Human Remains or Cremated Remains in the Cemetery except:
    - a) between the hours of 10:00 a.m. and 2:00 p.m.; or
    - b) as directed in writing by the Municipal Engineer; or
    - c) in accordance with Section 7.4.13 of the *Kitimat Municipal Code*.
  11. No person shall inter any Human Remains or Cremated Remains in the Cemetery on Saturday or Sunday or any Statutory Holiday without:
    - a) the written permission of the Municipal Engineer; or
    - b) in accordance with Section 7.4.13 of the *Kitimat Municipal Code*.
  12. No grave shall be dug or opened by any person except as authorized by the Municipal Engineer.

#### Subdivision–17 - Mausoleums and Above-ground Vaults

- 7.4.17. 1. A License for Mausoleum Space or Mausoleum Interment Permit will be issued in accordance with this Division and the following:

##### Interment in the Mausoleum

- (a) Arrangements for Interment in the Cemetery Mausoleum will be made in accordance with section 7.4.12 of the *Kitimat Municipal Code*.
- (b) No person shall inter any Human Remains or Cremated Remains in the Cemetery Mausoleum except:
  - a) between the hours of 10:00 a.m. and 2:00 p.m.; or
  - b) as directed in writing by the Municipal Engineer.

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- (c) No person shall inter any Human Remains or Cremated Remains in the Mausoleum on Saturday or Sunday or any Statutory Holiday without the written permission of the Municipal Engineer.
  - (d) No sale, assignment or transfer of Crypts and Niches or of rights of Interment therein, shall be made without the written consent of the Municipal Engineer which consent will not be withheld unreasonably.
  - (e) An assignment or transfer of Interment rights for Crypts and Niches may be made by the owner of such rights. After an Interment has been made in a Crypt, no assignment or transfer will be permitted.
  - (f) Deleted by Bylaw No. 2060, 2024.
  - (g) The fees for Interment and Disinterment, use of Crypts and Niches, installations of Memorials and any other fees are as set out in Schedule C of this Division.
  - (h) All Interments, Disinterments and removals from Crypts and Niches shall be done in accordance with this Division and the *Cremation, Interment and Funeral Services Act*.

#### Caskets and Urns

- (i) External dimensions of a casket to be placed in any Crypt shall not exceed 61 cm (2'0") high by 76 cm (2'6") wide by 221 cm (7'3") long.
- (j) Urns to be placed into outside Niches shall be made of metal, stone or porcelain or plastic and shall be manufactured for the express purpose of containing Cremated Remains. The number of urns contained within an outside Niche is limited only by the size of the urns and the size of the Niche. A maximum of two Memorial markers are permitted for each outside Niche regardless of the number of urns contained therein.
- (k) Urns to be placed into inside Niches shall be made of bronze metal. Inside Niches are designed to contain four (4) or two (2) urns. An inside Niche shall contain no more than the maximum number of urns for which it is designed.

#### Mausoleum General

- (l) No Memorial marker shall be placed or installed until after Interment. Memorial marker fees are as set out in Schedule C of this Division. Payment of all applicable fees shall be payable before installation of a Memorial marker.

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- (m) Cemetery Mausoleum Memorials shall be in the form as set out in this Division.
  - (n) All improvements, alterations and embellishments of Crypts or Niches or areas in the Cemetery Mausoleum shall be done in accordance with this Division. Improvements, alterations and embellishments made contrary to this Division shall be removed, without notice, at a charge to the Crypt or Niche owner. The District may remove items placed in the Cemetery Mausoleum where considered to be detrimental to the beauty of the Cemetery Mausoleum or their presence impedes maintenance. The District assumes no responsibility for items removed under this Division.
  - (o) No person may visit the Cemetery Mausoleum except in accordance with section 7.4.22.9 of the *Kitimat Municipal Code*.
  - (p) Deleted by Bylaw No. 2060, 2024.
  - (q) Wherever in the rules and regulations of a cemetery such terms as interment, burial, lot, etc. appear, these terms shall be extended in meaning to include corresponding terms as are applicable to crypt or niche spaces.
  - (r) No person shall be permitted to burn incense or candles or other flammable products in the Cemetery Mausoleum at any time.
  - (s) The Interment of one casket only is permitted in each Crypt. Notwithstanding, one Cremated Remains may be interred in a Crypt in addition to a casket so long as the Interment of the Cremated Remains is done at the same time as or prior to the Interment of the casket.

