

DISTRICT OF KITIMAT

REQUEST FOR WATER SHUT-OFF OR TURN-ON



DATE: _____

I hereby request the District of Kitimat to make a water:

Date/Time

BI Initial to Release

TURN-ON for new construction water supply (**refer to Bldg. Dept**)

SHUT-OFF for temporary/permanent discontinuance of supply

TURN-ON from temporary discontinuance of supply

CONNECTION FEE for replacing water line

at the address _____

Prepayment of \$ _____ to cover cost of work is enclosed herewith.

SERVICE CHARGE - SHUT-OFF or TURN-ON

- i) During normal working hours - Summer Conditions \$75.00
- Winter Conditions \$150.00
- Connection \$50.00

ii) Outside normal working hours – Third Party Work Order

PLEASE NOTE: There will be a charge for a turn-off and separate charge for a turn-on even if they are both done in a single visit except in the case of a single visit outside of normal working hours and which does not take longer than two hours.

Name of Applicant: _____ Phone: _____

Present Address: _____

Signature: _____

WATERBAY USE

Trips Required: _____ Date Work Completed: _____

Signature: _____

FINANCE DEPARTMENT USE ONLY

Lot _____ Plan or Block _____ Roll Number _____

Water on Tax Roll: Yes _____ No _____

Invoice for shut-off/turn-on: No. _____ Recorded on 2 _____ tax roll

Invoice for water consumption: No. _____ Entries made by _____

W.T.O. Number _____ Cash Receipt No. _____

- Routing:
1. Front Desk to Engineering
 2. Engineering to Waterbay
 3. Waterbay to Engineering
 4. Engineering to Finance