



Building Permit #: _____

SCHEDULE G
DAMAGE DEPOSIT

Civic Address of Property

P.I.D. (if civic address is not assigned)

Before issuance of a building permit, which proposes construction on lands abutting municipal property, the owner shall provide to the District of Kitimat this form as a signed acknowledgement and shall deposit with the District, a security in the amount below in the form of cash, certified cheque or an irrevocable and unconditional automatically renewing standby letter of credit against costs of repairs for all municipal roads, walkway, parks works or property damaged in any way through the construction described in the above building permit.

The security shall be returned, less any repair costs incurred, upon issuance of an occupancy permit for the related building permit or where the building permit has been cancelled and upon confirmation that municipal property has not been damaged or, if damage has occurred, that it has been fully and satisfactorily repaired. **The damage deposit will be refunded to the owner or agent that submitted the deposit. The damage deposit will not be refunded when there is snow on the ground.**

As per Section 13.4.2 of the District of Kitimat Building Regulation, every owner to whom a permit is issued is responsible for the cost of repair(s) to damage to any municipal property that occurs during construction as authorized by that permit. Upon receipt of written notice from the District of damage or deficiencies to municipal property, the District shall undertake the repair(s) of the said property. The City will then deduct the cost incurred from the damage deposit. If the cost of repairs to municipal property is greater than the damage deposit provided, the owner shall pay the amount of the insufficiency to the City forthwith upon receipt of the District's invoice for that amount.

The damage deposit was submitted to the District on the _____ day of _____, by (please check the boxes below)

Standard Building Deposits:

- <\$25,000 construction value = \$500 deposit amount required
- ≥\$25,000 = \$1,000 deposit amount required
- Commercial/Industrial = \$5,000 deposit amount required

I am the Owner or the appointed authorized agent

Owner/Agent* Signature

Owner/Agent* Name (Please Print)

Owner/Agent* Mailing Address

Owner/Agent* Email Address

() Owner/Agent* Phone Number

For Office Use Only:

Damage Deposit Received by: _____	Date: _____
Account Number: _____	
Approval for Release: _____	Date: _____