#### Mausoleum Memorials

2. Cemetery Mausoleum Memorials shall be allowed in accordance with Schedule F of this Division and the following:

(a) Flowers

Containers shall hold artificial flowers only and must be permanently affixed to the Shutters of Crypts and may be used only if such container has been specifically manufactured for this purpose and is made of a bronze alloy.

(b) Inscriptions

Memorial must comply with Schedule F of this Division.

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(c) Crypt Name Plate

Crypt Name Plate must comply with Schedule F of this Division.

(d) Niche Name Plate

Niche Name Plate must comply with Schedule F of this Division.

(e) Memorial Wall Plate

Memorial Wall Plate must comply with Schedule F of this Division.

(f) Crypt Portraits

Only pictures of the deceased are allowed to be affixed to the face of a Crypt or outside Niche. The pictures must be in a frame 5.7 cm (2"1/4") by 7 cm (2"3/4") cast in bronze alloy, manufactured specifically for this purpose.

(g) Glass Niches

The names of deceased shall be engraved at the discretion of the owner of the Niches. Name plates made of bronze coloured plastic with black engraved lettering may be placed inside the glass Niche adjacent or in front of each urn. No opportunity exists for exterior Memorial markers on glass Niches.

Subdivision–18 - Cemetery Caretaker

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| 7.4.18 | 1. | Deleted by Bylaw No. 2060, 2024 |
|        | 2. | Deleted by Bylaw No. 2060, 2024 |

Subdivision–19 - Administration

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| 7.4.19. | 1. | The Municipal Engineer shall maintain records in accordance with the <i>Cremation, Interment and Funeral Services Act</i> .  |
|         | 2. | The Municipal Engineer is hereby authorized on behalf of the District and subject to the provisions of this Division to establish the form of and grant a Licence. |
|         | 3. | The Municipal Engineer is hereby authorized on behalf of the District and subject to the provisions of this Division to establish the form of and grant a Permit.  |
|         | 4. | Deleted by Bylaw No. 2060, 2024.   |

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Subdivision–20 - Cemetery Care Fund

- 7.4.20.
1. A fund shall be established to be known as the Cemetery Care Fund and such fund shall be administered in accordance with the requirements of the *Cremation, Interment and Funeral Services Act*.
  2. Deleted by Bylaw No. 2060, 2024.
  3. Licences for Cemetery space sold shall be subject to the Cemetery Care Fund.
  4. On all Permits or Licences for Cemetery space the amount required to be used for Cemetery Care Fund purposes shall be specified in Schedule C of this Division.
  5. On any Permit or Licence sold prior to installation by any person a Memorial shall pay to the District a \$10.00 fee to the Cemetery Care Fund.
  6. Deleted by Bylaw No. 2060, 2024.
  7. Deleted by Bylaw No. 2060, 2024.
  8. Deleted by Bylaw No. 2060, 2024.
  9. Deleted by Bylaw No. 2060, 2024.
  10. The District may exercise its option of reclamation of right of Interment previously sold in accordance with the *Cremation, Interment and Funeral Services Act*.
  11. Unless otherwise noted, the Cemetery Care Fund is established at 25 (Twenty-five) percent.

Subdivision 21 - Memorials

- 7.4.21.
1. Deleted by Bylaw No. 2060, 2024.
  2. No grave or grave space in the Cemetery shall be defined by a fence, hedge, or railing, and no Memorial other than as specified in 7.4.21.3. of the *Kitimat Municipal Code* may be installed on a grave.

3. A tablet type Memorial may be installed on a grave in the Cemetery provided the installation fee, as set out in Schedule C of this Division, is paid and conforms to the following:
- a. each Memorial tablet shall be installed in a position on the grave as directed by the Municipal Engineer and shall have its top surface set level and flush with the surface of the surrounding ground;
  - a.1 a memorial tablet must be made of stone or bronze;
  - b. each bronze Memorial tablet shall be attached to a concrete base not less than 10 cm (4") thick, with side surfaces true and perpendicular with top surface of the attached tablet;
  - c. each stone Memorial tablet shall be not less than 10 cm (4") thick and shall have its side surfaces true and perpendicular with its top surface;
  - d. except as permitted otherwise in 7.4.21.3.e. the top surface of Memorial tablets and concrete bases shall measure as follows:

MAXIMUM SIZE (in mm)

(1)	on single grave plots	400 X 710
(2)	on two grave plots	400 X 1120
(3)	on cremation plots:	
	single	250 X 410
	double (one plot)	300 X 510
	double (two plots)	310 X 710

