

# Festivals Kitimat

Food Vendor Registration Form  
Riverlodge Recreation Centre  
Canada Day Concert (June 30<sup>th</sup>, 2025, 5-11pm)  
Canada Day (July 1<sup>st</sup>, 2025, 1-5pm)

Cash or cheque (made payable to Festivals Kitimat) of \$50 for all vendors is accepted.

Vendor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please indicate the size and description (ex. tent, van, trailer) of your booth:

\_\_\_\_\_

Please indicate what will be sold at your booth:

\_\_\_\_\_

Please circle which event you will be attending below.

Canada Day Festivities 11am-4pm

Concert 5:30pm-10:30pm

\*NOTE: POWER SUPPLY, WATER, TENTS and SANDBAGS will NOT be supplied. Each booth needs to be self sufficient to run on its own.

Applications will **not** be accepted after June 16<sup>th</sup>, 2025. Vendors **must** be set up by 11am on July 1<sup>st</sup>.

For more information please contact: Festivals Kitimat at [festivalskitimat@kitimat.ca](mailto:festivalskitimat@kitimat.ca) or Randi Kellar at [rkellar@kitimat.ca](mailto:rkellar@kitimat.ca).

**-Please Note-**

The above group is responsible for obtaining the appropriate insurance in relation to the operation of their booth for the Festivals Kitimat International Food Fair. Festivals Kitimat, the District of Kitimat and the Kinsmen Club are not responsible for injury or liabilities of any kind that may arise due to the operation of or any persons associated with the booth during the Festivals Kitimat Canada Day Celebration.

Signature \_\_\_\_\_

Date \_\_\_\_\_



**Kin Canada**  
Kinsmen Club  
of Kitimat

# Festivals Kitimat

To enter your booth, please fill out and return the attached application form to PO Box 62 Kitimat, B.C V8C 2G6. The fee for entry is \$50 for all entries. Please make cheques payable to Festivals Kitimat.

**NOTE: Applications WILL NOT BE ACCEPTED after Monday, June 16<sup>th</sup>, 2025.**

All vendors must supply a **Certificate of Liability Insurance** to Festivals Kitimat. This protects against personal liability suits in the case of accidents, food poisoning, etc.

**Businesses:** request proof of insurance from your provider

**Individuals:** see if your current personal provider covers you and obtain insurance if it does not.

**For Food Vendors Only:** You will also need to fill out a **Short-Term Food Premise Permit Application**. This form is available at the Northern Health Authority office located at the Kitimat General Hospital on 920 Lahakas Blvd. and needs to be submitted back to them. They will need a minimum of two weeks to process the application.

**Information for Food and Craft Vendors – June 30<sup>th</sup> and July 1<sup>st</sup>, 2025.**

1. This year July 1<sup>st</sup> festivities will be located at Riverlodge and surrounding areas. The international Food fair will be located on Peace Street, the craft fair will be located on the grass (please refer to attached map; Red- Food Vendor Orange- Craft Vendor)
2. This year the Free Outdoor Concert will be held at Riverlodge after the Canada Day Festivities from 6-11pm.
3. When serving food, it is your responsibility to obtain and display the necessary Food Premise Permit form from the Northern Health Authority following their guidelines.
4. Booth Safety: If you are using extension cords to connect to the power supplies you must ensure that they are grounded, they are protected from damage by foot traffic, and they are not a hazard to anyone walking through the area.
5. Any vehicle that you are using to transport supplies and materials **must be removed from the food fair common ground by 11:00am**. All vendors will be issued a Vendor Parking Permit to access through the barricades to unload supplies and materials at Riverlodge grounds prior to 11:00am.

Thank you,

*Randi Kellar*

Randi Kellar

Festivals Kitimat Coordinator

5.3.5

