



MINUTES OF DISTRICT OF KITIMAT
REGULAR MEETING

MEETING HELD IN THE COUNCIL CHAMBERS,
606 MOUNTAINVIEW SQUARE, MONDAY, NOVEMBER 4, 2024, AT 7:00 PM

Present: Mayor: P. Germuth
Present: Councillors: E. Empinado, M. Feldhoff, G. Leibel, T. Marleau, M. Martins, G. Pitzel

Present: Staff: W. Waycheshen, Chief Administrative Officer
K. Enders, Deputy Chief Administrative Officer
A. Ramos-Espinoza, Director of Engineering
J. Stevenson, Deputy Director of Corporate Administration
S. Tarnowski, Director of Finance
M. Gould, Director of Engineering
W. Tenshak, Director of Economic Development
J. Dave, IT Technician

Via WebEx R. Beaudry, Director of Planning
Via WebEx C. McCulley, Director of Operations

1. Call to Order

Mayor Germuth called the November 4, 2024, Regular Meeting of Council to order.

2. Message from the Mayor

Mayor Germuth provided a brief message on his activities since the last Regular Meeting of Council.

3. Delegations/Presentations

3.1 Kitimat RCMP Detachment

Kitimat RCMP detachment representatives Staff Sergeant Graham Morgan and Sergeant Robert Gardner presented to Council and reviewed the local RCMP detachment statistics for July, August and September.

3.2 Age Friendly Committee Update

Age Friendly Committee representative Nanci Warren presented the Age Friendly Action Plan and shared a Power Point presentation. Lucy Borges and Chelsea Rinquinha joined the presentation and addressed Council on requests on behalf of the Age Friendly Committee.

4. Public Input / Questions on Agenda Items

Mayor Germuth called for public input.

Mr. Pedro addressed Council and spoke to the Age Friendly Action Plan and accessibility concerns at City Centre Mall as well as the various routes for public transit, specifically mentioning concerns about the bus stop in the Cablecar area.

Mayor Germuth asked if there was any other public input on agenda items.

There were no more questions from the public.

5. Media Inquiries - For Clarification Only

Mayor Germuth called for media inquiries on agenda items.

There were no media inquiries.

6. Call for New Business / Adoption of the Agenda

Councillor Feldhoff, Agenda Item 7.2, Delegation, Age Friendly Committee Update (4.9.12.1)

Councillor Feldhoff, New Business, public transit safety at Cablecar bus stop as mentioned during public input.

Councillor Martins, Agenda Item 7.7, Correspondence, letter dated October 18, 2024, from NCLGA regarding a Mental Health and Addictions Accord (1.5.2.4)

Moved and seconded,
THAT Council receive the supplemental agenda and adopt the November 4, 2024, Regular Agenda as amended.

Motion Carried Unanimously
Motion: R24-254

7. Consent Agenda

Moved and seconded,
THAT the Consent Agenda for November 4, 2024, be approved.

Motion Carried Unanimously
Motion: R24-255

All correspondence was received and filed.

The following Council meeting minutes were adopted:

October 21, 2024, Regular Meeting of Council
October 28, 2024, Committee of the Whole
October 28, 2024, Special Meeting of Council

8. Notice of Motion

8.1 Notice of Motion Mayor Germuth, Cemetery Columbarium Nameplate Style

Moved and seconded,
THAT an additional style of nameplate for the Columbarium at the Kitimat Cemetery be included in the draft cemetery amendment bylaw with an option for a photograph.

Amendment:

Moved and seconded,
THAT the bylaw consider an option to include a photograph sized 4.7" x 3.5" on the nameplate at the Columbarium.

Amending Motion Carried Unanimously
Motion: R24-256
Cemetery Columbarium Nameplate Style (6.5.45)

Main Motion As Amended:

THAT an additional style of nameplate for the Columbarium at the Kitimat Cemetery be included in the draft cemetery amendment bylaw with an option for a 4.7" x 3.5" photograph.