- e. a bronze Memorial tablet intended for installation on the grave of an adult or Child may be smaller than its concrete base provided the concrete base conforms to the size for the grave as required by 7.4.21.3.d. of the *Kitimat Municipal Code* above, and provided the part of the base extending beyond the tablet does not exceed 5 cm (2") wide and has a smooth, slightly bevelled surface to shed water at its outer edges;
- f. one Memorial tablet per interment may be installed on each grave, but where two related persons are buried side by side in adjacent graves, one tablet which provided for the memorialization of both persons may be used instead of two separate tablets provided the single tablet so used is set to embrace evenly the two graves concerned;

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- g. on a Cremated Remains size grave a Memorial base which conforms to the requirements of 7.4.21.3.d. and which supports either a stone or bronze tablet, may enclose one or two containers of Cremated Remains, as permitted by the terms and requirements of 7.4.16.8.

Subdivision 22 - General

- 7.4.22.
1. Cut flowers, wreaths and floral offerings may be placed on graves, but may be removed by the Caretaker when the condition is considered to be detrimental to the beauty of the Cemetery, or the presence impedes maintenance.
  2. No person shall plant, remove, cut down or destroy any trees, shrubs, plants, flowers, bulbs or rocks in the Cemetery, other than an employee of the District authorized by the Municipal Engineer.
  3. All persons are prohibited from damaging or defacing any Memorial, fence, gate or structure in the Cemetery, or any improvements in the Cemetery.
  4. No person shall enter the Cemetery in a vehicle after sunset, or drive a vehicle in the Cemetery at any time at a speed of more than 16 km/h (10 mph) and all vehicles and their drivers, while in the Cemetery grounds, shall be subject to the reasonable directions and orders of the Caretaker.
  5. No person shall solicit orders for markers, tablets, Memorials, curbing, cappings, or like works within the limits of the Cemetery.
  6. All persons and funeral processions in the Cemetery shall obey the reasonable instructions of the Caretaker, but any person not behaving with proper decorum within the Cemetery, or disturbing the quiet and good order of the Cemetery, may be evicted therefrom by the Caretaker.
  7. Except in accordance with Section 47(b) the *Cremation, Interment and Funeral Services Act*, no person shall discharge firearms, other than during of a military funeral service, in the Cemetery. Notice in writing to the Municipal Engineer of a military funeral service is required.
  8. No person shall interfere at the Cemetery in accordance with section 47 of the *Cremation, Interment and Funeral Services Act*.
  - 8.1 No person shall disturb or interfere with persons in accordance with section 48 of the *Cremation, Interment and Funeral Services Act*.

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9. No person shall enter or remain in the Cemetery during a period not within the posted visiting hours. In the absence of posted visiting hours, no person shall enter or remain in the Cemetery in accordance with section 49(1)(b) of the *Cremation, Interment and Funeral Services Act*.
  - 9.1 A person or persons restricted by the Municipal Engineer in accordance with section 49(2) of the *Cremation, Interment and Funeral Services Act* shall comply with the direction of the Municipal Engineer.
  10. Notwithstanding anything herein contained, the administration and operation of the Cemetery shall be carried out at all times in accordance with the *Cremation, Interment and Funeral Services Act*.
  11. No person shall be permitted to burn incense or candles or other flammable products in the Cemetery at any time.

#### Subdivision 23 - Columbarium

- 7.4.23 1. A Licence for Columbarium Space or Columbarium Interment Permit will be issued in accordance with this Division and the following:

##### Interment in the Columbarium

- (a) Arrangements for interment in the Cemetery Columbarium will be made in accordance with section 7.4.12 of the *Kitimat Municipal Code*.
- (b) No person shall inter any Cremated Remains in the Cemetery Columbarium except:
  - a) between the hours of 10:00 a.m. and 2:00 p.m.; or
  - b) as directed in writing by the Municipal Engineer.
- (c) No person shall inter any Cremated Remains in the Cemetery Columbarium on Saturday or Sunday or any Statutory Holiday without the written permission of the Municipal Engineer.
- (d) No sale, assignment or transfer of Niches or of rights of Interment therein, shall be made without the written consent of the Municipal Engineer which consent will not be withheld unreasonably.
- (e) An assignment or transfer of Interment rights for Niches may be made by the owner of such rights. After an Interment has been made in a Niche, no assignment or transfer will be permitted.



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- (f) The fees for Interment and Disinterment, use of Niches, installations of Memorials and any other fees are as set out in Schedule C of this Division.
  - (g) All Interments, Disinterments and removals from Niches shall be done in accordance with this Division and the *Cremation, Interment and Funeral Services Act*.

