

## Temporary Patios on Public Land || 2023

To support Kitimat's food and liquor service premises, Kitimat Council passed a motion waive the application fees (Motion: C22-219).

Commercial businesses will be able to submit an application to build a temporary patio on public lands. Temporary patios will be permitted until October 31, 2023. Please carefully read through the following information to avoid any potential delays in your application process.

## Application Process for Temporary Patios || 2023

1. Download the temporary patio application form from [kitimat.ca](http://kitimat.ca)
2. \$3,000,000 liability insurance, naming the District of Kitimat as additionally insured is required. Contact your insurance company to include the District of Kitimat in your policy and provide that copy of proof with your application.
3. Read the Public Access Agreement Form, which is included in the temporary patio application, and sign at the time of submitting the application.
4. Provide a site plan with dimensions and include:
  - An overview of the property and where the patio space is proposed;
  - Patio entrance location(s) and patron queuing locations
  - Description of furnishings and proposed patio enclosure (design / material)
  - Locations of any District services or utilities (fire hydrants, storm drains, street lights, etc.)
  - Locations of nearby transportation infrastructure (drive aisles, parking lots, bus stops, etc.)
5. Make sure the application form is complete and all the requested information has been provided. Ensure that if you are submitting the application on behalf of the property owner, that the property owner either also signs the form or provides a Letter of Authorization.
6. The completed application with the supporting documents can be emailed to [planning@kitimat.ca](mailto:planning@kitimat.ca) or dropped off at the District of Kitimat's front desk. **No application fee applies.**
7. District staff will try to process your application as quickly as possible. Approval will be from the Planning Department and Director of Engineering granted through issuance of the Public Access Agreement Form.

## General Regulations for Temporary Patios || 2023

1. Temporary patios cannot have:
    - Accessory structures (decking, platforms, enclosures).
    - Increased occupancy of what is permitted in the business license.
    - Drilling or anchoring into the street, boulevard or sidewalk.
  2. The locations of temporary patios must not interfere with District utilities and services or impede in the maintenance of such services by District crews. Examples include fire hydrants, storm water catch basins, light poles, or street signs.
  3. The locations of temporary patios must not create a safety concern for pedestrians, cyclists, or vehicles.
  4. The fencing for temporary patios must ensure that property visibility is maintained by the business patrons, passersby and vehicles. A maximum railing height of 1.5 metre is encouraged to help facilitate this requirement.
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### Applicants Must Ensure:

1. Valid BC liquor license for patio options that allow liquor and that railings are installed and maintained for liquor service areas.
  2. Patios are accessible to people of all abilities (ramps and seating options).
  3. Compliance with all applicable District bylaws including all applicable orders from the Provincial Health Office. Please review the most up to date information.
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### Additional Information || 2023

The Temporary Patio application only applies to commercial businesses that want to operate on public lands. If you are a business wanting to construct a temporary patio on private property, then no application is required. Contact [planning@kitimat.ca](mailto:planning@kitimat.ca) and provide a brief overview and site plan of your proposed temporary patio, which will be reviewed by the Planning Department and Building Services to ensure that the patio will not create any safety concerns related to the movement of traffic or pedestrians and with the BC Building Code.

If you are interested in constructing a permanent patio on private land in Downtown Kitimat, then a development permit application is required. Contact [planning@kitimat.ca](mailto:planning@kitimat.ca) for more information.