Main Motion, as amended, Carried Unanimously
Motion: R24-257
Cemetery Columbarium Nameplate Style (6.5.45)

9. Bylaws

Mayor Germuth varied the agenda to bring Item 10.4, Report, 3 Blueberry Avenue Official Community Plan Amendment Bylaw No. 2048, 2024 and 3 Blueberry Zoning Amendment Bylaw No 2049, 2024, to this point in the agenda.

Varied Agenda

10.4 Report – 3 Blueberry Avenue Official Community Plan Amendment Bylaw No. 2048, 2024 and 3 Blueberry Zoning Amendment Bylaw No 2049, 2024

Moved and seconded,

THAT second reading of 3 Blueberry Avenue Zoning Amendment Bylaw No. 2049, 2024 be rescinded;

THAT staff be directed to prepare amendments to 3 Blueberry Avenue Zoning Amendment Bylaw No. 2049, 2024 including:

- a. Reduce maximum density from six dwelling units to four dwelling units;*
- b. Limit permitted housing types to only allow single detached dwellings;*
- c. Set a maximum gross floor area of 150 m² per dwelling unit;*
- d. Set a maximum height of 6 metres/1 storey for dwellings in the south half of the property, and 9 metres/2 storeys for dwellings in the north half of the property abutting Quatsino Boulevard; and*
- e. Consequential amendments as required;*

THAT a new public hearing for 3 Blueberry Avenue Zoning Amendment Bylaw No. 2049, 2024 as amended be scheduled for 7:00 pm on December 16, 2024;

THAT a new public hearing for 3 Blueberry Avenue Official Community Plan Amendment Bylaw No. 2048, 2024 be scheduled for 7:00 pm on December 16, 2024;

AND THAT Council hold adoption of Official Community Plan Amendment Bylaw No. 2048, 2024 and Zoning Amendment Bylaw No. 2049, 2024 subject to registration of a covenant against the title of the property regulating the following:

- a. Ensuring that no more than 4 dwelling units are permitted on parent parcel PID: 025-182-366 (Lot 1 District Lot 6019 Range 5 Coast District Plan PRP47154); and*
- b. All subsequent lots or parcels that are created from the parent parcel PID: 025-182-366 (Lot 1 District Lot 6019 Range 5 Coast District Plan PRP47154) must not permit the development of more than 4 dwelling units on the Parent Parcel.*

Motion Carried Unanimously
Motion: R24-258
Bylaw No. 2048, 2024 and Bylaw No. 2049, 2024 (7.5.3.160)

10. Reports and/or Communications

10.1 Report – Joint District of Kitimat & Haisla Nation Extreme Temperatures Emergency Response Plan (June 2024)

Moved and seconded,
THAT the Joint District of Kitimat & Haisla Nation Extreme Temperatures Emergency Response Plan (June 2024) be approved.

Motion Carried Unanimously

Motion: R24-259

Joint District of Kitimat and Haisla Nation Extreme Temperatures Emergency Response Plan

June 2024 (6.6.0)

10.2. Report 2024-2026 Council Appointments to Committee Commissions

Moved and seconded,
THAT the Council Committees and Commissions 2025 appointments, as attached to the October 30, 2024, report to Council (excluding the Regional District of Kitimat-Stikine and the North West Regional Hospital District), be approved for the term December 1, 2024, to October 31, 2026.

In favour: Mayor Germuth, Councillors Empinado, Feldhoff, Leibel, Marleau and Pitzel

Opposed: Councillor Martins

Motion **Carried**

Motion: R24-260

2024-2026 Council Appointments to Committees and Commissions (1.1.2.4)

10.2 Report – Election – Director and Alternate Director for Regional District of Kitimat-Stikine and North West Regional Hospital Board

Mayor Germuth turned the meeting over to Chief Administrative Officer to conduct the election for Director and Alternate Director for the Regional District of Kitimat-Stikine.

The Chief Administrative Officer named the Deputy CAO as the Returning Officer and the Director of Engineering as the Deputy Returning Officer. The Chief Administrative Officer provided direction on the election process.

The Chief Administrative Officer called for nominations for the position of Director of the Regional District of Kitimat-Stikine.

Councillor Marleau nominated Mayor Germuth for Director of the Regional District of Kitimat-Stikine. Mayor Germuth accepted.