#### Urns

- (h) Urns shall be made of metal, stone or porcelain or plastic and shall be manufactured for the express purpose of containing Cremated Remains.
- (i) Niches are designed to contain four (4) urns. A Niche shall contain no more than the maximum number of urns for which it is designed.

#### Memorial

- (j) Memorials, as set out in Schedule G of this Division, are permitted.

#### Columbarium General

- (m) No Cemetery Columbarium marker shall be placed or installed until after Interment. Memorial marker fees are as set out in Schedule C of this Division. Payment of all applicable fees shall be payable before installation of a Memorial marker.
- (n) Cemetery Columbarium Memorials shall be in the form as set out in this Division.
- (o) All improvements, alterations and embellishments of Niches or area around the Cemetery Columbarium shall be done in accordance with this Division. Improvements, alterations and embellishments made contrary to this Division shall be removed, without notice, at a charge to the Niche owner. The District may remove items placed by the Cemetery Columbarium where considered to be detrimental to the beauty of the Cemetery or their presence impedes maintenance. The District assumes no responsibility for items removed under this Division.
- (p) No person may visit the Cemetery Columbarium except in accordance with section 7.4.22.9 of the *Kitimat Municipal Code*.
- (q) Wherever in the rules and regulations of a cemetery such terms as interment, burial, lot, etc. appear, these terms shall

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be extended in meaning to include corresponding terms as are applicable to Niche spaces.

#### Columbarium Memorials

2. Cemetery Columbarium Memorials shall be allowed in accordance with Schedule G of this Division and the following:

(a) Flowers

Cut flowers, wreaths and floral offerings may be placed in the designated area, but may be removed by the Caretaker when the condition is considered to be detrimental to the beauty of the Cemetery, or the presence impedes maintenance.

(b) Niche Name Plate and Photograph

Niche Name Plate and Photographs must comply with Schedule G of this Division.

3. No person shall tamper, remove, or otherwise dispose of Cemetery Columbarium Memorials.

#### Subdivision 24 – Board of Cemetery Trustees

1. The District of Kitimat has established itself as a Board of Trustees in accordance with *Cremation, Interment and Funeral Services Act*.

SCHEDULE A

Deleted by Bylaw No. 2060, 2024.

SCHEDULE B

Deleted by Bylaw No. 2060, 2024.

SCHEDULE C

DISTRICT OF KITIMAT

FEES

A. CEMETERY

1. Grave Space Fees

Total Fee

Adult size (including Care Fund contribution of \$52.50) .....	\$210.00
Adult size - non resident (including Care Fund contribution of \$68.75) .....	\$275.00
Child size (including Care Fund contribution of \$28.75).....	\$115.00
Child size - non resident (including Care Fund contribution of \$42.50) .....	\$170.00
Infant size (including Care Fund contribution of \$26.25) .....	\$105.00
Infant size - non resident (including Care Fund contribution of \$40.00) .....	\$160.00
Cremated remains size (including Care Fund contribution of \$23.75) .....	\$95.00
Cremated remains size - non resident (including Care Fund contribution of \$37.50) .....	\$150.00

2. Services

Opening and closing grave for burial

Adult size .....	\$230.00
Child size .....	\$195.00
Infant size .....	\$150.00
Cremated remains size .....	\$90.00

Disinterment/exhumation (administration fee) ..... \$50.00  
 (NB: Services of licenced funeral home are in addition  
 to above disinterment/exhumation fee.)

Burials after 2:00 p.m. Monday to Friday – extra .....	\$ 70.00
Burials on Saturday - extra .....	\$275.00
Burials on Sunday or Statutory Holiday - extra .....	\$325.00
Installation of Memorials (including \$10.00 Care Fund contribution) .....	\$55.00
Transfer of Licence .....	\$35.00

3. Goods

Grave Liners: wooden rough box- Adult .....	\$160.00
- Child.....	\$115.00
- Infant or Ashes .....	\$40.00
Concrete Base for Bronze Tablets .....	\$45.00

SCHEDULE C (Continued)**B. CEMETERY MAUSOLEUM****1. Crypt & Niche Space Fees**

Section A (same price list applies to Section B & varying levels)  
(below prices include 28% Care Fund contribution - GST is extra)

