

I, _____, on behalf of _____
(PERSON OR COMPANY) (PROPERTY OWNER)

under the provisions of Part 13 of the *Kitimat Municipal Code*, make application for:

Occupancy of Buildings or Structures Building Construction **Value:** \$ _____

CLASSIFICATION: Commercial Institutional Industrial Other _____

WORK: New Addition Alteration Repair Fireplace

OTHER: Retaining Wall > 1.2m **Plan Review:** \$250 New \$200 Renovation

Engineering Discount: Foundation Entire Building

SITE DISCLOSURE STATEMENT SUBMITTED: Yes (Commercial / Industrial) No (Multi-Family)

Site Disclosure Statement must be completed for all new building permits on industrial and commercial properties where any Schedule 2 activities have taken place. *See Section 40 of Environmental Management Act, and Schedule 2 of Contaminated Sites Regulation for full category list.* For more information visit: <https://www2.gov.bc.ca/gov/content/environment/air-land-water/site-remediation>

Describe the type of development and/or land use proposed (use supplementary sheets and drawings if necessary to fully describe project): _____

Plans, Specifications, Forms and Schedules showing such information and drawn to such scale as is indicated in the Code or is approved, shall form a part of this application, and are attached.

1. **Address:** _____ **Roll No.:** _____

Plan: _____ **Lot:** _____ **Block:** _____ **P.I.D.:** _____

2. **Property Owner Name & Address:** _____

(COMPLETE SCHEDULE B) _____

3. **General Contractor Name & Address:** _____

(COMPLETE SCHEDULE C) _____

4. **Registered Professional:** _____

(SCHEDULE D – if required) _____

Applicant's Signature: _____ **Date:** _____

Applicant's Phone: _____ **Email:** _____

Owner's Signature: _____ **Date:** _____

DISTRICT OF KITIMAT USE ONLY:

Group: _____

Damage Deposit Fee: \$ _____ Charge Waive

() APPLICATION APPROVED

() APPLICATION DENIED - Not in conformance with the following provisions of the *Kitimat Municipal*

Code: _____

Variance Granted: YES NO N/A Date: _____

Development / Variance Permit: _____ Date: _____

Council Resolution No.: _____

Building Official's Signature: _____ Date: _____

I acknowledge that as the owner of the land in respect of which this permit is issued, I am solely responsible for carrying out the work authorized by this permit in accordance with the *Building Code* and other applicable laws respecting safety, including the requirements of the *Building Code* in relation to soil conditions for building foundations.

I acknowledge that the owner of the land is also solely responsible for determining whether the work authorized by this permit contravenes any covenant, easement, right-of-way, building scheme or other restriction affecting the building site, and whether the work requires the involvement of an architect under the *Architects' Act* or an engineer or geoscientist under the *Engineers and Geosciences Act*.

I acknowledge that the District of Kitimat provides limited monitoring service in relation to building construction and does not, by accepting or reviewing plans, inspecting conditions, monitoring the inspection of construction by other, or issuing building or occupancy permits, make any representation, or give any assurance that the construction authorized by this permit complies in every or any respect with the *Building Code* or any other applicable laws respecting safety.

If the District of Kitimat has so indicated on the building permit, I acknowledge that the District of Kitimat has issued this permit in reliance on the certification of a registered professional, engaged by me to provide such a certification that the plans for the work authorized by the permit comply with the *Building Code* and other applicable enactments, that the building permit fee has been reduced accordingly, and that the District of Kitimat makes no representations to me or any other person as to any such compliance.

Legal Description or Civic Address of Property: _____

Registered Owner's Name (print): _____

Registered Owner's Signature: _____ Date: _____

Contact Number: _____ Email: _____



Date: _____

District of Kitimat
270 City Centre
Kitimat, BC V8C 2H7

Attention: Building Official

RE:

LOT: _____ PLAN: _____

CIVIC ADDRESS: _____

REPRESENTATIVE: _____

The undersigned, owner(s) of the above property, hereby authorize(s) the above noted representative to apply to the District of Kitimat for a Building Permit on behalf of the undersigned.

The undersigned acknowledges that, as owner(s), he/she has a duty to ensure compliance with the *British Columbia Building Code* and *Municipal Code* applicable to the improvements authorized by the Building Permit.

Registered Owner or Authorized Signatory of Corporative Owner (Print)

Registered Owner or Authorized Signatory of Corporative Owner (Signature)

Date Signed: _____

Contact Number: _____ Email: _____

Date: _____

District of Kitimat
270 City Centre
Kitimat, BC V8C 2H7

Attention: Building Official

RE:

LOT: _____ PLAN: _____

CIVIC ADDRESS: _____

The undersigned hereby gives Assurance that:

- a) I have fulfilled my obligation to obtain a policy of professional liability insurance as outlined in *Section 13.2.2.1b* of the *Kitimat Municipal Code Building Regulation, Part 13 Division 2*;
- b) I have enclosed a copy of my certificate of insurance indicating the particulars of such coverage;
- c) I am a registered professional as defined in the current edition of the *British Columbia Building Code*;
- d) I will notify the Building Official immediately if this insurance coverage is reduced or terminated at any time during construction.

Name of Registered Professional (Print)

Name of Registered Professional (Signature)

Name of Firm

Date Signed: _____

Contact Number: _____ Email: _____