The Chief Administrative Officer called for nominations a second time. The Chief Administrative Officer called for nominations a third time. There were no further nominations.

Mayor Germuth was acclaimed as the Director for the Regional District of Kitimat Stikine.

The Chief Administrative Officer called for nominations for the position of Alternate Director of the Regional District of Kitimat-Stikine.

Mayor Germuth nominated Councillor Marleau for Alternate Director of the Regional District of Kitimat-Stikine. Councillor Marleau accepted.

The Chief Administrative Officer, called for nominations a second time. The Chief Administrative Officer called for nominations a third time. There were no further nominations.

Councillor Marleau was acclaimed as the Alternate Director for the Regional District of Kitimat-Stikine.

Moved and seconded,
THAT Councillor Marleau be appointed as the North West Regional Hospital District representative, and Mayor Germuth be appointed as the North West Regional Hospital District alternative representative for the period ending November 30, 2026.

Motion Carried Unanimously
Motion: R24-261

Election – Director and Alternate Director for Regional District of Kitimat-Stikine and North West Regional Hospital Board (1.5.1.5)

10.4 Report – 3 Blueberry Avenue Official Community Plan Amendment Bylaw No. 2048, 2024 and 3 Blueberry Zoning Amendment Bylaw No 2049, 2024

Agenda was varied and Item 10.4 was considered under Bylaws.

10.5 Report – Radon Awareness

Moved and seconded,
THAT the District of Kitimat apply to participate in the Action on Radon 2025/26 100 Radon Test Kit Challenge.

Motion Carried Unanimously
Motion: R24-262
Radon Awareness (1.1.2.0)

11. New Business

11.1 Councillor Feldhoff, Agenda Item 7.2, Delegation, Age Friendly Action Plan

Moved and seconded,
THAT the request for the position of an Age Friendly Coordinator be referred to the 2025 budget process.

In favour: Mayor Germuth, Councillors Empinado, Feldhoff, Leibel, Marleau and Martins
Opposed: Councillor Pitzel

Motion **Carried**
Motion: R24-263
Delegation Age Friendly Committee (4.9.12.1)

11.2 Councillor Martins, Agenda Item 7.7, Correspondence, letter dated October 18, 2024, from NCLGA regarding a Mental Health and Addictions Accord

Moved and seconded,
THAT the District endorse the North Central Local Government Association (NCLGA) 2024 Mental Health and Addictions Accord;

AND THAT, although a representative will not be present at signing, the District of Kitimat requests to be acknowledged during the signing of the NCLGA Mental Health and Addictions Accord.

Motion Carried Unanimously
Motion: R24-264

Correspondence, NCLGA regarding a Mental Health and Addictions Accord (1.5.2.4)

11.3 Councillor Feldhoff, Public Input, public transit and bus safety at Cablecar transit stop

Moved and seconded,
THAT staff report back on operator concerns related to navigating the Cablecar transit stop (Canada Post Kiosk).

Motion Carried Unanimously
Motion: R24-265
Transit (9.1.9)

12. Council Reports

Councillors Empinado, Feldhoff, Leibel, Marleau, Martins and Pitzel provided a report on their activities since the last Regular Meeting of Council.

Move to Closed

Moved and seconded,
THAT the November 4, 2024, Closed Meeting of Council Agenda be adopted as presented;

AND THAT Council move to a Closed Meeting of Council to deal with these matters.

Motion Carried Unanimously
Motion: R24-266

The Regular Meeting of Council was recessed and moved into a Closed Meeting of Council at 9:05 p.m.

The Regular Meeting of Council reconvened at 10:46 p.m.

Adjournment

Moved and seconded,

THAT the November 4, 2024, Regular Meeting of Council be reconvened and adjourned.

Motion Carried Unanimously
Motion: R24-267

The Regular Meeting of Council adjourned at 10:46 p.m.

CERTIFIED TRUE AND CORRECT COPY of
the minutes of the Regular Meeting of Council
held Monday, November 4, 2024.

Philip Germuth
Mayor

Tracy Tavares
Corporate Officer