**Westminster** (must be purchased with abutting Level 1 crypt)

A-1-W/M	\$ 8,000.00	A-4-W/M	\$18,500.00
A-2-W/M	\$ 8,000.00	A-5-W/M	\$ 8,000.00
A-3-W/M	\$18,500.00	A-6-W/M	\$ 8,000.00

**Lounge (Level 1)**

A-1-1	\$10,000.00
A-2-1	\$10,000.00
A-3-1	\$23,500.00
A-4-1	\$23,500.00
A-5-1	\$10,000.00
A-6-1	\$10,000.00

**Level 3**

A-1-3	\$10,975.00
A-2-3	\$10,975.00
A-3-3	\$24,500.00
A-4-3	\$24,500.00
A-5-3	\$10,975.00
A-6-3	\$10,975.00

**Level 2**

A-1-2	\$10,975.00
A-2-2	\$10,975.00
A-3-2	\$24,500.00
A-4-2	\$24,500.00
A-5-2	\$10,975.00
A-6-2	\$10,975.00

**Level 4**

A-1-4	\$10,000.00
A-2-4	\$10,000.00
A-3-4	\$23,500.00
A-4-4	\$23,500.00
A-5-4	\$10,000.00
A-6-4	\$10,000.00

**Inside Niches Bank A-D**

Level 1	\$2,165.00
Level 2	\$2,265.00
Level 3-6	\$2,365.00
Level 7	\$2,165.00
Level 8	\$2,065.00
Level 9	\$1,865.00
Level 10	\$1,765.00

**Outside Niches Bank A-D**

Level 1	\$1,765.00
Level 2	\$1,865.00
Level 3-5	\$1,965.00
Level 6	\$1,865.00
Level 7	\$1,765.00
Level 8	\$1,665.00

**2. Services****Crypt**

(a) Interment	\$400.00
(b) Interment after 2:00 p.m., Monday to Friday	\$200.00 (additional)
(c) Interment Saturday, Sunday or Statutory Holidays	\$400.00 (additional)
(d) Remove and reinstall shutter	\$ 90.00

SCHEDULE C (Continued)B. CEMETERY MAUSOLEUM (Continued)

(e) Attachment of each item to shutter:	
i) name bar	\$ 50.00
ii) pictures	\$ 50.00
iii) flower vase	\$ 50.00
iv) lights	\$ 50.00
(\$50 each to a maximum of \$150.00).	
(f) Disinterment/Exhumation	\$750.00
(NB: Services of licenced funeral home are in addition to above disinterment/exhumation fee.)	
(g) Transfer of Licence	\$ 50.00

Niche

(a) Interment	\$105.00
(b) Interment after 2:00 p.m., Monday to Friday	\$175.00 (additional)
(c) Interment Saturday, Sunday or Statutory Holidays	\$350.00 (additional)
(d) Remove shutter	\$ 40.00
(e) Attach Name plate	\$ 50.00 per plate
(f) Disinterment/Exhumation	\$250.00
(NB: Services of licenced funeral home are in addition to above disinterment/exhumation fee.)	
(g) Transfer of Licence	\$ 50.00

Memorial Wall Service (Gross to Customer)

(a) Bronze Standardized Nameplate	\$365.00
(b) Space Reserve on Memorial Wall	200.00
(c) Installation of Nameplate onto Wall	<u>50.00</u>
Total Price to Customer	<u>\$615.00</u>

Distribution of Revenues

i. Name Bar Gross Price	\$365.00
Accruing to DOK 5% Admin Fee	(18.25)
Accruing to Evergreen	<u>\$346.75</u>
ii. Space on Reserve on Memorial Wall	\$200.00
Accruing to DOK 5% Admin Fee (200 x .05)	(10.00)
Accruing to Perpetual Care Fund 28% (200 x .28)	(56.00)
Accruing to Evergreen	<u>134.00</u>
Total to Evergreen	<u>\$480.75</u>

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SCHEDULE C (Continued)B. CEMETERY MAUSOLEUM1. Niche Space Fees

- (a) Niche Space ..... \$1,350.00\*  
 \*price includes 25% Cemetery Care Fund contribution, price does not include taxes

2. Services

Prices below do not include taxes, if applicable.

Niche

- (a) Minimum Interment Fee ..... \$250.00\*  
 (i) Interment after 2:00 p.m., Monday to Friday ..... \$125.00  
 (ii) Interment Saturday, Sunday or Statutory Holiday .... \$500.00  
 (b) Remove Shutter ..... \$40.00  
 (c) Attach Name Plate ..... \$120.00\*\*  
 (d) Disinterment/Exhumation ..... \$250.00  
 (e) Transfer of Licence ..... \$50.00

\*Additional Interment Fees may apply – see C. Columbarium 2(a)(i) and 2(a)(ii)

\*\*An additional \$10.00 Cemetery Care Fund fee will be charged.



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C. CEMETERY COLUMBARIUM

1. Niche Space Fees

- (a) Niche Space ..... \$1,350.00\*  
\*price includes 25% Cemetery Care Fund contribution, price does not include taxes

2. Services

Prices below do not include taxes, if applicable.

Niche

- (a) Minimum Interment Fee ..... \$250.00\*
  - (i) Interment after 2:00 p.m., Monday to Friday ..... \$125.00
  - (ii) Interment Saturday, Sunday or Statutory Holiday .... \$500.00
- (b) Remove Shutter ..... \$40.00
- (c) Attach Name Plate ..... \$120.00\*\*
- (d) Disinterment/Exhumation ..... \$250.00
- (e) Transfer of Licence ..... \$50.00
- (f) Attach Photograph ..... \$60.00\*\*

\*Additional Interment Fees may apply – see C. Columbarium 2(a)(i) and 2(a)(ii)

\*\*An additional \$10.00 Cemetery Care Fund fee will be charged.

MISCELLANEOUS FEES

Administrative Fee to Order Cemetery Columbarium Memorial..... \$70.00

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SCHEDULE D Deleted by Bylaw No. 2060, 2024

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SCHEDULE E

Deleted by Bylaw No. 2060, 2024

SCHEDULE F

DISTRICT OF KITIMAT

CEMETERY MAUSOLEUM MEMORIALS

This Schedule provides specifications to standardize approved Cemetery Mausoleum Memorials for installation in the Cemetery Mausoleum Niches, Crypts, and Memorial Wall. The following attachments give dimensions and font for approved name plates.

1. Crypt Name Plate
2. Outside Niche Name Plate
3. Memorial Wall Name Plate

**FAMILY**  
**GIVEN NAMES HERE**  
**YOB** **YOD**

Name Casting for Kitimat Mausoleum, Crypts and Lounges

Notes:

1. Font: Arial
2. Material: Cast Bronze low luster polish
3. Colour Finish: Bronze with dark brown bars
4. Family Name letter size: 1- ½ inches
5. Given Name letter size: 1- 0 Inches
6. Date number size: 0- 3/4 inches
7. Bar width: 0- 5/8 inches
8. Space between upper bar and given name: 0- 5/8 inches
9. Maximum length of Casting: 27-0 inches
10. May only contain text noting Surname, Given Name(s), initials of Given Names (or combination thereof), Year of Birth (YOB) and Year of Death (YOD). Text must be hand chased and polished
11. Must be true and free from defects and roughness
12. Must be secured by chemical means

2. Outside Niche Name Plate

Kitimat Mausoleum - Bronze Casting for Outside Niches

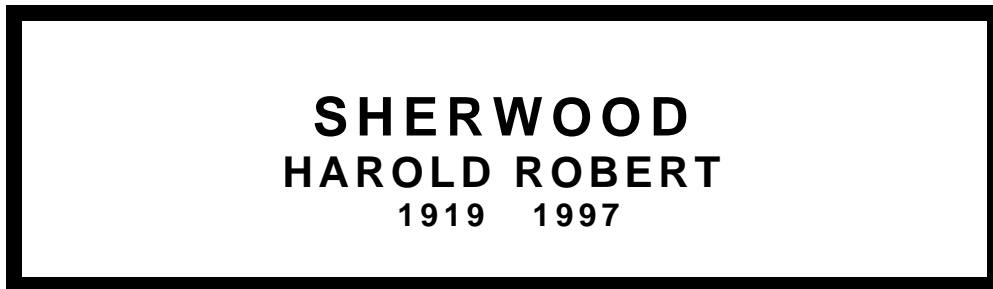
Option Number 1  
Separate Family Names  
Family Name letter size: 5/8 inch  
Given Names: 3/8 inch  
Dates: 3/8 inch



Option Number 2  
Same Family Name  
Family Name letter size: 3/4 inch  
Given Names: 3/8 inch  
Dates: 3/8 inch



Option Number 3  
Single Cremation Nameplate  
Family Name letter size: 3/4 inch  
Given Names: 1/2 inch  
Dates: 1/2 inch



Notes:

- 
1. Font: Arial
  2. Material: Bronze
  3. Colour Finish: Bronze letters and numbers with dark brown background
  4. Total casting dimensions: 10 inches by 4 inches
  5. Family Name letter size: Depending on option selected
  6. Given Name letter size: Depending on option selected
  7. Date number size: Depending on option selected
  8. May only contain text noting Family Name, Given Name(s), Initials of Given Names (or combination thereof), Year of Birth (YOB) and Year of Death (YOD).
  9. Text must be hand chased and polished.
  10. Must be true and free from defects and roughness
  11. Must be secured by chemical means

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3. Memorial Wall Name Plate

Kitimat Mausoleum

Name bar for memorial wall

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YOB GIVEN AND FAMILY NAMES YOD

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Notes

1. Font: Arial
2. Material: Cast Bronze
3. Colour Finish: Bronze letters and numbers with dark brown mount
4. Letter size: 1-0 inches
5. Number size: 0-3/4 inches
6. Bar underline width: 0-1/4 inches
7. Maximum length of total bar: 22 inches
8. May only contain text noting Surname, Given Name(s), initials of Given Names (or combination thereof), Year of Birth (YOB) and Year of Death (YOD).
9. Text must be hand chased and polished
10. Must be true and free from defects and roughness
11. Must be secured by chemical means



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SCHEDULE GDISTRICT OF KITIMATCEMETERY COLUMBARIUM MEMORIALS

This Schedule provides specifications to standardize approved Cemetery Columbarium Memorials. Please see Schedule F for specifications of Niches within the Cemetery Mausoleum.

**Columbarium Niche Name Plate**

1. Font: Arial
2. Material: Bronze
3. Colour Finish: Bronze letters and numbers with dark brown mount
4. Total casting dimensions: 10 inches by 4 inches
5. Family Name letter size: See below
6. Given Name letter size: See below
7. Date number size: See below
8. Sentiment Text Size: See below
9. May only contain text noting Family Name, Given Name(s), Initials of Given Names (or combination thereof), Year of Birth (YOB) and Year of Death (YOD) and two lines of sentiment.
10. Text must be hand chased and polished.
11. Must be true and free from defects and roughness
12. Must be secured by chemical means

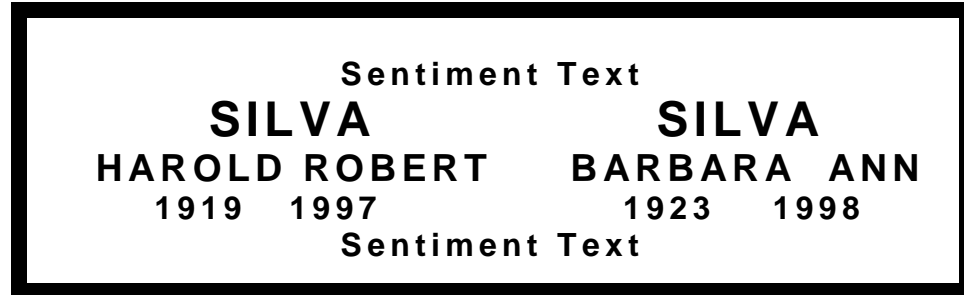
**Columbarium Photograph**

1. Total casting dimensions: 10 inches by 4 inches
2. Frame Size: 4.7 inches x 3.5 inches
3. Frame Shape: Oval
4. Frame Material: Bronze
5. Other: Specifically designed for this purpose

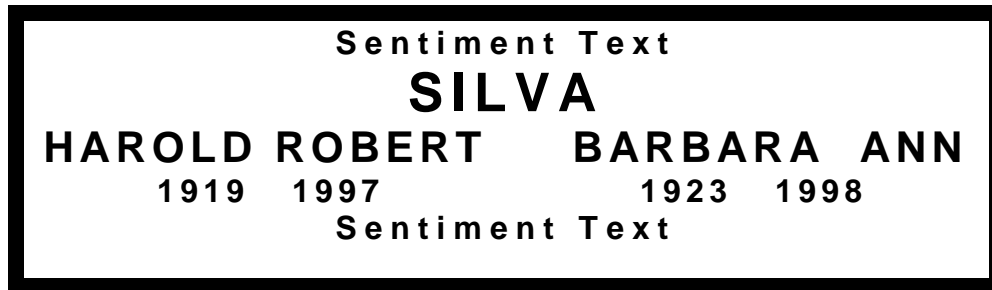
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Columbarium - Bronze Casting for Niches

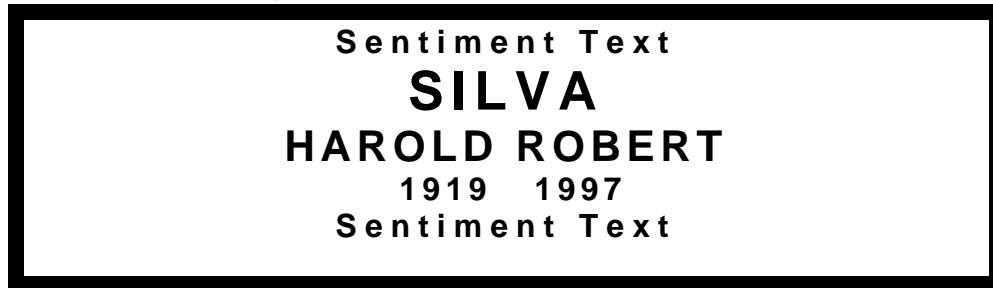
Option Number 1  
Separate Family Names  
Family Name letter size: 5/8 inch  
Given Names: 3/8 inch  
Dates: 3/8 inch  
Optional Sentiment Text: 3/8 inch



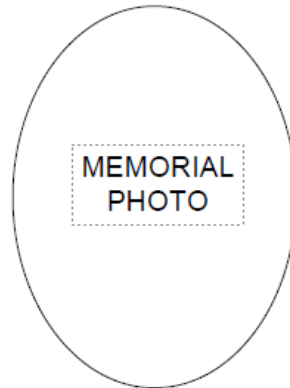
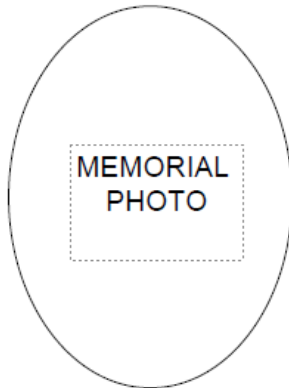
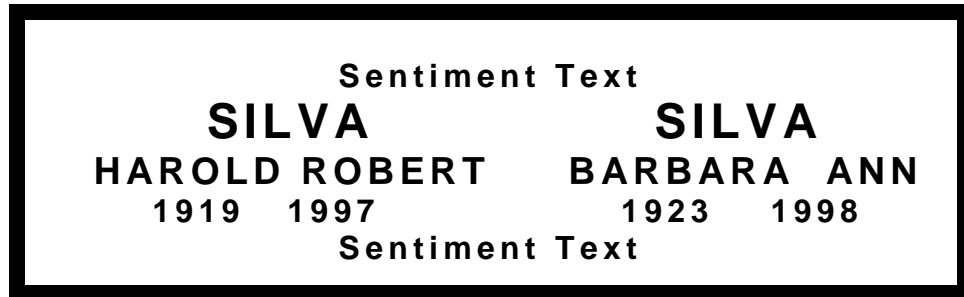
Option Number 2  
Same Family Name  
Family Name letter size: 5/8 inch  
Given Names: 3/8 inch  
Dates: 3/8 inch  
Optional Sentiment Text: 3/8 inch



Option Number 3  
Single Cremation Nameplate  
Family Name letter size: 5/8 inch  
Given Names: 3/8 inch  
Dates: 3/8 inch  
Optional Sentiment Text: 3/8 inch

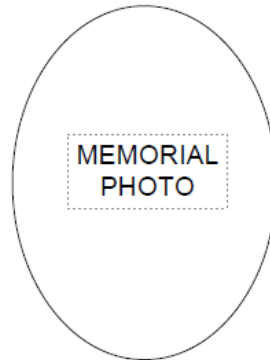


Option Number 4  
Separate Family Names  
Family Name letter size: 5/8 inch  
Given Names: 3/8 inch  
Dates: 3/8 inch  
Optional Sentiment Text: 3/8 inch  
Photographs: 3.5"x4.7"/each



Option Number 5  
Same Family Name  
Family Name letter size: 5/8 inch  
Given Names: 3/8 inch  
Dates: 3/8 inch  
Optional Sentiment Text: 3/8 inch

**Sentiment Text**  
**SILVA**  
**HAROLD ROBERT      BARBARA ANN**  
1919   1997                      1923   1998  
**Sentiment Text**



Option Number 6  
Single Cremation Nameplate  
Family Name letter size: 5/8 inch  
Given Names: 3/8 inch  
Dates: 3/8 inch  
Optional Sentiment Text: 3/8 inch

**Sentiment Text**  
**SILVA**  
**HAROLD ROBERT**  
**1919 1997**  
**Sentiment Text**

